Washington State Department of Labor & Industries

Application/Renewal for an Electrical Training Certificate

Ways to Apply or Renew: **Questions?** (360) 902-5269

1. **Online:** (Lower fees, instant results) www.Lni.wa.gov/Licensing-Permits/Electrical/Electrical-Licensing-Exams-Education/Electrical-Trainee Apple and iPhone users – Use a web browser other than Safari. Chrome works well.
2. **Visit an office location:** www.Lni.wa.gov/Offices
3. **By mail** (Allow several weeks for processing) – Non-refundable fee is required to apply or reapply if denied.

Applicant Information:

Last Name	First Name	Middle Initial	Date of Birth – (MM/DD/YYYY)
Mailing Address			Email Address
City	State	Zip Code	Phone (*include area code)*
Social Security or ITIN Number	Your U.S. government issued Social Security or ITIN number is required for L&I licenses, certificates, and registrations according to RCW 26.23.150 and 42 USC §666(a)(13).		

I hereby certify that the information on this application is true and accurate.

X _____ _____

Applicant Signature **Date** – (MM/DD/YYYY)

Mailing Information:

Include correct fee each time you apply or reapply as a result of denial. Fees are nonrefundable	**GL Code**	For receipt of delivery, send by certified mail. **Mail to:**
• Original (first time applicant): **$56.00** • Renewal before date of expiration: **$67.90** • Renewal any time after expiration: **$95.40**	(GL 1350) (GL 1355) (GL 1355)	**Electrical Licensing and Certification** **PO Box 44460** **Olympia WA 98504-4460** **Make checks payable to:** **Department of Labor & Industries** Please write correct GL Code on your check

Renewing? Do not lose credit for your work experience – Report your hours of experience on time!

To learn how, see instructions on the Affidavit of Experience for Washington Electrical Trainees form: https://www.lni.wa.gov/forms-publications/F500-149-000.pdf.

Renewal information:

Before you can renew, you must complete 48 hours of approved electrical basic trainee classes. Find approved classes at: https://www.lni.wa.gov/BasicClassroomInstruction.

Before attempting to renew confirm your education providers reported at least 48 hours of completion credit. How? Use our Verify tool https://www.lni.wa.gov/Verify, Select TRADESPEOPLE. Search by your name or certificate#

Contact your class provider if you are missing completion credit. Certificates of completion are not acceptable proof of completion.