



STATE OF WASHINGTON  
DEPARTMENT OF LABOR & INDUSTRIES  
*PO Box 44400 • Olympia, WA 98504-4400*

DATE

RE: New CMS update #1

Dear elevator industry business, property owner or manager, or stakeholder,

The [Washington State Department of Labor & Industries](#) (L&I) is working on a new Conveyance Management System (CMS). The CMS is the database database that provides permitting, inspection, and other information to customers and [Elevator Program](#) staff.

Our current CMS is aging, failing, and no longer meets the service needs required for you, our customer, and our staff. The new system is expected to go online in 2023. It will include a secure customer portal for you to manage your account information, submit applications and permits online, and immediate access to inspection results.

This will be the first of a series of project updates. Here's the news:

On Dec. 1, L&I issued a Request For Proposals (RFP) for the new CMS. Bids will be due Jan. 12, 2022. The 14-page RFP details the qualifications to bid, and the type of technology we're seeking – based in part on your suggestions.

We're seeking a company that has at least 10 years of experience working with entities L&I's size. Also, the bidder must have successfully implemented a "software as a service" tool of the type we need.

The bids will be evaluated based on how well the solution meets:

- Business requirements
- Implementation and services capabilities
- Technical capabilities
- Cost

### **Brief background**

L&I has used its current CMS since 2006. The \$3.5 million project to replace the database includes funds from state government and fee increases. The Elevator Program is proposing a 5.79 percent fee increase that would take effect March 18, 2022.

The amount of the increase is the state Office of Financial Management's maximum allowable rate for fiscal year 2022. A larger fee increase will be proposed for fiscal year 2023.

If you have questions about the new system, please contact the Elevator Program, at 360-902-6456 or [ElevatorSect@Lni.wa.gov](mailto:ElevatorSect@Lni.wa.gov).

Gerald Brown / Annette Taylor