

# Individual Application for an Explosives License

## All applicants must:

1. Complete Section A – Applicant Information.
2. Sign and date the application.
3. Have the application witnessed.
4. Submit your fingerprint card for background check (exception for Law Enforcement Officers [LEOs])
5. Submit the applicable fees with your application – Storage fees are only calculated after inspection.

### Note

- Fingerprinting and criminal history record information (CHRI) checks are required for the Responsible Person by RCW 70.74.360. Fingerprints will be used to check the criminal history records of the WSP and FBI.
- CHRI obtained through this process will only be used for authorized purposes by The Department of Labor and Industries (L&I) and will not be shared with any other agencies or persons.
- If any CHRI is found as a result of this check, applicants will have 90 days from the date notified by L&I to request, in writing, a copy of those results to verify or challenge any inaccuracies with the agency that submitted the information.
- Applicants who wish to challenge either criminal history record will need to contact the agency/state that submitted.
  - For Washington State they will need to contact the Washington State Patrol (WSP)  
Phone 360-534-9200 Email [crimhis@wsp.wa.gov](mailto:crimhis@wsp.wa.gov)
  - FBI criminal history records corrections will need to contact the FBI using the information provided on the Agency Privacy Requirements for Non-criminal Justice Applicants information at the end of this form.

## First Time applicants:

1. Must submit a copy of their ATF Federal Permit in order to purchase, sell, store or manufacture explosives *unless you are a state or local government agency employee*. Call 877-283-3352 or go to: [www.atf.gov](http://www.atf.gov) to obtain an application packet if you haven't already done so.
2. Applying for a Purchaser, Dealer, Storage, or Manufacturer license must complete Section C — Associated Federal Licenses/Permits.
3. Applying only for a Blaster's License, must complete Section B — User (Blaster's) License and attach a resume of experience/training, references as listed in [WAC 296-52-64030/35/40](http://WAC 296-52-64030/35/40), and a copy of your ATF Employee Possessor or Receiver letter from your employer (*except for LEOs*).
4. Applying for a Blaster's License *and* any other license you must complete Section B —Blaster and Section C — Associated Federal Licenses/Permit.

## Fees that must accompany your application:

1. Make checks payable to: Department of Labor & Industries.
2. The fees for a Purchaser/Blaster/Manufacturer/Dealer License are listed on the application. Storage fees are based on the maximum amount stored and will be billed after storage site approval.
3. **Background check fees are currently \$34/25 and must accompany the application.** For fingerprinting locations visit: <https://fortress.wa.gov/wsp/watch/UserContent/FingerPrint/FingerprintingLocations.pdf>.
4. Submit Application, fees, and fingerprint card and any other documents required to the address listed at the top of this form.

## Authorized Agents/Purchasers:

1. You must furnish a current list of employees who are authorized by you to purchase and/or receive explosives *in your name*.
2. The list must include the following for each person:
  - a. Name and home address.
  - b. Social Security Number (SSN).
  - c. Driver's License Number.
  - d. Place and date of birth.
3. Submit a copy of your ATF Employee Possessor Authorization list with your application.

# Individual Application for an Explosives License

Explosives Licensing  
PO Box 44655  
Olympia WA 98504-4655

Phone: 360-902-5563  
Email: [ExplosivesLicensing@Lni.wa.gov](mailto:ExplosivesLicensing@Lni.wa.gov)  
Fax: 360-902-5438 (call to verify receipt)

Application for an Explosives License for the purpose of purchasing, storing, manufacturing, selling or use of explosives as defined in [RCW 70.74](#) and [WAC 296.52](#). Storage fees will be billed after approval.

Licenses are valid for one (1) year. Renewals shall be sent to the address on this form.

[RCW 70.74.360](#) requires all applicants cleared by fingerprint Background Checks – Fee \$34.25

Purchaser (\$25)     Dealer (\$50)     Manufacturer (\$50)     Storage (Billed on quantity/type stored)

## Section A — Applicant Information

State the reason you want a license

|  |                    |               |                        |          |
|--|--------------------|---------------|------------------------|----------|
| Name   |                    | Citizenship   | Social Security Number |          |
| Mailing Address                              |                    | City          | State                  | Zip Code |
| Phone Number                                 |                    | Email Address |                        |          |
| Driver's License (DL) or ID Number           | State Where Issued | Date of Birth | UBI (if self-employed) |          |
| Location(s) where you plan to use explosives |                    |               |                        |          |
| Types of explosives you plan to use/purchase |                    |               |                        |          |

## Section B — User's (Blaster's) License (\$50)

I am not applying for a User's License (go to section C).

