### STATE OF WASHINGTON

## FACTORY BUILT TEMPORARY WORKER HOUSING STRUCTURES

### REGULATIONS

## Effective: July 1, 2016 to January 31, 2021

Factory built temporary worker housing structures built to be sited in Washington State are inspected by the Department of Labor and Industries, Field Services & Public Safety Division and are to be constructed to comply with the following codes. Copies of the factory built structures WAC rules can be found at the website below. Temporary Worker Housing code, Washington State amendments and Washington State stand alone codes are available as shown in brackets ().

1. Rules for Factory Built TWH Structures

Chapter <u>296-150T WAC</u> (Dated 02/04/2020) (Website) (Note: As new rules become effective they will be published on our website)

- 2. Temporary Worker Housing Construction Standard, (Health) Chapter 246-358 and 246-359 WAC
- 3. International and Uniform Codes as Adopted per the Washington State Building Code RCW 19.27
  - A. 2015 International Mechanical Code (IMC) and (WABO) Washington State amendments to the 2015 International Mechanical Code as adopted by WAC 51-52 Published by the International Code Council Except as exempted in WAC 246-359-575
  - B. 2015 Uniform Plumbing Code (UPC) and Washington (WABO)
     State amendments to the 2015 Uniform Plumbing Code
     as adopted by WAC 51-56 and 51-57
     Except for those parts identified in WAC 246-359-560
- 4. Washington State Electrical Laws, Rules and Regulations:
  - A. RCW 19.28; WAC 296-46B (current edition) (L&I Elect.)
  - B. 2017 National Electrical Code (NEC) as adopted by RCW 19.28 and WAC296-46B
  - C. Except as required by WAC 246-359-540(2).
- 5. Also enclosed for your use are:

- A. "Plan Approval Request" form and instructions for completing
- B. "Application for Insignia" form and instructions for completing

Copies of Codes are available as follows:

The Washington Association of Building Officials
P. 0. Box 7310
Olympia, WA 98507-7310
Telephone: (360) 628-8669
Web Site: <u>www.wabo.org</u>

(L&I Elect.) Department of Labor and Industries Specialty Compliance Services Division Electrical Section 7273 Linderson Way SW ms: 4460 Tumwater, WA. 98501 Web Site: <u>https://lni.wa.gov/licensing-permits/electrical/laws-rules-policies</u> P O Box 44460 (*Mailing address*) Olympia, WA 98504-4460 Telephone: (360) 902-5244

 (Health) Department of Health Facilities and Services Licensing P.O. Box 47852 Olympia, WA 98504-7852 Telephone (360)-705-6787 or 705-6783

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# STATE OF WASHINGTON DEPARTMENT OF LABOR AND INDUSTRIES Field Services & Public Safety *Factory Assembled Structures* PO Box 44430 Olympia, Washington 98504-4430

To:Temporary Worker Housing ManufacturersFrom:Shane Daugherty, FAS Program Chief

Subject: Required Inspections

<u>WAC 296-150T-0500</u> When Is an inspection required? (1) Before we issue an insignia, each factory-built house, commercial structure, and component must be inspected at the <u>MANUFACTURING</u> <u>LOCATION</u> as many times as are required by the codes. (See <u>WAC 296-150T-0600</u>)

NOTE: Approved design plans; specifications, engineering analysis and test results **must** be available during the inspections.

Inspection may include but not be limited to the following codes:

### WAC 246-359-120: Required inspections

(2) **Concrete slab or under-floor inspection.** To be made after all in-slab or under-floor building service equipment, conduit, piping accessories and other ancillary equipment items are in place, **but** before any concrete is placed or floor sheathing installed, including the subfloor.

(3) Framing/rough-in inspection. To be made after the roof, all framing, wall, and roof members are in place including fire blocking and bracing, heating, and rough electrical and plumbing has been installed.
(4) Final inspection. To be made after unit is completed and ready for shipment.

(5) **Additional inspections.** To be made after the applicant has received notification that an additional inspection or inspections are necessary.

