

Meeting Minutes
 Prevailing Wage Advisory Committee
 September 22, 2014

Attendees:

Prevailing Wage Advisory Committee Members: Kathleen Garrity (Associated Builders and Contractors), Denys Tak (Washington State Dept of Transportation) , Josh Swanson (IUOE Local 302) , Van Collins (Associated General Contractors of Wa), Alison Hellberg (Association of Washington Cities), Lee Newgent (Seattle Building & Construction Trades Council), Dave Myers (Washington State Building & Construction Trades Council

L&I Staff: Elizabeth Smith, Jim Christensen, Marcus Ehrlander, Saul Olivarez, Laura Herman, Ramona Christensen-Russell, Reasa Pearson, Desiree Schott, Tonia Garcia, Matthew Erlich and Rita Lloyd

Agenda Item	Discussion	Action Items
Opening Remarks Introductions	Jim Christensen opened the meeting. Rita Lloyd read the safety tip	
Review and approve minutes from last meeting	Jim asked the group to review the PWAC draft minutes from July 30, 2014 meeting.	Motion to approve, all in favor, none opposed.
Policy Review- Portable Toilets	<ul style="list-style-type: none"> • Jim: We have a draft policy statement to review. I've added a policy regarding portable toilets. • Discussion around the policy being a service that falls outside of the construction area. The use of a portable toilet is not construction, it facilitates the construction site. The reason for it is sanitation, not construction. Some of the parties stated they used third party vendors for portable toilets, and recognize it as a vendor. • Jim: Three applications: permanent, construction contract and other events that need PT's. i.e.; public events, fairs, etc. Some of these would be done under a publically funded contract. Same service provided, no matter which event! 	
Certified Payroll Project Update	<ul style="list-style-type: none"> • Jim: States PW receives multiple certified payroll requests daily. From contractors and businesses. Currently payroll records are sent via email, which is neither encrypted nor secure. We have asked for money from Leg and the budget was funded. We are currently in the planning stages, looking at business requirements, reaching out to public agencies and contractors. 	The project team will be scheduling interviews with AA's within the next three months

	<ul style="list-style-type: none"> • Discussion continued with questions around LCP tracker and its capabilities, completion date, which is June 2015. The group was advised there will be a LCP Tracker user group meeting in Seattle, late September with technical folks to answer all questions. • Jim: we will be going to work on a certified payroll application/system. If you know of an organization we can reach out to, please let us know. Ramona is the project coordinator. 	
<p>Inland Boatmen and Foss Maritime Conversation</p>	<ul style="list-style-type: none"> • Jim: Discussed his phone call with Inland Boatmen’s and Foss regarding prevailing wages for a trade we call inland boatmen. It has to do with tug, crewing and in this conversation, they said to me, the Prevailing Wages I got on the books are not appropriate for towing operations, they are appropriate for construction towing. • The group discussed the differences between construction towing wages vs towing wages. Questions included, what is the difference in the type of work and what about moving soils from one site to another. Some say once the spoils/items are on site, we should use construction, the towing on water should be towing. Two slightly different things. There is a scope for the construction piece; however, the towing is new. It was stated that if we used the waterway to move/tow spoils, we better have rules as we do for towing on land. • Jim: We need to ask more questions. Thanks for this perspective. 	<p>Jim to continue asking more questions to get to a conclusion</p>
<p>Construction Site Surveyor Policy</p>	<ul style="list-style-type: none"> • Jim: These are the folks who do the construction site surveying. We are trying to learn more about this industry and how it works. I have met with engineering folks and with the operator folks. I am starting to understand. The construction site surveying work, from what I saw, was setting the hub and the lathe and then those tools tell them where to build. Jim continues to explain the process. Is there a separation of grade checking and grade engineering? • The group discussed the matter and agree more information gathering is necessary to completely understand the work that is being done and by whom. Laura advised 	

	<p>that the scope of work has generated a lot of controversy. The question most asked is when the public agencies have to require PW wage, when the contract involves one of these activities, then PW Wage prevail. More new technology every day in this industry, gps, etc.</p> <ul style="list-style-type: none"> • Jim: information gathering will continue 	
<p>Wage and Hour Survey Methodology</p>	<ul style="list-style-type: none"> • Jim: The survey methodology is comprehensive, walks the reader through all the steps of conducting a survey. We are looking at 7 different groups that make sense to survey together. Everyone who has seen the document says it looks good. I will begin making appointments with the committee to chat about the methodology. As we find things we forgot or if things change we will amend the document. <p>The long awaited, comprehensive, Wage and Hour Survey Methodology does exist and will be in your hands by November.</p>	
<p>Budget Update</p>	<ul style="list-style-type: none"> • Jim: We are adding an agenda item...We have a budget package that was sent to the governor last week. It is an opportunity for us to ask for some of the funds to be released from the Prevailing Wage account, which you have all helped out with. • Liz: Hot off the presses. We still have a ways to go, will need fine tuning. Relating to PW, we are going to ask for a \$4 million and 6 fte's. Brief overview: as you may know we have 5 Goals at L&I, that we work towards. Goal 3, make working with LNI easier will be our first goal. Hire additional policy analysts to review our web site. It is a daunting task to find anything on line. It is easier to call the 800 number. This will be a significant effort. We will be able to identify FAQs for all and have a clear usable intuitive web site. We will be having a web usability project, asking our customers what they need. Have the experts help us. <p>The other aspect is relating to fringe benefits. Fringe benefits are complex for Prevailing Wage. Having one person focus on this topic is what we are looking for.</p>	

	That is it for the overview of the Prevailing Wage package.	
Closing Remarks	<p>Jim: Asks the committee to cancel the March PWAC meeting due to Leg session. The first time we will meet in 2015 will be end of May. Is that good for all? How about May 21st? Rita will send out the appointments later.</p> <p>Good progress today. We have reached the end of my agenda. Anything for the good of the order? Anything for next time?</p> <p>Ginger: Would you be willing to get a small group together to discuss the possibility of a better way to close out projects? Just L & I or other agencies? Maybe Contract Release unit?</p>	
Date/Location for next PWAC meeting	<p>December 18, 2014 Tukwila Service Location Scopes Sub Committee 9 – 11:30am PWAC – 1:00 – 3:30</p>	