

Factory Assembled Structures Advisory Board Meeting

Labor & Industries
November 16, 2017, S119
10 a.m. – 12 p.m.

Attendees:

Board Members Present: Board Chair Joan Brown, Mike Szramek, Don Carlson, Steve Hart, Vice-Chair Mike Lubliner, via phone

Absent: Alan Duer, Craig Hillis, Gary Stoskopf, and Wade Elliott

L&I Staff: Jose Rodriguez, Assistant Director, FSPS, Craig, Sedlacek, Ken Knutson, and Alicia Curry

• **PROCEDURAL:**

- Meeting called to order by Joan Brown.
- Approval of Minutes – approved and seconded the minutes from the August 17, 2017, meeting.

• **AGENDA ITEMS:**

○ **ADVISORY BOARD BY-LAWS**

- Introduction of Binders
 - Would like to discuss at February meeting and adopt official rules at May meeting.
- Reimbursement for travel – will make sure it happens

○ **STATUS OF INSTALLER RULES**

- An update on the status of rulemaking was provided to the board.
 - The CR-103 to adopt rules is scheduled for filing on Tuesday, November 21
 - The rulemaking establishes a penalty schedule for infractions of manufactured home installations in response to House Bill (HB) 1329 (Chapter 10, Laws of 2017.
 - Once adopted, the rules will become effective January 1, 2018.
 - Notice will be sent to stakeholders and other interested parties about the new rules.

○ **STAFFING REVIEW AND SUPPLEMENTAL BUDGET REQUEST**

- Asking for
 - 4 field inspectors
 - 1 supervisor
 - 3 plan review staff

- OFM will review, then the Governor, then will go to the legislature after April; more discussion at February meeting.
- If the Board wanted to lend its support, Tammy Fellin would be the contact person at L&I.

- **PRESENTATION TO OFM/COMMERCE ON MODULAR BUILDINGS**
 - Craig presented information and answered questions; they now know about our programs; it was an opportunity for further education.

- **PROGRAM UPDATE**
 - Experiencing heavy workload; many out of state inspections happening; airport, refineries.
 - Poland should happen soon - China later.
 - Website improvements
 - Electronic plans
 - Regulatory changes
 - RCW 43.22 – contracting
 - Food Trucks – will present report and contact Lori Johnson, Dermott Murphy and the local fire marshals.

- **ROUND TABLE; NEW ITEMS**
 - Possibly have Tom Eckert speak for a half an hour about Energy Conservation Program issues.
 - Can this be scheduled for 9:30 prior to the regular board meeting in February?

Meeting adjourned at 11:50.

Joan Brown, Chair

Craig Sedlacek, Secretary to the Board