(6) **Special inspections.** To be made by a special inspector when the applicant is building to the alternate construction standards and the inspections required in subsections (1) through (5) of this section are not sufficient to determine compliance with the alternate construction methods.

#### 2015 International Mechanical Code: section 107

**107.1 General.** Mechanical systems for which a permit is required by this code shall be subject to inspection by the building official and such mechanical systems shall remain accessible and exposed for rough in and final inspections until approved by the building official.

### 2015 Uniform Plumbing Code

**105.IGeneral.** Plumbing systems for which a permit is required by this code shall be inspected by the Authority Having Jurisdiction. No portion of any plumbing system shall be concealed until inspected and approved. Neither the Authority Having Jurisdiction nor the jurisdiction shall be liable for expense entailed in the removal or replacement of material required to permit inspection. When the installation of a plumbing system is complete, an additional and final inspection shall be made. Plumbing systems regulated

by this code shall not be connected to the water, the energy fuel supply, or the sewer system until authorized by the Authority Having Jurisdiction.

## RCW 19.28.101 & 2017 National Electrical Code

No electrical wiring or Equipment subject to this chapter may be concealed until the inspector making the inspection has approved it. If the electrical system exceeds 200 amps or single phase, the manufacturer must advise the department so that appropriate inspection personnel can be provided.

<u>WAC 296-150T-0510</u> How do I request an inspection? (1) You need to contact us, and we will let you know where your request for inspection should be submitted. Our address is noted in the definition of department.

(2) We need to receive **IN-STATE** inspection request at least seven calendar days **prior to** the date that you want the inspection.

(3) We need to receive **<u>OUT-OF-STATE</u>** inspection requests at least fourteen calendar days in **<u>WRITING</u> prior to** the date that you want the inspection. With your request please submit a map and directions from the closest commercial airport to your facility. Please include on your map and directions, your manufacturers name, physical address, city, area code, phone number and contact person.

### To request an out-of state inspection you need to contact:

Physical Address:	Shane Daugherty, FAS Program Chief		
	Department of Labor and Industries		
	7273 Linderson Way SW (MS: 4430)		
	Tumwater, WA. 98501		
Mailing Address:	PO Box 44430		
	Olympia, WA 98504-4430		

Phone: 1-800-705-1411 Option 3

Fax: 360-902-5229

Email: FAS1@lni.wa.gov

**NOTE:** The Department will apply an insignia(s) on the factory built structure(s) at the manufacturing location after the final inspection.

If you have any question about the inspection process please call 1-800-705-1411 Option 3, FAX at 360-902-5229 or email at FAS1@lni.wa.gov.

*For Poastal Delivery* Department Labor and Industries Factory Assembled Structures PO Box 44430 Olympia WA 98504-4430



*For Non-Postal Delivery (e.g., UPS, FedX)* Department of Labor and Industries

Factory Assembled Structures 7273 Linderson Way SW Tumwater WA 98501

# **APPLICATION FOR INSIGNIA** FACTORY BUILT TEMPORARY WORKER HOUSING

SUBMIT ONE COPY - NOTE: A separate form is to be used for each building unless multiple buildings have the same plan approval addendum and design options.

Contact person's printed name:		Date		Fee enclosed \$
Phone No	FAX No		Signature	
( )	( )			

#### A FEE FOR EACH INSIGNIA IS DUE WITH APPLICATION -- NOT SUBJECT TO REFUND PLEASE MAKE CHECKS PAYABLE TO DEPT. OF LABOR & INDUSTRIES

#### Important - Each insignia is assigned to a specific vehicle - Only one insignia per section

1.	Mfg. Serial No.	POD		Dept Insignia No.		Ар	proved Plan No.	Design option.	Fee
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Date		Insign	ia Releas	sed by:			To:		

Fill out completely

Manufacturer

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Mfg No.