Select all that applying for.

|  |   |   |  |
|--|---|---|--|
| <input type="checkbox"/> Agriculture         | <input type="checkbox"/> Forestry             | <input type="checkbox"/> Demolition             | <input type="checkbox"/> Underwater      |
| <input type="checkbox"/> Avalanche Control   | <input type="checkbox"/> Seismographic        | <input type="checkbox"/> Surface                | <input type="checkbox"/> Bomb Technician |
| <input type="checkbox"/> Explosive Disposal  | <input type="checkbox"/> Tactical Entry       | <input type="checkbox"/> Underground            | <input type="checkbox"/> Unlimited       |
| <input type="checkbox"/> Industrial Ordnance | <input type="checkbox"/> Transmission Systems | <input type="checkbox"/> Other (specify): _____ |  |

I have attached my resume of experience and training as required by [WAC 296-52-64050](#) for all User (Blaster) License applications.

- See [WAC 296-52-64030](#) through [64040](#) for what specific information the resume must include.
- **Resumes must include signed certificates of training or be signed by the course instructor.**

## Section C — Associated Federal Licenses/Permits

I have attached a copy of my federal license/permit

Federal Explosives License/Permit Number (if number has been issued)

Do you also have storages licensed by the ATF?     Yes     No

If "Yes", fill out the information requested in Section F — Magazine Storage.

If "No", explosives must be used the same day purchased *and* contingency storage proof attached.

**Section D — Authorized Agents/Persons**

Persons authorized by the applicant to conduct purchasing/explosive handling on their behalf.

- These persons must be listed on the ATF Notice of Clearance as Employee Possessor.

|              |                        |               |                      |
|--------------|------------------------|---------------|----------------------|
| Name         | Social Security Number | Date of Birth | Place of Birth       |
| Home Address |                        |               | DL or ID No. & State |
| Name         | Social Security Number | Date of Birth | Place of Birth       |
| Home Address |                        |               | DL or ID No. & State |
| Name         | Social Security Number | Date of Birth | Place of Birth       |
| Home Address |                        |               | DL or ID No. & State |

Additional persons may be listed on a separate sheet and attached to the application.

**Section E — Employment Information**

I am self-employed (provide applicable information below).

|                  |                         |
|------------------|-------------------------|
| Current Employer | Employer's Phone Number |
| Mailing Address  | City State Zip Code     |
| UBI              | Email Address           |

**Section F — Storage**

Owned  Leased

|   |                              |
|---|------------------------------|
| Magazine Number(s) (if previously licensed)           | Name of Owner of Magazine(s) |
| Exact / Proposed Location of Magazine(s)              |                              |
| City  | State Zip Code               |
| Name of Person to Contact for Inspection (if not you) | Phone Number                 |

| <b>Magazines<br/>Explosives</b> |      |                         |
|---------------------------------|------|-------------------------|
| License Number                  | Type | Maximum Amount Proposed |
| 1.                              |      |                         |
| 2.                              |      |                         |
| 3.                              |      |                         |
| 4.                              |      |                         |
| 5.                              |      |                         |
| 6.                              |      |                         |

- Attach additional sheets if needed.
- Manufacturer license, applicants must also submit a site plan as required in [WAC 296-52-65010](http://www.wa.gov/wac/296-52-65010).
-

## Section G — Signatures

By signing, I agree that the following are true:

- A. I will not sell, barter, give, or dispose of explosives to any person within the State of Washington except to authorized employees for ultimate use (blasting);
- B. I will follow the rules of the Washington State Explosives Act and Safety and Health Codes promulgated by the State of Washington;
- C. I will be responsible for obtaining the proper licenses necessary for purchasing, using, storing, manufacturing, or selling explosives;
- D. I have not been convicted of a felony involving force or violence, perjury, false swearing or bomb threats;
- E. I have no drug or alcohol dependency problems;
- F. The statements made in this application are true to the best of our knowledge;
- G. I will advise the Department of Labor and Industries when any of the above stated facts change.
- H. I have seen the Agency Privacy Requirements for Non-criminal Justice Applicants provided at the end of this form.

