

**FACTORY ASSEMBLED STRUCTURES
VENDOR AND MOBILE MEDICAL UNIT ADVISORY COMMITTEE MEETING**

The FAS Vendor and Mobile Medical Unit advisory committee met on June 29, 2016, at Town Center in Tumwater

Attendees:

Lori Johnson, Washington Food Truck Association; James Barrington, Seattle Food Truck Alliance; Dermott Murphy, State Fire Marshall; Lou Malattia, Clark Co. WABO; Jennifer Tam, Association of Cities, Seattle; Alfredo Ortega Jr., Seattle Food Truck Builders; Jocelyn Ortega, Seattle Food Truck Builders; Dan McNeely, Skilfab Sheet Metal Co., Joan Brown, FAS Advisory Board/NW Housing Association; Penny Nelson, W.S.F.A

Staff: Dean Simpson, Tammy Fellin, Matthew Erlich, Alicia Curry, Craig Sedlacek, Daina Shea, Melissa McBride, Ken Knutson.

A. PROCEDURAL:

1. **Call to Order:** Meeting was called to order by Tammy Fellin at 1:10

B. Agenda Items

1. **Update on legislation and rules – Tammy Fellin**
2. **Organization of advisory committee – Dean Simpson**
 - i. Dean went over the purpose of the advisory board and discussed what each position entails as well as what types of member are needed and from what parts of the industry
3. **Overview of Changes to venting and mobile medical unit – Craig Sedlacek**
 - i. Craig went over the different types of vendors as well as the history of food truck regulations
 - ii. Review of HB2443 and how it pertains to the advisory committee and what is being asked of those on the board once the members have been established.
4. Matthew Erlich went over how to find the FAS website and all the site has offers as well as let them know of was being worked on in the future.
5. **Nominations for Chair**

Motion to open nominations for Chair
James Barrington nominating himself
Seconded by Lori Johnson
In favor - 8
Opposed 0
James Barrington is elected Chair

Motion to open nominations for Vice Chair
Joan Brown nominated Penny Nelson for Vice Chair
Seconded by Lou Malattia
In favor – 8
Opposed – 0
Penny Nelson is elected Vice Chair
6. Next meeting was decided for August 23 at the same location, Town Center, 10:00 – 12:00.
 - i. Future meeting will be scheduled for 10:00 – 12:00.

- ii. It was asked of the attendees to send any suggestions for meeting topics to Dean Simpson, Craig Sedlacek, or Alicia Curry.
- 7. Meeting was called to adjourn at 3:05