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For Postal Delivery		Fill out com	pletely
Department of Labor and Industries Factory Assembled Structures	WANUFAC		MFG NO. 2
PO Box 44430 Olympia WA 98504-4430	PRODUCT	TION FACILITY ADDRESS	
For Non-Postal Delivery (e.g., FedX, UPS)	CITYISTAT	Teizip	
Department of Labor and Industries 7273 Linderson Way SW Tumwater WA 98501	TELEPHO	HE NO.	FAX IKO.
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APPLICATION FOR INSI		iger sheet no 🕴 check no.	\$ AMOUNT,
FACTORY BUILT TEMPORARY WO			
SUBMIT ONE COPY - NOTE: A separate j same plan approval,	form is to be used for each building , addendum and design options.	g unless multiple b	buildings have the the
Contact person's printed name: (3)	Date	C	Fee enclosed
Signature	Phone No ( )		FAX No ( )
·A FEE FOR EACH INSI	IGNIA IS DUE WITH APPLICATION NOT SU	UBJECT TO REFUND	

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PLEASE MAKE CHECKS PAYABLE TO DEPT. OF LABOR & INDUSTRIES

# IMPORTANT - EACH INSIGNIA IS ASSIGNED TO A SPECIFIC VEHICLE - ONLY ONE INSIGNIA PER SECTION

1.	Mfg Serial No.	POD OF (5)	Dept Insignia No.	Approved Plan No.	Design option.	Fee \$
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# DEPARTMENT OF LABOR AND INDUSTRIES

# INSTRUCTIONS FOR COMPLETING APPLICATION FOR INSIGNIA FOR FACTORY BUILT TEMPORARY WORKER HOUSING

- 1. Provide the Manufacturer name, address, phone and fax number if available.
- 2. Provide the Manufacturer Identification number that was assigned by the Department upon approval of the manufacturer's first plan. i.e.: TWH-222.
- 3. Provide the name of the contact person requesting these insignia(s) should any questions arise. Also provide date the application was sent to the Department as well as the total fee for all insignia's requested on this form.
- 4. Enter the unique manufacturer serial number for which an insignia is being requested.
- 5 Indicate which module of the total number of modules required in the building configuration is being requested. ie:1 of 1 or 3 of 6.
- 6. This box is for Department use only: leave blank.
- 7. Enter the previously approved TWH plan number for which this insignia is being requested. If the insignia request accompanies a new plan approval request, you should leave this blank and the Department will enter the TWH plan approval number when assigned.
- 8. Show which design options are used with this structure, otherwise "N/A".
- 9. See <u>WAC296-150T-3000</u> for current fee schedule.
- 10. Indicate the live roof load in the pounds per square foot for which the building was designed.
- 11. Indicate the wind load for which the building was designed to in miles per hour/class exposure.
- 12. Show the size of the electrical service to the whole building. Also indicate 1 or 3 after the slash line for the phase used.
- 13, Indicate the number of plumbing fixtures (not fixture units) within the building. Do not count ice makers but do count hot water heaters, hosebibbs, etc.
- 14. Indicate the Energy Zone for which this structure was designed. As an alternative for residential units, you may enter the temperature differential use in Heat loss calculations if applicable.
- 15. Indicate which incomplete systems beyond normal set up are required to be completed on

site. Enter 'S' for structural items; 'M' for mechanical items; or 'P' for plumbing.

- 16. Request additional insignias required for the building configuration or the other buildings destined for the same location as shown above. You may use the back of the form for additional insignias if required.
- 17. Show the total number of insignias on both the front and back of this request. Indicate how you wish the insignias to be forwarded to the inspector. If requesting overnight delivery service, you must indicate the carrier to be used and your account number to be billed.

