



APPLICATION FOR OUT-OF-STATE SUPPLEMENTAL REPORTING

Use this Application for requesting supplemental out-of-state reports. Premium is not assessed for Washington workers if premium was paid to an out-of-state insurer, and hours are reported on the supplemental out-of-state report. You must complete additional applications if supplemental reports are needed for more than one state, province, and/or country.

To receive supplemental reports you must:

- Have employees in another state or province for more than 30 days in a calendar year (the days may be full or partial days and do not need to be consecutive) and
- Be paying workers' compensation premium for these employees to an out-of-state workers' compensation insurer and
- Provide a copy of the out-of-state workers' compensation insurance certificate with each application.

A new application with a copy of the out-of-state workers' compensation insurance certificate is needed for each calendar year you request supplemental reports.

Business Name			
Washington State Business Office Address			
City		State	Zip
UBI Number		Out-of-State Work	
Account ID		State or Province/Country	
		Date First Worked in State or Province	
		Total anticipated days of work in state/province this year:	
		Name or Description of Out-of-State Contract	

Out-of-state Workers' Compensation Insurance Policy Information

Policy Effective Date	Policy End Date	Policy Number
Name of out-of-state workers' compensation insurer		
Insurer's Address		
Name of Contact at Insurer's Business	Telephone Number for Contact	

I certify that the information on this application is true and correct to the best of my knowledge.	
Sign Here X	
Print Name Here	Official Position
Preparer's Telephone Number	Date