

Name
Address
City State ZIP+4
Phone # () Fax # ()
Company (optional)
EMAIL

**Free Contractor Training
Registration Form
BELLEVUE
Friday, May 15, 2015**

Email, fax or mail a copy of registration form to:
Dept. of Labor & Industries
Attn: Julie Perales
PO Box 44400
Olympia, WA 98504-4400
Fax: 360-902-5292
Email: LniTraining@Lni.wa.gov
OR Call: 360-902-6366 or 360-902-5217

Select one class in each time frame by checking the box.

Time	Room	Course Title	
7:30 a.m.		Check-in and networking	1 Hour
8 a.m.	<input type="checkbox"/>	North Banquet Rm	Bidding, Estimating and the Bottom Line
	<input type="checkbox"/>	South Banquet Rm	Preparing Your Contracts and Warranties
	<input type="checkbox"/>	Board Room	State Taxes – Sales, Use & B&O
	<input type="checkbox"/>	North Class Room	Accident Prevention Program In Construction
	<input type="checkbox"/>	South Class Room	Asbestos Awareness – Requirements for Remodelers
	<input type="checkbox"/>	Lobby Conf Room	Plumbing Code Training Part 1
	<input type="checkbox"/>	Upstairs	Government Contracting 101
10 a.m.	<input type="checkbox"/>	North Banquet Rm	Bidding, Estimating and the Bottom Line
	<input type="checkbox"/>	South Banquet Rm	Surviving as a Subcontractor
	<input type="checkbox"/>	Board Room	State Taxes – Sales, Use & B&O
	<input type="checkbox"/>	North Class Room	Fall Protection
	<input type="checkbox"/>	South Class Room	Everything You Want to Know About Your L&I Account
	<input type="checkbox"/>	Lobby Conf Room	Plumbing Code Training – Part 2
	<input type="checkbox"/>	Upstairs	Advanced Government Contracting
12 Noon	Lunch will be provided by Master Builders Association of King & Snohomish County		
1 p.m.	<input type="checkbox"/>	North Banquet Rm	New Contractor Overview
	<input type="checkbox"/>	South Banquet Rm	Protecting Your Business and Your Customer
	<input type="checkbox"/>	Board Room	Low Impact Development (ART CASTLE)
	<input type="checkbox"/>	North Class Room	Jobsite Safety Setup and Your Weeklies
	<input type="checkbox"/>	South Class Room	EPA/Commerce Lead Paint Rules Overview (Affecting Pre-1978 Housing)
	<input type="checkbox"/>	Lobby Conf Room	Electrical Licensing 101***
	<input type="checkbox"/>	Upstairs	Stay at Work – Workers Compensation Insurance Program
2 p.m.	<input type="checkbox"/>	North Banquet Rm	Hiring an Independent Contractor / Prime Contractor Liability
	<input type="checkbox"/>	South Banquet Rm	Managing the Difficult Customer
	<input type="checkbox"/>	Board Room	Managing Claims to Control Your Industrial Insurance Costs
	<input type="checkbox"/>	North Class Room	Contracts for General Contractors
	<input type="checkbox"/>	South Class Room	Lead, Mold and Silica – What You Need to Know!
	<input type="checkbox"/>	Lobby Conf Room	Insurance and Bond Coverage – What You Should Know
	<input type="checkbox"/>	Upstairs	Prevailing Wage
3:30 p.m.	<input type="checkbox"/>	North Banquet Rm	Effective Marketing for Contractors
	<input type="checkbox"/>	South Banquet Rm	Common Legal Issues for Contractors
	<input type="checkbox"/>	South Class Room	Respiratory Hazard Protection and Fit Testing (\$28 covers the medical Evaluation)
	<input type="checkbox"/>	Lobby Conf Room	Plumbing Certification Requirements***
	<input type="checkbox"/>	Upstairs	Advanced Prevailing Wage

Please bring a copy of this schedule to the training

Please add my Email address to the L&I Training Calendar (Bi-monthly email of training events)

I learned of this workshop via: US Mail Email Bldg. Assoc. Website Gov. Office Other_____

**Classes will be located at:
Master Builders Association of
King/Snohomish County
Housing Center
335 116th Avenue SE
Bellevue, WA 98004**

- ***Yes, I want to obtain 4 hours of Plumbing Industry Related Continuing Education Credit which requires attending two (*)classes plus 1 other. Fee is \$48.00. (Last 3 time slots)
- Yes, I will attend the Code Training Part 1 for 2 hours of Plumbing Code Continuing Education Credit for a fee of \$24.00
- Yes, I will attend the Code Training Part 2 for 2 hours of Plumbing Code Continuing Education Credit for a fee of \$24.00
- I would like to obtain Department of Ecology Continuing Education Credits (Free)



Free Training for Construction Contractors

Training will take place at:
Master Builders Association of King/Snohomish County
335 116th Avenue SE
Bellevue, WA 98004

When: Friday, May 15, 2015

Check-in and networking begins at 7:30 a.m.

