

Be proactive to save money and time

Employer's Intro to L&I

Find out what you don't know!

Plan to attend the Intro to L&I Workshop. It's essential for business owners and managers who employ workers.

**FREE
WORKSHOP!**

Learn:

- Payroll, overtime, meal and break requirements
- Recordkeeping requirements
- Workers' compensation insurance coverage and premium payment
- Risk and claim management practices to save you money
- Workplace safety and health requirements
- Free resources and services from the Department of Labor & Industries

The competitive advantage:

Know Your Responsibilities as an Employer



Talleres disponibles en español. Información en:
www.Lni.wa.gov/Espanol-Intro

"Thanks for the information. Everyone was friendly, personable and really knowledgeable. Great workshop — very clear." - small business owner/workshop attendee

Register online at:

www.Lni.wa.gov/Workshops



Washington State Department of
Labor & Industries

Employer's Intro to L&I

What every business owner and manager needs to know.



2016 SCHEDULE

All classes are 9:00 a.m. to 12:00 p.m.

DATE

LOCATION

Jan. 21	Spokane Valley
Jan. 26	Vancouver
Jan. 28	Tumwater
Feb. 10	Tukwila
Feb. 23	Yakima
March 1	Kennewick
March 8	East Wenatchee
March 23	Tacoma
March 29	Bellingham
April 7	Bremerton
April 13	Tukwila
April 21	Port Angeles
April 21	Spokane Valley
April 26	Vancouver
April 28	Tumwater
May 17	Everett
May 18	Tacoma
June 1	Bremerton
June 1	Tukwila
June 29	Port Angeles
July 13	Tacoma
July 21	Spokane Valley
July 26	Tumwater
July 28	Vancouver
Aug. 3	Tukwila
Aug. 10	Bremerton
Aug. 24	Port Angeles
Sept. 21	Mt. Vernon
Sept. 21	Tacoma
Sept. 27	Yakima
Oct. 4	Tumwater
Oct. 4	Kennewick
Oct. 6	Vancouver
Oct. 11	Moses Lake
Oct. 12	Tukwila
Oct. 19	Tacoma
Oct. 20	Spokane Valley
Nov. 16	Everett
Nov. 16	Tacoma
Dec. 7	Tukwila

"Very informative presentation ... this was an important tool for us to be effective and responsible."

- workshop attendee

"This was a very useful seminar. I'm leaving with good reference materials and contact numbers for future questions."

- workshop attendee

Talleres disponibles en español:

FECHA

CIUDAD

23 de marzo	Vancouver
21 de abril	Tukwila
10 de mayo	Everett
15 de junio	Tacoma
5 de octubre	East Wenatchee
10 de noviembre	Yakima

Visite nuestra página web para ver los horarios.
Inscribase en: www.Lni.wa.gov/Espanol-Intro

Register at www.Lni.wa.gov/Workshops
Space is limited. Register early.