

**Private Sector Vocational Technical Stakeholder Group
July 10, 2018 — Tumwater**

VOCATIONAL REHABILITATION PROVIDERS

Attendees

April Poier, Ability Vocational Consulting
Heidi Trisler-Ballew, Sound Vocational
Cherie Smith, Vocational Connections Inc.
Sybil Evans, SCA Pacific Case Management
Earl Shimogawa, Dura Vocational Services
Leslie Miller, Peninsula Vocational Services
Leslie Weaver, Disability Management Consulting
Sandra Holman, Strategic Consulting

Absent

Ken Smith, Rainier Case Management, Inc.
Laurel Creek, Rainier Case Management, Inc./Vocational Options
Craig Bock, Bock Consulting
Robert Gaffney, Gaffney Consulting

DEPARTMENT OF LABOR & INDUSTRIES/RETURN TO WORK SERVICES

Attendees

Ryan Guppy, RTW Partnerships Chief
Erin Moncada, PSRS Supervisor
Melissa Sutherland, Vocational Service Specialist Supervisor
Kristine Ostler, Vocational Service Specialist Supervisor
Lauren Royer, Administrative Assistant
Richard Wilson, Private Sector Compliance Manager
Coral Macy, VDRO Supervisor
Janice Orcutt, Vocational Performance Measure Administrator
Debra Hatzialexiou, Legal Services Program Manager

Absent

Amanda Fisher, RTWP Operations Manager
Lara Drabek, Vocational Service Specialist Supervisor
Erich Hahn, Management Analyst

Welcome and Announcements

Safety topic: Grill Safety

Welcome Sandra Hollman as new IARP President and VTSG Member

Erin: We are finalizing CSS Hire in PSRS

Sarah: Welcome Rose Lawther, new OA for PGAP/Therapy Services

Melissa: Welcome new VSS John Martinez

Janice: Progress report issues; Some progress reports are not being imaged into claim file even with a link. This is occurring in about 1% of all reports. We are working on fixing the issues.

What's New with What's New

Group reviewed the newest posts on What's New.

Rich: Workforce Board Announcement (to be posted on What's New)

Kristine: Reminder there is a new maximum vocational training fund adjustment. Echoing the recent What's New post- Any plans approved on July 1st or after are now allotted \$18,294.57

Preferred Worker Applications

As soon as a worker becomes eligible, as a VRC, you would fill out Part A of the Preferred Worker Application. It can be used as a conversation tool with the worker or the employer.

Why do the letters not have the PW ID number on them anymore? **Melissa will research the answer to this.**

CAC does not pull it up by searching "Preferred Worker" – **Melissa and Kristine note** they will include some information on how to tell if someone is a PW and how to access the form in their What's New post.

Encumbrance Forms

A group of VSS staff presented their work to standardize the various encumbrance and plan forms. Group engaged in a scenario activity to practice using the new form.

Reword under the box for 'Change in Curriculum'- Add providers/training site because the curriculum would not change in some scenarios.

5C- Need to fix language that appears to be asking for full course curriculum to be written in the 5C box. It should be attached, not written into the box. They will update and include specific examples in the template.

Overall feedback: some of it is intuitive and some is not. Continue work on this because it is helpful. Also enjoyed that it incorporates the AVA. Request to increase visibility for the Plan start and end dates.

ADMX Data

Wayne provided updated data related to ADMX outcomes.

Ethical Issue in Working with Investigators

Vickie provided an update on an ethics scenario in which investigators were bringing videos to Voc provider during investigations on workers, or trying to utilize VSS staff or VRCs to find out a worker's appointment schedule. This practice is not the way we want to utilize our resources and is counterintuitive in helping injured workers heal and return to work. The central office investigators have received notification not to use voc providers during investigations unless they are part of the case as a witness or interviewee. **This will be a post on What's New.**

Vocational Recovery Pilot Updates

Ryan provided an update on VRP. Next steps for Workstreams will be to gather high-level recommendations and then eventually focuses of workstreams will adapt and shift. An issue around travel-wait time have become known from the pilot and will be worked on within the pilot by collecting data from surveys.

Volunteers for planning for next meeting- April Poier and Leslie Miller