Don't miss out on this great training event! Email fax or mail in your registration today!

Course Descriptions and Presenters

Everything You want to know about your L&I Account (Contractors with employees) Learn what happens when you open your L&I account. What are risk classes and how are they assigned? Learn how rates are set and adjusted; how claims affect rates; what you can do to control your company's rates; and the processes for filing your quarterly premium reports. Presented by Roseann Collins and Chris Alcatraz, Employer Services Outreach, L&I.

Hiring "Independent Contractors" in Washington State / Prime Contractor Liability (All Contractors) Learn the distinction between an "independent contractor" and a covered worker. In some cases, someone you consider an "independent contractor" is actually a worker who has legal protections that cannot be waived. If so, you may be an employer with "covered workers" under Washington workers' compensation law and not realize it. This overview will help you understand the necessary requirements for independent contractors about potential liabilities for your Sub-Contractors Workers Compensation premiums. Presented by Allen Thurston, Detection Training and Outreach, L&I.

Managing Claims to Control Your Industrial Insurance Costs (All Contractors) Overview of the industrial insurance claims process for the new employer. We will help you understand your rights and responsibilities to protect workers from injury and what the processes are when an employee is hurt. "Light duty" and "return to work" opportunities, communicating with and getting the proper information to the claims manager and protest timelines and information. Presented by Amy Early, Claims, L&I.

Stay At Work – Workers Comp Insurance Program (Contractors with employees) - Learn about L&I's new program to help employers keep injured workers on the job and the best part is L&I pays half the wages plus expenses to do it. Learn about how to qualify, how the program works and how this program can benefit your company and your worker. Presented by Joyce Allen, Stay at Work Program Specialist, L&I

New Contractor Overview (New Contractors) Information on how to protect your contractor registration status: Model disclosure requirements, advertising as a contractor, exemptions, fraud reporting and violations. Presented by Jesse Jameson, Detection Tracking and Outreach, Dept. of Labor and Industries.

State Taxes – Sales, Use and B&O (All Contractors) Get your questions answered about use taxes, B&O filing and other useful information from the Department of Revenue. Presented by Linda Miller-Baldwin, Department of Revenue.

Effective Marketing for Contractors (All contractors) Learn the differences between "marketing" and "advertising"; communication skills for the business owner; how to develop a business identity and use it effectively in advertising; and the advantages and disadvantages of the various forms of advertising. Presented by Jan Rohila, Admin Services Director for Building Industry Association of Washington.

Job Site Safety Set-up and Your Weeklies? (All Contractors) Toolbox talks and jobsite inspections – a "how-to" guide for contractors. Review of the basics of how to do weekly jobsite inspections and how to hold toolbox talks. Also, a discussion of online resources for these two activities as well as what has been identified as pertinent to the audit and meeting process. Learn what postings and documentation are required for your job site – for example – site safety plan, required postings, first aid and more. Presented by Randy Guzman, Assistant Safety Director for Associated General Contractors.

WA Dept of Commerce Lead Rule Enforcement for Remodelers (EPA RRP) (All Contractors) – The Renovation, Repair, and Painting (RRP) Rule is a Federal lead regulation. On or after April 22, 2010, all renovations must be directed by renovators certified in accordance with § 745.90(a) and performed by certified renovators or individuals trained in accordance with § 745.90(b)(2) in target housing or child-occupied facilities, unless the renovation qualifies for one of the exceptions identified in § 745.82(a) or (c). Find out more about the class and what is required under this new rule. Presented by NICA

Asbestos Awareness – Requirements for Remodelers: (All contractors) This course is for all trades persons who will conduct operations which may contact or disturb asbestos in buildings. It is intended to review the source and history of asbestos, and the health effects associated with asbestos exposure. We will discuss the regulations which limit the activities you may perform relating to asbestos. Finally, we will discuss recognizing damaged and deteriorated asbestos-containing materials. This course also requires that employees be made aware of the locations and quantities of asbestos materials in the building where they work. Receive 2 Hour Asbestos Awareness Cert for Attending Presented by Kris Alberti, Executive Director of the NICA

Bidding, Estimating and the Bottom line - (New Contractors) The crucial skills of bidding and estimating – know all the costs to make an accurate bid that will cover labor, supplies, taxes etc., to ensure you have a profit built into each bid. Presented by Kris Alberti, Executive Director of NICA.