|                           |  |
|---------------------------|--|
| Printed Name of Applicant | Signature of Applicant or Authorized Agent |
| Title                     | Date                                       |

- I have included a fingerprint card and \$34.25 for the background checks as required by [RCW 70.74.360 \(1\)](#) [Active Law Enforcement exempt].

### User (Blaster) Applicant Only

#### Qualified Blaster's Statement of Field Training Experience

The applicant is known to me personally and has trained under me for \_\_\_\_\_ months during the previous 6 years.

|                                   |                          |
|-----------------------------------|--------------------------|
| Printed Name                      | Signature                |
| Title                             | Date                     |
| State Licensed (Blasters License) | Blaster's License Number |

#### For L&I Use Only

Explosive License Granted?

Yes  No

If not granted, state reason:

Blast Classification:

\_\_\_\_\_

|                        |       |      |
|------------------------|-------|------|
| L&I Employee Signature | Title | Date |
|------------------------|-------|------|

## AGENCY PRIVACY REQUIREMENTS FOR NONCRIMINAL JUSTICE APPLICANTS

Authorized governmental and non-governmental agencies/officials that conduct a national fingerprint-based criminal history record check on an applicant for a noncriminal justice purpose (such as employment or a license, immigration or naturalization matter, security clearance, or adoption) are obligated to ensure the applicant is provided certain notices and that the results of the check are handled in a manner that protects the applicant's privacy. All notices must be provided in writing.<sup>1</sup> These obligations are pursuant to the Privacy Act of 1974, Title 5, United States Code (U.S.C.), Section 552a, and Title 28, Code of Federal Regulations (CFR), Section 50.12, among other authorities.

- Officials must ensure that each applicant receives an adequate written FBI Privacy Act Statement (dated 2013 or later) when the applicant submits his/her fingerprints and associated personal information.<sup>2</sup>
- Officials must advise all applicants in writing that procedures for obtaining a change, correction, or update of an FBI criminal history record are set forth at 29 CFR 16.34. Information regarding this process may be found at:  
<https://www.fbi.gov/services/cjis/identity-history-summary-checks> and  
<https://www.edo.cjis.gov/>
- Officials must provide the applicant the opportunity to complete or challenge the accuracy of the information in the FBI criminal history record.
- Officials should not deny the employment, license, or other benefit based on information in the FBI criminal history record until the applicant has been afforded a reasonable time to correct or complete the record or has declined to do so.
- Officials must use the FBI criminal history record for authorized purposes only and cannot retain or disseminate it in violation of federal statute, regulation or executive order, or rule, procedure or standard established by the National Crime Prevention and Privacy Compact Council<sup>3</sup>

The FBI has no objection to officials providing a copy of the applicant's FBI criminal history record to the applicant for review and possible challenge when the record was obtained based on positive fingerprint identification. If agency policy permits, this courtesy will save the applicant the time and additional FBI fee to obtain his/her record directly from the FBI by following the procedures found at 28 CFR 16.30 through 16.34. It will also allow the officials to make a more timely determination of the applicant's suitability.

Each agency should establish and document the process/procedures it utilized for how/when it gives the applicant the FBI Privacy Act Statement, the 28 CFR 50.12 Notice, and the opportunity to correct his/her record. Such documentation will assist State and/or FBI auditors during periodic compliance reviews on use of FBI criminal history records for noncriminal justice purposes.

<sup>1</sup> Written notification includes electronic notification, but excludes oral notification.

<sup>2</sup> See <https://www.fbi.gov/services/cjis/compact-council/privacy-act-statement>

<sup>3</sup> See 5 U.S.C. 552a(b); 28 U.S.C. 534(b); 34 U.S.C. § 40316 (formerly cited as 42 U.S.C. § 14616), Article IV(c); 28 CFR 20.21(c), 20.33(d), 50.12(b) and 906.2(d).