

## Administrator/Electrician/Master Electrician Certificate Renewal

www.Lni.wa.gov/Electrical

## There are 3 ways to renew:

1. Online: For instant processing, visit: <a href="www.Lni.wa.gov/Licensing-Permits/Contractors/Register-as-a-Contractor/Legal">www.Lni.wa.gov/Licensing-Permits/Contractors/Register-as-a-Contractor/Legal</a>.

While you're there, update your address and other contact information.

- 2. Visit your local L&I office. Find a list of offices at: <a href="www.Lni.wa.gov/Offices">www.Lni.wa.gov/Offices</a>.
- Complete the form below and mail application and fee to: Electrical Licensing & Certification PO Box 44460 Olympia WA 98504-4460

4.

Name (Last name, First name, Middle initial)		Social Security Number		
Mailing Address		Address Change ☐ Yes ☐ No	1 <u> </u>	
City	State Zip Code	Daytime Phone (include	area code)	
Email Address				
Select one:				
☐ Electrician on time renewal before expiration date – GL 1251			\$88.30	
☐ Electrician late renewal within 90 days of expiration date − GL 1251			\$176.60	
Administrator/Master on time renewal before expiration date – GL 1552			\$167.80	
Administrator/Master Renewal late renewal within 90 days of expiration date – GL 1552			\$335.60	
Telecom Administrator Renewal on time renewal before expiration date – GL 1554			\$111.80	
Telecom Administrator Renewal late renewal within 90 days of expiration date GL 1554			\$223.60	
Renew my:				
☐ Electrician ☐ Administ	rator	Certificate Number:		
I am not presently assigned as the designated administrator for a contractor.				
☐ I am currently the design	ated administrator for:			
		Electrical Contractor License Number/Nar	ne	
I declare under penalty of perjury under the laws of the State of Washington that the foregoing is true and correct.				
Signature		 Date		
-				

**Note:** CEU's are required for Electricians, Electrical Administrators, and Master Electricians. If you have not completed the CEU requirements, to avoid late fees or re-testing, you must pay the renewal fees (see above) and your certificate will be placed in inactive status. It is unlawful for Electricians and Master Electricians to work on the job if their card is inactive or expired.

**Note:** If not fully renewed by their expiration date, assigned administrator and master electricians are automatically unassigned. To reassign, they must a <a href="Change Assignment of Administrator/Master Certificate">Certificate</a> form (F503-009-000), along with fee shown on the form.