Lead, Mold and Silica – What You Need to Know – (All contractors) This course covers the regulations and departments that construction companies have to follow when their workers are exposed to lead, asbestos, silica or mold on the job site. Class covers basic PPE required, best practices, air sampling equipment required and decontamination procedures. Presented by Kris Alberti, Executive Director of the NW Independent Contractors Association

Respiratory Protection/Hazard Communication: (Contractors whose employees wear respirators) - All employees who wear respirators must receive respirator training, medical evaluations, and fit testing. All these are provided through this class. (Medical Evaluations/Fit Testing \$28.00) Hazard Communication covers training and written plan requirements for contractors who work with chemicals such as paints, primers, epoxy's, & glues. (BRING your respirator and a clean face)

Low Impact Development: (All Contractors) - Designed for the small builder, developer or designer, this course is an introduction to *Low Impact Development*. It will answer key questions, including "What's in it for the builder?", "Will it cost more?", and "Where does LID fit in with other stormwater regulations?" You will discuss cost effective LID techniques, which are best for residential lots, and strategies for getting local government approval. Presented by Art Castle, Executive Vice President of Building Industry Association of Washington

Course Descriptions and Presenters, continued

Preparing Your Contracts (All contractors) Learn how to create a contract that limits the potential for disputes with your customer. Learn what to write in your contract to protect yourself on payment, change orders, unforeseen circumstances, project delays, punch lists and correction of work, termination, and lawsuits. Bring a copy of your contract to the seminar. The instructor will review it for you. Presented by Linville Law Firm.

Surviving as a Subcontractor (Sub-contractors) Learn why and how to utilize conditional bidding and information bidding in order to keep your options open to later withdraw your bid. Learn how to review and negotiate the subcontract which is given you by the general contractor for your signature. Learn what and how to negotiate in the subcontract: learn how to negotiate clauses dealing with pay-when-paid, terms of the main contract, termination, scheduling, notice, venue, pass-through claims, trade damage, indemnification, delays and acceleration of work. Finally, learn why, when, where, and how to record a labor and materialmen's lien in order to protect your right to payment for your work. Presented by Linville Law Firm.

Protecting Your Business and Your Customer (All contractors) Learn why and how to become a corporation or LLC so that your personal assets are not at risk. Learn why and how to keep your employees from competing with you, or taking your customer lists, software, or business secrets. Learn the essentials of building a contract that works for both you and your customer. Learn how to protect both you and your customer by thoroughly understanding and properly following the lien laws of Washington. Presented by Linville Law Firm.

Managing a Difficult Customer (All contractors) Learn how to recognize a difficult customer in advance and be prepared to deal with a difficult customer so at the end of the project the customer is happy with your work, and you receive full and final payment for your work. Learn how to manage your customer before and after you start work on the project. Learn the reasons why some builders are successful and are able to avoid legal problems with their customers, get the job done, and get paid for their work. . Presented by Linville Law Firm.

Advanced Government Contracting (All Contractors) This seminar will provide an overview of what you need to know when contracting on a publicly owned project, including bidding, contract drafting and legal issues specific to public projects. Presented by Brett Hill, Attorney, Ahlers & Cressman PLLC

Insurance Coverage and Bonds – What YOU Should Know (All Contractors) Learn some of the differences in insurance policies and bond coverage. What's covered and what's NOT, common exclusions, contract obligations and other legal issues related to contractors insurance. Presented by Brett Hill, Attorney, Ahlers & Cressman

Contracts for General Contractors (All contractors): This class will cover everything you need to include (and exclude!) in your construction contracts. Seth Millstein will review the key contract clauses for general contracts and subcontracts, provide sample agreements, and review good documentation practices on construction projects. Presented by Seth Millstein, Attorney, Pillar Law PLLC.

