



# Application for Licensure as an Elevator Mechanic

This application for certification as an Elevator Mechanic is **not** a license to perform work for which a contractor's license is required by the Department of Labor & Industries or any other agency.

## Elevator Mechanic Licensure

Under the provisions of [RCW 70.87.240](#), pertaining to elevator mechanic licensing, there are four routes for licensure for each category:

Category 01	General license — all types of work on all conveyances covered under <a href="#">RCW 70.87</a> .
Category 02	Commercial and residential wheelchair lifts; dumbwaiters; and inclined chairlifts.
Category 03	Electric and hand powered manlifts; special purpose elevators; and belt manlifts in industrial sites and grain terminals.
Category 04	Temporary personnel hoists; temporary material hoists and special purpose elevators.
Category 05	Material lifts.
Category 06	Wheelchair lifts; dumbwaiters; incline chairlifts; and inclined elevators in private residences.
Category 07	Residential inclined elevators.
Category 08	Employees of public agencies performing maintenance only on their employer's conveyances.

## Option 1 — Sufficient Qualifying Experience Plus Taking the State Exam

Candidates for licensure have sufficient qualifying experience and take an exam administered by the State of Washington Department of Labor & Industries. The level of experience varies dependent upon the category of licensure sought by the applicant. The categories are:

For general elevator (Category 01); commercial and residential wheelchair lifts, dumbwaiters, and incline chairlifts (Category 02); electric and hand powered manlifts, special purpose elevators, and belt manlifts in industrial sites and grain terminals (Category 03); temporary personnel hoists, temporary material hoists, special purpose elevators (Category 04); and employees of public agencies performing maintenance only on their employer's conveyances (Category 08):

- The applicant must submit to the Department an application and provide acceptable proof to the Department that shows the necessary combination of documented experience and education in the applicable license category of not less than three years' work experience in the elevator industry performing conveyance work as verified by current and previous employers licensed to do business in this state or as an employee of a public agency; and
- The applicant must pass a written examination administered by the Department on [70.87 RCW](#), elevator laws, applicable elevator codes and other relevant information as determined by the Department.

For residential wheelchair lifts; residential dumbwaiters; and residential incline chairlifts (Category 06)

- The applicant must submit an application and provide acceptable proof to the Department that shows the necessary combination of documented experience and education in the applicable license category of not less than two years' work experience in the elevator industry performing conveyance work as verified by current and previous employers licensed to do business in this state; and

- The applicant must pass a written examination administered by the Department on [70.87 RCW](#), elevator laws, applicable elevator codes and other relevant information as determined by the Department.

For residential inclined conveyance work (Category 07):

- The applicant must submit to an applicant and provide acceptable proof to the Department that shows the necessary combination of documented experience and education in the applicable license category (see [WAC 296-96-00910](#)) of not less than one year's work experience in the elevator industry or not less than three years' documented experience and education in conveyance work as described in Category (01) performing conveyance work as verified by current and previous employers licensed to do business in this state; and
- The applicant must pass a written examination administered by the Department on [70.87 RCW](#), elevator laws, applicable elevator codes and other relevant information as determined by the Department.

## Examination Information

The examination will be an open book examination and will consist of approximately 100 to 150 multiple-choice questions. A score of at least 80% is required to pass. Examination shall be held at locations and time when considered necessary by the Department. The Department will notify qualified applicants of the date, time, and location of the examination.

*Applicant may prepare for the exam by studying the ASME A17.1 – 2016, Safety Code for Elevators and Escalators; ASME A18.1 – 2017 Safety Standard for Platform Lifts and Stairway Chairlifts; The Revised Code of Washington chapter [70.87](#); the Washington Administrative Code section [296-96](#); National Electrical Code 2017; International Building Code 2018; Elevator Industry Field Employees' Safety Handbook; The Installation Manual and the Elevator Maintenance Manual.*

Applicants should also bring these materials with them to the examination. **The Department will not supply reference materials for the exam.**

Sources for this information:

- The Revised Code of Washington chapter [70.87](#); the Washington Administrative Code section [296-96](#) — available on our website at [www.Lni.wa.gov/Elevators](http://www.Lni.wa.gov/Elevators).
- ASME A17 / CSA B44 — 2016 Safety Code for Elevators and Escalators; ASME A18.1 — 2017 Safety Standard for Platform Lifts and Stairway Chairlifts — American Society of Mechanical Engineers: [www.asme.org](http://www.asme.org).
- International Building Code 2018 — International Code Council, Inc.: 1-800-214-43212.
- National Electrical Code 2017 — National Fire Protection Association, Inc.: [www.nfpacatalog.org](http://www.nfpacatalog.org) or 1-800-344-3555.
- Elevator Industry Field Employees' Safety Handbook; The Installation Manual and the Elevator Maintenance Manual: Elevator World: [www.elevator-world.com](http://www.elevator-world.com) or 1-800-730-5093.