Applicant: Fill out completely					
Mfg No.					
Address					

City/State/ZIP

Date

# For Postal Delivery.

Department of Labor and Industries Factory Assembled Structures PO Box 44430 Olympia WA 98504-4430

For Non-Postal Delive	ery (e.g., Fedž	X, UPS)
Department of Labor and	Industries	
7273 Linderson Way SW	ż.	•
Tumwater WA 98501	1	

#### FOR DEPARTMENT USE ONLY

on Lodg Shi #. Check #	\$ Amount	Application ID
ip No.	Date approved	Expiration date

Fee enclosed

# PLAN APPROVAL REQUEST TEMPORARY WORKER HOUSING STRUCTURES Contact person's printed name:

Signature       Phone No       FAX No         New plan       ()       ()         Addendum       AP No.       296-150T         Renewal       AP No       for fees	
WAC       Addendum     AP No.       296-150T     Resubmittal	
Addendum AP No, 296-150T Resubmittal Appl ID	
Code cycles (month/year):	~~~~~
UPC: / NEC: / /	
Size of building: No of	
Width: Length: Area (Sq Ft): modules:	· • • • • • • • • • • • • • • • • • • •
Type construction.	
Roof live load PSF:	•••••••••••••••••••••••••••••••••••••••
Type heat: Central Fan powered Fan powered forced air Hydronics Baseboard Cable Other:	
Type of fuel: Electric Solar Wood Heat pump Natural gas Propane []	Oil
Insulation Floor Walls Roof (Flat) Roof (Vault) Electrical service: Phase	3
values:	
N/A Attached	······
	•
Structural calculations or test proposals	
Truss or rafter drawing(s)	
Truss plan if over 3 different trusses On file - AP#	-
Girder truss or ridge beam drawing On file - AP#	
HVAC drawing On file - AP#	
Cross section and elevation	38 1
Electrical load demand calculation	
Panel box schedule/Electric load calc's	1
Plumbing systems: On file - AP#	
On file - AP#	
On file - AP#	18
Operating pressure No of fixtures to Total developed length	J

10

For Posi	tal D	elivery
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Department of Labor and Industries Factory Assembled Structures PO Box 44430 Olympia WA 98504-4430

Contact person's printed name:



Applicant: Fill	out completely
Manufacturer	Mfg No.
Plans to be returned to: Address	

City/State/ZIP

Date

### For Non-Postal Delivery (e.g., FedX, UPS) Department of Labor and Industries 7273 Linderson Way SW Tumwater WA 98501

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Fee enclosed

# PLAN APPROVAL REQUEST TEMPORARY WORKER HOUSING STRUCTURES

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Signature 3		Phone No ()	FAX (	No )
New plan (4)	•		MFG filing (5)	No fee required
Addendum	AP No.	WAC 296-150T Resubr	mittal (8)	Appl ID
Renewal (9)	AP No	A. A.	· ·	
Code cycles (month/year):				······
UPC: / (0)	NEC: /	UMC		· · · · · · · · · · · · · · · · · · ·
Size of building:	ı: Area (Sq Ft):	No of modules:	(12)	
Type construction: (13)	Use:		<u> </u>	
Roof live load PSF:				
Type heat:	Hydronics Baseb	oard Cable	an powered room heater	Dther:
Type of fuel:	Solar Wood	Heat pump	Natural gas	Propane [] Oil
Insulation (17) Floor values:	Walls Roof (Flat)		Electrical service:	Phase 1 3
	۲.			
,			•	• •
(19)	N/A	Attached		

((4))	N/A	Allached		
Structural calculations or test proposals				On file - AP#
Truss or rafter drawing(s)				On file - AP#
Truss plan if over 3 different trusses	[,]			On file - AP#
Girder truss or ridge beam drawing	[ <u></u>			On file - AP#
HVAC drawing				On file - AP#
Cross section and elevation	1			• On file - AP#
Electrical load demand calculation				On file - AP#
Panel box schedule/Electric load calc's	1000000			On file - AP#
Plumbing systems:	[ <b></b> ]	(		On file - AP#
				On file - AP#
	(20)			On file - AP#
Operating pressure	<u> </u>	No of fixtures to	Total develop	ed length

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# INSTRUCTIONS FOR PLAN APPROVAL REQUEST FOR FACTORY BUILT TEMPORARY WORKER HOUSING