Common Legal Issues for Contractors – (All Contractors) Learn about common legal issues and problems faced by contractors. This class will include a review of consumer notices required by law, typical construction contracting mistakes and how to avoid them, understanding personal liability issues and common pitfalls, etc. Presented by Sage Linn, Attorney, Impact Law PLLC.

Accident Prevention and Your Weeklies in Construction? (All Contractors) – Learn about requirements of APP Core Rules and get some of the tools for establishing an AP that is tailored to your specific hazards and work environments. Review of the basics of how to do weekly jobsite inspections and how to hold toolbox talks. Also, a discussion of online resources for these two activities as well as what has been identified as pertinent to the audit and meeting process. Learn what postings and documentation are required for your job site – for example – site safety plan, required postings, first aid and more. the DOSH Consultation Team at the Department of Labor & Industries

Fall Protection (All Contractors) Workers who work above 4' from a platform must use fall protection and be trained on its use or implementation. Often at 10', personal fall arrest or similar systems must be used. This class covers anchors and their requirements, personal fall arrest systems, written Fall Protection Plans (both on and off the jobsite). Presented by Presented the DOSH Consultation Team at the Department of Labor & Industries.

Government Contracting 101 (All Contractors) Growing your business through government contracts can be a bit daunting at first. Discover tools and information that can help you determine who in state and local government buys what you sell, how they buy it, and how you can prepare your firm to succeed in the public marketplace. You'll also be introduced to certifications and resources that may help you gain an edge on the competition. Presented by Darrell Sundell, MBA, CFCM, CPCM, Washington Procurement Technical Assistance Center.

Prevailing Wage (Experienced Contractor) Intents and affidavits on line, completing and filing. Scopes of work and prevailing wage rates – where to find them and how they are set. Certified payroll and other information you need to know when working on a public works project. Presented by Laura Herman, Prevailing Wage, Dept. of Labor and Industries.

Advanced Prevailing Wage (Experienced Contractors) Advanced discussion of state prevailing wage law requirements. This workshop is intended for contractors that already have a solid foundation of knowledge of prevailing wage on public works requirements. The workshop focus will be on advanced topics with an open discussion of problems, issues and correct resolutions. We will have certain key topics prepared but will focus primarily on your questions and issues. Please bring your public works and prevailing wage questions and issues! Presented by Laura Herman, Prevailing Wage, Dept. of Labor and Industries.

****Plumbing Contractors – What You Need to Know** (All contractors) Proof of hours, what are the employer requirements, common causes that generate an audit and what is the difference between a trainee and an apprentice? Presented by Bruce Springer, Plumbing Technical Specialist, Dept. Labor and Industries.

****Plumbing Code Training – Part 1** Learn common mistakes, code clarifications and how to save your company time and money Presented by Bruce Springer, Plumbing Technical Specialist, Dept. Labor and Industries.

****Plumbing Code Training – Part 2** Current code, the UPC and Washington Amendments, highlights of recent code changes. Presented by Bruce Springer, Plumbing Technical Specialist, Dept. Labor and Industries.

**** Electrical Licensing 101** (All contractors) This class will explore the breakfast chat stories about who really can do electrical work, when electrical permits are needed, and is there any such thing as minor work. New permit types, licensing rules, and available on-line services will be discussed. Presented by Faith Jeffrey, Electrical Program (Plumber Industry Related CEU Course).

A huge **THANK YOU** to all of the volunteer speakers and state agencies who make this FREE Contractor Training Day Possible: Master Builders Association (MBA) Associated General Contractors (AGC), Building Industry Association of Washington (BIAW), Northwest Independent Contractors Association (NICA), Linville Law Firm, LLC, Pillar Law PLLC, Ahlers & Cressman PLLC and Impact Law Group PLLC.

Department of Labor and Industries
Attn: Julie Perales
PO Box 44400
Olympia WA 98504-5400

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**Free Training for Construction Contractors
Friday May 15, 2015 in Bellevue**

- Want to learn more about **Low Impact Development**?
- Do you need to update your Construction **Contract**?
- Do you need to update your **Fall Protection** and **Accident Prevention Plans**?
- Do you want to know more about **Independent Contractors/Covered Workers**?

Then this **Free** training event is for you. All of the experts that can answer these questions and many more have been gathered together to bring you **Construction Contractor Training Day**. More than Twenty-Five different classes on everything from marketing to safety training and customer service issues.