

**Elevator Safety Advisory Committee Agenda
February 19, 2013 - 9 to 11 a.m.
Tukwila Service Location**

Time	Topic	Facilitator	Comments
9 – 9:10 a.m.	<ul style="list-style-type: none"> • Introductions/purpose • Comments regarding November minutes 	Scott Cleary Scott Cleary	
9:10 – 9:20 a.m.	<ul style="list-style-type: none"> • Chiefs Report • Scorecard/accidents • MCP Record series, enforcement due date • Penalties 90,- 360 • Update Adoption of ASME • 8.6 Pilot • Residential Incline Elevator • Replacement AD members 	Jack Day Becky	
9:20 – 9:35 a.m.	Old Business: <ul style="list-style-type: none"> • Testing FAID (Fire Alarm initiation Devices)(SCOPE) • Existing machine room enclosure and access to the machine room • Inspection RES upon sale of property (Scope) • Enforcement of MCP per 8.10 	Rob McNeil & David Gault	
9:35 – 9:45 a.m.		Keith Becker	
9:45 – 9:50 a.m.		Charlie Jack Day	
10 – 11:00 a.m.	New Business: <ul style="list-style-type: none"> • Type “B” permits • Wiring diagrams • General/Sub contractor • Committee review process • Workshop at 1 PM • Any item not addressed by 11:00 will be tabled for next meeting 	Bryan/Scott Rob/Jack Jack Jack/Scott	
Future agenda	Future Business: <ul style="list-style-type: none"> • Residential maintenance Licensing • Acceptable LULA applications (limits to install) • Licensing criteria. (Scott) 		
11 a.m. – Noon	Stakeholder meeting, everyone is invited to attend. It is intended to be a question and answer period to promote dialogue between advisory members, the department and concerned stakeholders.		

	<p>Note to Stakeholders: A proposal has been included in the general fund budget for five additional FTE's, four inspectors and one technical specialist. No guarantees, no promises. (In the General Fund Budget)</p> <p>Checklists and ASME checklists.</p> <p>New Addition:</p> <ul style="list-style-type: none">• Workshop – CANCELLED
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The purpose of the Elevator Safety Advisory Committee is to advise the department on the adoption of regulations that apply to conveyances; methods of enforcing and administering the elevator law, chapter 70.87 RCW; and matters of concern to the conveyance industry and to the individual installers, owners and users of conveyances. If a member is unable to fulfill his or her obligations, a new member may be appointed. An advisory committee member may appoint an alternate to attend meetings in case of conflict or illness.

- 1) Limit meetings to no more than two hours.
- 2) Please choose an alternate and submit their names and contact information.
- 3) Nominees, merits of why, Vote for the chair position.
- 4) Each of you represent a unique part of the industry, therefore you must be available for concerns and discussion with your represented peers and if necessary bring items forward to the table to be discussed.
- 5) All items to be discussed at the advisory level shall be included within the agenda. You will ensure any item relevant to the committee, be sent to the chair for inclusion into the agenda. Items not on agenda may not be decided at the meeting. This is to ensure public participation of the forum.
- 6) Review RCW and WAC and adopted standards, if there happens to be matters of concern, it is your obligation to bring them forward. Within each and every case decisions must be based upon public, worker and building safety.
- 7) L&I, may not be the entity changing Statutes, you may need to become involved with your legislative representative in order to affect change.
- 8) The Department thanks you for stepping up and volunteering, with that said the department needs to be assured of your participation. Please keep the meeting dates updated within your calendars. Your input is very important, and the department is at a great loss without your attendance.

Stakeholder meeting: You are encouraged to stay for the meeting. It is an informal touch base with the stakeholders.

Chief's Report

Delivery, MCP record series (Maintenance Control Program)

The record series is finished for web release. (Look in Technical Bulletins for the samples). The reasoning for the development is to standardize the array of different records that is on the jobsites today. The department is inspecting the current MCP's to be compliant with A17.1-2005

section 8.6 by July 1, 2012. The department is expecting the new versions of MCP to be in place by the adoption of ASME A17.1-2010.

Penalties 90,180,270 & 360: Reminder – Re-initiate July 1, 2012 – Jack

One of the systems that helps ensure compliance is the issuance of civil penalties. Failure to comply with or submit official written notice will result in the department taking action. That action includes:

After 90 days	\$114.10	
After 180 days	\$285.40	
After 270 days	\$457.00	
After 360 days	\$500.00	
Each 30 days after 360 days	\$500.00	Note: Penalties are cumulative

Upon the next inspection the conveyance will be given a series of 2 additional \$500 30 day civil penalties by the inspector, upon the third penalty, the conveyance will be taken out of service.

State Review & Adoption of ASME A17.1-2010 & ASME A18.1 -2011 – Jack

I do not see Washington moving forth with the ASME's until sometime on or after June 2013. We will incorporate the fundamental portions of the MRL draft into the code adoption.

- Everyone should purchase a copy of the codes.

