



Permit Refund Request

Mail to L&I office where you got the permit or to the inspecting office.

Refunds must be requested by permit purchaser.

Approved refunds will be mailed in 2 – 3 weeks.

A processing fee is charged for all refunds. Please print clearly.

Type of permit:

Electrical

Elevator

Factory Assembled Structure

Credit my CD account: Yes No **(Note: Credit/debit card payments can't be refunded to a CD account.)**

Contractor's License Number: _____

Date of Request:	Amount of Refund Requested: \$	Permit/Conveyance Number:	
Request Payable To:		Phone Number	
Address	City	State	Zip code
Email			

Reason for Refund:	If duplicate permit, please provide both permit numbers below:
Has the work started? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please describe how much work has been done.	

Print Name of Applicant

Signature of Applicant

This section will be completed by L&I

Payment Date:	Check Number:	Transaction Number:
G.L. Codes:	<i>Electrical Only: Number of Req.</i>	<i>Electrical Only: Number of Inspection</i>
<input type="checkbox"/> Credit Card <input type="checkbox"/> Debit Card <input type="checkbox"/> Cash <input type="checkbox"/> Check <input type="checkbox"/> CD Account <input type="checkbox"/> ACH		
L&I Inspector/Employee Name:		
<input type="checkbox"/> Full Approved <input type="checkbox"/> Partial Approved <input type="checkbox"/> Request Denied <input type="checkbox"/> Refund Amount Approved: \$		
Additional Notes:		

L&I Inspector/Employee Signature

Title

Date

Supervisor/Program Representative Signature

Title

Date

SCS Fiscal Tech Signature

Title

Date