

## APPENDIX G

### DOCUMENTATION REQUIREMENTS<sup>(1)</sup>

In addition to the documentation requirements published by the American Medical Association in the Physicians' Current Procedural Terminology book, L&I or Self-Insurer has additional reporting and documentation requirements to adequately manage industrial insurance claims.

L&I or self-insurer may request the following reports. No additional amount is payable for these reports as they are required to support billing. L&I's Report of Accident or the self-insurer's Physician's Initial Report are payable separately. "Narrative report" as used in the table below merely signifies the absence of a specific form. Office/chart notes are expected to be legible and in the SOAP-ER format as specified under **CHARTING FORMAT**. Level of service is based on the documentation of services and the medical/clinical complexity as defined in the CPT Evaluation & Management (E/M) coding requirements.

Service	Code(s)	Requirements
Case Management, Telephone Calls and Online Communications	CPT <sup>®</sup> 99366-99368 CPT <sup>®</sup> 99441-99444 CPT <sup>®</sup> 98966-98969	Documentation in the medical record should include: <ul style="list-style-type: none"> <li>• the date,</li> <li>• the participants and their titles,</li> <li>• the length of the call or visit,</li> <li>• the nature of the call or visit, and</li> <li>• any decisions made during the call.</li> </ul>
Chiropractic Care Visit	Local 2050A & 2051A	Office/chart notes
	Local 2052A	Narrative report <u>or</u> office/chart notes showing the increased clinical complexity
Consultation	CPT <sup>®</sup> 99241-99255	Narrative consultation report (WAC 296-20-051) <ul style="list-style-type: none"> <li>• due to the insurer within 15 days of consult</li> </ul>
Critical Care	CPT <sup>®</sup> 99291 & 99292	Narrative report <u>or</u> daily chart notes
Emergency Room	CPT <sup>®</sup> 99281 & 99282	Report of accident <u>and</u> ER report/notes in the hospital medical record.
	CPT <sup>®</sup> 99283-99285	Report of accident <u>and</u> ER report
Hospital	CPT <sup>®</sup> 99221-99223	Report of accident <u>and</u> H&P
	CPT <sup>®</sup> 99231-99238	Narrative report <u>or</u> an interval progress note
Nursing Facility	CPT <sup>®</sup> 99301-99303	Narrative report <u>or</u> facility notes and orders
	CPT <sup>®</sup> 99311	Narrative <u>or</u> an interval progress note
	CPT <sup>®</sup> 99312 & 99313	Narrative report <u>or</u> facility notes and orders
Office Visit	CPT <sup>®</sup> 99201 & 99202	Report of accident <u>and</u> office/chart notes due to the insurer in 5 days
	CPT <sup>®</sup> 99203-99205	Report of accident <u>and</u> office/chart notes due to the insurer in 5 days
	CPT <sup>®</sup> 99211 & 99212	Office/chart notes
	CPT <sup>®</sup> 99213-99215	Narrative report <u>or</u> office/chart notes showing the increased level of complexity
Prolonged Services	CPT <sup>®</sup> 99354-99359	Narrative <u>or</u> office/chart notes showing dates and times
Psychiatric Services	CPT <sup>®</sup> 90804-90853	Narrative report
Standby	CPT <sup>®</sup> 99360	Narrative <u>or</u> office/chart notes showing dates and times
Miscellaneous	CPT <sup>®</sup> 99288 & 99499	Narrative report <u>or</u> emergency transport notes

(1) See WAC 296-20-06101 for any additional information