- 1. Provide Manufacturer or applicant name, address, and telephone number.
- 2. Manufacturer ID number is assigned upon approval of First Plan. i.e. TWH-222.
- 3. Print and sign the name of the contact person responsible for this plan should questions about this submittal arise. Include on this line the date this plan was sent to the Department and the Fee enclosed for this building. Sec <u>WAC 296-150T-3000</u> for fee schedule. Provide an extension number or direct line and FAX number if available for the contact person.
- 4. Use this line if this is a new plan submitted for the first time. Indicate the appropriate fee paid.
- 5. Use this line only if this is the <u>first application</u> from a manufacturer. This is a <u>ONE TIME</u> <u>ONLY FEE</u> for each category of structure. Sec <u>WAC 296-150T-3000</u> for current fees.
- 6. Check this line if no fee is required.
- 7. Use this line only if the submittal is an <u>ADDENDUM</u> to a previously approved plan. Indicate the fee paid and the approved plan number that you wish to amend.
- 8. Use this line only if this is a <u>resubmittal response</u> to a previously reviewed and rejected plan. Indicate the fee required for resubmittals. The application ID is not currently being used and may be left blank.
- 9. Use this line only when you wish to <u>renew</u> a previously approved plan. Indicate either the fee for renewals. Use the Ap No. line to show the approved plan number you wish torenew.
- 10. Use this line to indicate the codes under which this plan is being submitted. As of July 1, 2010 these would be: IMC; UPC; <u>7/10</u>; NEC <u>12/08</u>; Please note, that the date for each code indicates the month and year of the beginning of enforcement of that code or the latest amendment enforced for that code by the Department, not the year of the code publication.
- 11. Show the width and length of the building. For irregular buildings, give the longest dimensions. Include the square foot area of the building.
- 12, Use this space to show the total number of modules required to construct one whole building.
- 13. Use this line to indicate the type of construction of the building such as wood or steel etc. Indicate use of this building, e.g. bunkhouse, kitchen, dining room etc...
- 14. Show the roof live load capacity in pounds per square foot.

TWHappInst

- 15. If applicable, check the type of heating to be installed in the building. Use "other" to describe systems not shown or to indicate *NI*A if no heating or cooling system is installed.
- 16. Check the type of fuel used in the heating or cooling system,
- 17. Show the insulation value for floors, walls and roof that are to be installed in the building.
- 18. Show the size of the Electric Service for the whole building. Also indicate whether this is a single or three phase system.
- 19. This section is meant to act as a checklist for some of the information that would be necessary to approve the structure. Not all elements may be applicable to your plan and as such may be 'N/A'ed. If the element is to be reviewed by L&I and is attached for review, so indicate in the second column. If the element or system is already approved as part of another plan and is identical to this plan, you may reference the approved plan number that is "on file" in the third column. See the procedures on the back of the Plan Approval Request form for additional submittal requirements.
- 20. Provide plumbing system operating pressure whenever plumbing fixtures arc installed in the building. Provide the number of fixtures (not fixture units) that are installed in the building. When design options are used to vary the number of fixtures provide the minimum to maximum number. Provide the total developed length of the water supply system. Developed length is the distance measured along the pipe run from the meter to the most remote fixture. For self-contained commercial coach units, the developed length is from the pump to the most remote fixture.



STATE OF WASHINGTON DEPARTMENT OF LABOR AND INDUSTRIES Field Services & Public Safety *Factory Assembled Structures* PO Box 44430 Olympia, Washington 98504-4430

August 4, 2020

# MEMORANDUM

TO: Temporary Worker Housing Manufacturers

FROM: Shane Daugherty, FAS Program Chief

SUBJECT: Manufacturer's Contact Personnel

In order that we may serve you better we are requesting you complete the enclosed form and return it to us. By having contact persons on our mailing labels and faxes the information we are sending to you should be received by those who need it. We thank you in advance for your assistance.

If you have any questions, please feel free to contact us at 1-800-705-1411 Option 3, FAX (360) 902-5229 or email <u>FAS1@Lni.wa.gov</u>.