### Option 2 — National Certification, with no state elevator exam necessary

An applicant may be qualified for licensure as an elevator mechanic without having to take the state elevator exam if the applicant has obtained a certificate of completion and successfully passed the mechanic examination of a nationally recognized training program for the elevator industry such as the national elevator industry educational program or its equivalent.

### Option 3 — Apprenticeship, with no state elevator exam necessary

An applicant may be qualified for licensure as an elevator mechanic without having to take the state elevator exam if the applicant has obtained a certificate of completion of an apprenticeship program for an elevator

mechanic, meeting certain standards, and registered with the Washington State Apprenticeship and Training Council.

## Regulations

An application, which is not properly completed, may delay the issuing of license.

The Department may deny application of or suspend a license under this section if this applicant owes outstanding final judgments to the Department or if the Department has been notified that state-ordered child support payments are in arrears.

An individual who is offering to do work or working under chapter [70.87 RCW](#) or this chapter and does not have a valid elevator mechanic license may be assessed a civil penalty in the amount specified in [WAC 296-96-00924](#). Each day a person, firm or company is in violation may be considered a separate violation. Each job site at which a person is in violation may be considered a separate violation ([WAC 296-96-00924](#)).

## Reciprocity

[WAC 296-96-00906](#)(7)(a)(iii) provides that the Department may enter into reciprocal agreements with other states having standards substantially equal to those of [RCW 70.87](#). The Department does not have any reciprocal agreements with any other states at this time. Check with the Department of Labor & Industries for current status of agreements.

## Licensing Authority

Department of Labor & Industries Elevator Program and RCW chapter 70.87.

## Fees

Please see [WAC 296-96-00922](#) for the applicable fees.

The applicant must sign the application and include the application fee and the exam fee if required. (Please note: The exam fee for Category 01 licenses will be paid directly to Elevator World at the time of the exam.) The fee may be paid by a check attached to this application made to the Department of Labor & Industries, Elevator Program. (Please note on the check that it is for "LM License"). The fee may also be paid through a money order, cashier's check, or with a debit/credit card at any of the Department of Labor & Industries regional field offices.

## Fee Refunds

The examination fee and the application fee are non-refundable. The license fee minus the processing fee will be refunded if the license is denied.

## Internet Address

[www.Lni.wa.gov/Elevators](http://www.Lni.wa.gov/Elevators)

## License Information

Any category of licensure may be issued upon the verification of the information provided under *Section 2, Certification Type* of this application.

A certificate and a pocket-sized license will be issued when all application criteria have been met. The initial license will be valid for more or less than two years and must be renewed with an application available from the Department.



# Application for Licensure as an Elevator Mechanic

[www.Lni.wa.gov/Elevator](http://www.Lni.wa.gov/Elevator)

Please mail this application to the address listed above. **Do not fax this form.**

## 1. Personal Information

Name (First, Middle Initial, Last)		Social Security Number (for ID only)	
Date of Birth		Email Address	
Driver's License Number or Other State Issued ID Number			State Where Issued
Home Address			
City		State	Zip Code
Phone Number		Fax Number	

Business Address			
City		State	Zip Code
Phone Number		Fax Number	

## 2. Certification Type

Indicate the type of license for which the applicant is qualified. Applicants applying for more than one license certifications will need to apply for other licenses on additional forms.

<input type="checkbox"/>	<b>General (Category 01) License.</b> This certification qualifies the designated person as a Licensed Elevator Mechanic (LM), for all types of work on all conveyances covered by the State of Washington RCW 70.87. The entire application must be completed, signed, and submitted to the Department for processing.
<input type="checkbox"/>	<b>Other Categories.</b> The applicant should check the appropriate box. These licenses limit the LM to perform work on specific types of conveyances. The entire application must be completed, signed, and submitted to the Department for processing.
<input type="checkbox"/>	Commercial and residential platform lifts; dumbwaiters; and inclined stairway chairlifts (Category 02).
<input type="checkbox"/>	Hand powered elevators; special purpose personnel elevators; and belt manlifts in industrial sites and grain terminals (Category 03).
<input type="checkbox"/>	Temporary personnel hoists, temporary material hoists, special purpose personnel elevators (Category 04).
<input type="checkbox"/>	Material lifts (Category 05).
<input type="checkbox"/>	Residential platform lifts; residential dumbwaiters, residential inclined stairway chairlifts (Category 06).
<input type="checkbox"/>	Residential inclined elevators (Category 07).
<input type="checkbox"/>	Employees of public agencies performing maintenance only on their employer's conveyances (Category 08).