Here is the approximate proposed timeline for rulemaking, based on receiving the language at the end of August. September 30 – Final language Due (includes stakeholder comments)

- Status: Department employees are at 100% completion of the draft rules.
- WAC 296-96 Comment(s) are being reviewed by the department.
- CR-101 – November 20
- Final language to Sally and Alicia – January
- Language to OTS – February
- Language back from OTS – February
- CR-102 – February
- Public hearing – April?
- CR-103 –?
- Effective - June 1- ?

8.6 Pilot

The department began a systematic approach of evaluating the 8.6 items required to be in a 2005 MCP. The objective was to standardize the inspection review process and corrections delivered to our customers. At this time all of inspectors are participating in review and best practices. Inspectors are looking for MCP's that don't document all the required 8.6 items and missed intervals and other components of an MCP.

Replacement Advisory members

It has been determined that due to a job change or retirement the advisory positions will need to be appointed. The chief cannot appoint an alternate to the position, only the director. The appointed persons will serve a full four year term, but will expire on June 30th of that year.

The two positions affected are:

1. One representative of elevator mechanics licensed to perform all types of conveyance work
2. One ad hoc member representing a municipality maintaining jurisdiction of conveyances in accordance with RCW 70.87.210

See attached document “RECRUITMENT for ELEVATOR ADVISORY COMMITTEE” for consideration to a position.

Old Business Notes:

Testing FAID (Fire Alarm Initiation Devices) – Rob McNeil

Discussion of the periodic smoke and heat detectors – regarding testing requirements and credentials of the initiation device testers. Others: Seattle certifies persons by confidence testing – supply the NFPA 72 testing criteria! What is the Rational?

Concern: elevator inspectors only check FAID devices at acceptance. Who is qualified for the periodic tests?

- *Should we pursue confidence testing for smoke detectors?*
- *Should we pursue confidence testing for heat detectors and shunt trip devices?*
- *Should we pursue confidence testing for the pressurization of the hoistway?*
- *Document the alternate landing?*
- *Should documentation be provided on site regarding the specific design of the fire fighters emergency service?*
- *Who performs these tests: Licensed elevator mechanics and/or certified alarm technicians?*
Involvement of building and fire officials

Existing machine room access – Keith Becker to report

Inspection of residential conveyances upon the sale of the property – Charlie Val

Charlie will deliver a scope and we will discuss carrying this project to legislation.

Enforcement of 8.6 at 8.10 acceptance inspection – Jack Day

Plan: involves one final review of a company’s documentation (see attached). By May 1, 2013, if a company does not have a compliant MCP, their 8.10 acceptance test will be affected up to and including failure of the conveyance to be used by the public.

New Business Notes:

Type “B” permits

Means to allow companies to participate in a program that allows block permits for minor alterations and selected new installation permits

Wiring Diagrams – Rob McNeil and Jack Day

An issue has come up regarding the enforcement of missing or incorrect diagrams. 8.6 require them up to date and on site. The Committee recommends?

Clarification of General and Sub-contractor roles and responsibilities – Jack Day

Per 18.27 RCW- A general may sub work out to another contractor, in doing so the general becomes liable for all aspects of the work (safety, wage, insurance, bond, permit and warrantee) A specialty contractor may not have a sub working for them. Understanding these rules will assist both the department and elevator companies moving forward. Any conveyance work (not exempt) must be accomplished by licensed mechanic or supervision by a licensed mechanic 75% of the time.

Committee review process

Several stakeholders are commenting on an issue: What is the state going to do about Elevator Company and Mechanic licensing issues as they relate to MCP. It has been suggested that a review committee be formed that would evaluate the report, interview the individual and submit a recommendation to the department. Any thoughts as to how, who and processes...?

Future Business Notes:

Residential maintenance Licensing

Only properly licensed individuals performing maintenance and testing on residential installations.

LULA

Permit-able applications: define where they can be installed.

WAC 296-96-02590: (1) LULAs may be permitted in churches, private clubs, and buildings listed on the historical register that are not required to comply with accessibility requirements. (2) Installation of LULAs in existing buildings that are not required to comply with accessibility requirements will be considered on a case-by-case basis by the department.

The department is seeking advice and instruction of (2). We want to remove at the discretion of the department and put in its place defined acceptable applications greater than those found in (1).

Any discussion regarding building occupancies, building type, use and rise limitations?

Licensing criteria

Combining categories: Cat 02, 06, 07 combined and remove commercial dumbwaiters (cat 1)
Combine cat 03 and 04 under industrial, Combine cat 08 with 01, and Incorporating only NEIP,
CAT, CET for all categories except material lift, and remove: WAC 0906 The applicant must
provide acceptable proof to the department that shows the necessary combination of documented
experience and education credits in the applicable license category (see WAC 296-96-00910) of
not less than three years' work experience in the elevator industry performing conveyance work
as verified by current and previous employers ~~licensed to do business in this state or as an
employee of a public agency;~~

*****New Addition:**

Workshop – CANCELLED