Return to: Shane Daugherty, FAS Program Chief Dept. of Labor & Industries PO Box 44430 Olympia, WA 98504-4430

# MANUFACTURERS LIST FOR TEMPORARY WORKER HOUSING MANUFACTURER'S

Factory 1	Company Name: Mailing: Address							
			Zip:					
	Physical Address:							
			Zip:					
	Email Address:							
	Phone No.: () Fax No.: ()							
	Send general mailing to:							
	Contact for Plan Review:							
	Contact for Plant Inspection							
Factory # 2	Company Name:							
(If applicable)	Mailing Address:							
			Zip:					
	Physical Address:							
			Zip:					
	Email Address:							
			No.: ()					
	Send general mailings to:							
	Contact for Plan Review:							
	Contact for Plant Inspections:							
	Comments:							
Signature:			Date:					
twmfg								



STATE OF WASHINGTON DEPARTMENT OF LABOR AND INDUSTRIES Factory Assembled Structures PO Box 44430 Olympia, WA. 98506-4430

**WAC 296-150T-0510 How do I request an inspection?** (1) You must contact us, and we will let you know where your request for inspection should be submitted. Our address is noted in the definition of department.

We must receive in-state inspection requests at least seven calendar days prior to the date that you want the inspection.

## PLEASE NOTE THE SEVEN CALENDAR DAYS CAN BE WAIVED UPON APPROVAL BY THE DEPARTMENT

1. The Manufacturer Number (TWH-) w	here the structure is being built:			
2. Date of Inspection(s) at the Manufactu	ring Plant:			
3. The type of Inspection(s) needed. Plea	se check the appropriate inspection(s):			
Floor Cover:	Frame Cover:			
Plumbing Cover:	Mechanical Cover:			
Electrical Cover:	Energy Code Cover:			
Electrical Final:	Final Inspection:			
4. Is this the first inspection for this unit	YES / NO			
5. The Date the Insignia(s) and NLEA w	as applied for, if final inspection:			
6. The Manufacturers Building Serial Nu	mber:			
7. The State Plan Approval Number:				
8. Map and or Direction to the Manufact information of the individual(s) to be pre	uring Plant Location where the Audit is to be done. Contact sent for the inspection:			
Name:	Name: Phone:			
Email:				
	ction:			
9. Contact name, phone number and em	ail address of the appropriate plant personnel:			
10. All the above information is to be em FAS Plan Review (FAS1@LNI.WA.	ailed to following contact for scheduling: GOV) or FAX (360) 902-5229			

If we may be of any assistance please contact us at 1-800-705-1411 Option 3.



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WAC 296-150T-0510 How do I request an inspection? (1) You must contact us, and we will let you know where your request for inspection should be submitted. Our address is noted in the definition of department.

We must receive out-of-state inspection requests at least fourteen calendar days prior to the date that you want the inspection.

## PLEASE NOTE THE FOURTEEN CALENDAR DAYS CAN BE WAIVED UPON APPROVAL BY THE DEPARTMENT

1. The Manufacturer Number (TWH-) who	ere the structure is being built:
2. Date of Inspection(s) at the Manufactur	ing Plant:
3. The type of Inspection(s) needed. Please	e check the appropriate inspection(s):
Floor Cover:	Frame Cover:
Plumbing Cover:	Mechanical Cover:
Electrical Cover:	Energy Code Cover:
Electrical Final:	Final Inspection:
4. Is this the first inspection for this unit?	YES / NO
5. The Date the Insignia(s) and NLEA was	s applied for, if final inspection:
6. The Manufacturers Building Serial Nun	nber:
7. The State Plan Approval Number:	
8. Map and or Direction to the Manufactur information of the individual(s) to be prese	ring Plant Location where the Audit is to be done. Contact ent for the inspection:
Name:	Phone:
Email:	
Physical address of the place of inspect	ion:
9. Contact name, phone number and emai	l address of appropriate plant personnel:
10. All the above information is to be ema FAS Plan Review (FAS1@LNI.WA.G	

If we may be of any assistance please contact us at 1-800-705-1411 Option 3.