### 3. Qualification History

**Experience.** Describe duties and dates of employment evidencing the appropriate year of experience in the conveyance industry performing construction, maintenance, and service and repair of conveyances covered by [RCW 70.87](#) and [WAC 296-96-00908](#). This information must be verified by present and previous employers (see Section 3A). Attach additional pages if necessary. *List from most recent to oldest. Under Description of Duties, list types of equipment on you were assigned to work.*

<b>1.</b>	From	To	Job Title
Hours per Week	Total Worked (years/month)		Company (Present or Most Recent Employer)
Supervisor Name	Phone Number		Address
Description of Duties			

<b>2.</b>	From	To	Job Title
Hours per Week	Total Worked (years/month)		Company (Present or Most Recent Employer)
Supervisor Name	Phone Number		Address
Description of Duties			

<b>3.</b>	From	To	Job Title
Hours per Week	Total Worked (years/month)		Company (Present or Most Recent Employer)
Supervisor Name	Phone Number		Address
Description of Duties			

<b>4.</b>	From	To	Job Title
Hours per Week	Total Worked (years/month)		Company (Present or Most Recent Employer)
Supervisor Name	Phone Number		Address
Description of Duties			

### 3A. Employers' Verification of Experience

Verification of employment is required and shall be verified directly by the employer by completing this Section or through other acceptable employee records which need to be attached to this application. Without this verification, the application cannot be processed.

<b>1.</b>	I certify under penalty of perjury that the aforementioned employment experience is verified as true and accurate.		
Print Name _____	Signature _____	Title _____	Date _____

<b>2.</b>	I certify under penalty of perjury that the aforementioned employment experience is verified as true and accurate.		
Print Name _____	Signature _____	Title _____	Date _____

<b>3.</b>	I certify under penalty of perjury that the aforementioned employment experience is verified as true and accurate.		
Print Name _____	Signature _____	Title _____	Date _____

<b>4.</b>	I certify under penalty of perjury that the aforementioned employment experience is verified as true and accurate.		
Print Name _____	Signature _____	Title _____	Date _____

### 4. Education and Training

Additional Information: List or include documentation (e.g. additional skills, aptitudes, educational courses, degrees, certifications, etc.) that may support your qualification for an Elevator Mechanic's License in the State of Washington. The additional documentation shall clearly indicate evidence of this information (e.g. copy of a diploma, degree(s), certificate(s) of completion, etc.). Attach additional pages if necessary.

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## 5. Qualifying Requirements

Applicants shall meet the minimum work experience referenced in Section 3 **and** meet one of the following requirements and attach the appropriate documentation.

### 5A. Examination

Applicants qualifying through the Department of Labor & Industries examination process as allowed by [RCW 70.87](#) shall complete this section.

Qualifying with Department examination

Do you need reasonable accommodation to take this exam?  Yes  No

Have you ever applied for this examination before?  Yes  No

If "Yes", give date:

### 5B. Nationally Recognized Training Program Examination

Applicants qualifying through the NEIEP or equivalent process as allowed by [RCW 70.87](#) and [WAC 296-96-00906](#) shall complete this section and attach documentation.

Certificate of completion and verification of passing the mechanic examination of a nationally recognized training program for the conveyance industry such as the National Elevator Industry Educational Program or its equivalent.

Program Name

Certificate Number

### 5C. Completion of Apprenticeship Program

Applicants qualifying through the Apprenticeship and Training process as allowed by [RCW 70.87](#) and [WAC 296-96-00906](#) shall complete this section and attach documentation.

Certificate of completion of an apprenticeship program for an elevator mechanic, having standards substantially equal to those of chapter [70.87 RCW](#) and registered with the Washington State Apprenticeship and Training Council under chapter [49.04 RCW](#).

Program Name

Certificate Number

## Applicant Signature

I certify under penalty of perjury that the information on this application is true and complete to the best of my knowledge. I further understand that any false, incomplete, or incorrect statements may result in my disqualification from the licensing process.

Applicant's Signature

Date

### For L&I Use Only

Service Locations — Send original application to MS: 44480

Application Reviewed By

Date

Reviewer's Signature

Needs to Test?

Yes  No

Test Date

Certified?

Yes  No

Application

Approve  Deny

Refund?

Yes  No