

DOSH DIRECTIVE

Department of Labor and Industries
Division of Occupational Safety and Health

Keeping Washington safe and working

2.20

Local Emphasis Program

Date: April 1, 2019

I. Purpose

This Directive applies to all DOSH consultation and enforcement staff statewide, regarding the development, approval, and implementation of local emphasis programs.

II. Scope and Application

This Directive provides guidance to DOSH enforcement and consultation staff on the procedures for proposing Local Emphasis Programs (LEPs). DOSH has reviewed this Directive for applicability, and it remains effective with a new issue date of April 1, 2019. It replaces all previous instructions on this issue, whether formal or informal.

III. Background

In order to ensure the best use of DOSH resources, DOSH consultation and enforcement staff schedule inspection and consultation activities. As part of the state plan agreement with the federal Occupational Safety and Health Administration (OSHA), DOSH has committed to rigorous application of our inspection scheduling protocols. The overall inspection scheduling strategy also allows for a percentage of a region's planned activities to be conducted as part of a local emphasis program, developed and implemented by the region.

IV. Criteria and Process for Establishing LEPs

A. Criteria.

LEPs must include a documented rationale and strategy. Factors to be considered could include opportunities for local partnerships with other enforcement entities or with local business and/or labor organizations, unique local conditions, unique regional expertise in relation to certain hazards and/or types of hazards, etc.

B. Process.

The Statewide Compliance Program Manager or Statewide Consultation Program Manager must approve LEPs in writing before implementation.


DOSH Compliance or Consultation Support will respond, in writing, to any written proposal for a local emphasis program within 15 working days of submission. The written proposal must include the following information:

- Purpose and/or rationale
- Duration
- Manner and frequency of evaluation of results
- How inspections will be tracked in WIN
- Complete criteria for selection of employers (for example, SIC, injury/illness rate, etc.)
- How the list will be generated.
- Impact on unprogrammed inspections of the same employer
- In what manner and how often the list of employers will be updated
- How flexible the region's use of the list will be (opportunity for supervisory exclusions based on recency, number of employees, etc.).
- What percent of planned inspection resources will be directed to conducting inspections/consultations under the LEP.

V. Review and Cancellation

DOSH will review this Directive within two years from the issue date, and it will remain effective until superseded or canceled.

Approved:



Anne F. Soiza
L & I Assistant Director
Division of Occupational Safety and Health