

Factory Assembled Structures Advisory Board Meeting

Labor & Industries

November 16, 2023

10 a.m. – 12 p.m.

TEAMS

ATTENDEES:

Board Members Present: Todd Blevins – Pro-Tem Chair, James Farley, Craig Hillis, Lori Johnson, Kevin McShane

Absent: Calvin Dahl

L&I Staff: Chris Rarig, Barbara Skiles, Matthew Erlich, Charles Parton, Becky Zamora, Meagan Edwards, Ken Knutson

Public: Lance Clark, Brady Peeks, Shane Daugherty, Elaine Babby, Greg Blake, Kyle Schriver

PROCEDURAL:

- Chris Rarig announced Joan Brown’s resignation as FAS Advisory Board Chair.
 - Pro-Tem Chair requested, Todd Blevins volunteered.
- Meeting called to order by Todd Blevins at 10:07am
- Introductions
- Approval of Minutes- Craig Hillis and Todd Blevins

PROGRAM UPDATE:

- Program update and staffing:
 - Plans Examiners
 - One open full time Plans Examiner position.
 - One part-time Plans Examiner on staff
 - Inspectors – all positions filled
- Workloads and backlog fluctuates from week to week.
 - FBS – 6 wks
 - MH – 4 wks.
 - RPT – 1 wk.
 - CC – current
 - TWH - current
 - Vendors – 10 wks.
 - RV – 2 wks.
- Out of State inspections
 - Out of state/Out of country builders
 - These inspections are on the uptic, it’s taking away from our Washington State customers, four builders in Canada. We will continue to facilitate these inspections until we can’t.
 - Question – what happens when you get to the point where you’re no longer able to do these?

- Chris Rarig -We have to facilitate one way or the other, the option of third party inspections is a possibility.
- Lori Johnson: Is Matt Charles currently the only Plans Examiner who does Vendor Units?
 - Chris Rarig: No, he's the main Examiner but we have another Examiner who's responding to resubmittals.

RULES & LEGISLATION:

- Fee increase & Legislation Implementation:
 - Meagan Edwards
 - Fee increase - The CR-103 was filed on 10/17/2023 for the fiscal growth factor of 6.22% and set to go into effect 12/1/2023 for all regulated structures.
 - Legislation Implementation - Filed CR-101 opening rulemaking on September 19, 2023. CR-102 is tentatively scheduled to be filed April 2, 2024. We're in the process of seeing if we can file this sooner. This rulemaking is for agency request legislation Senate bill 5089 which adds members to the board as well as some cleanup. The implementation of HB 1514 allows RV/RPT Manufacturers who have an agency approved Quality Control program to request/purchase insignia while they have a plan in line to be reviewed. Public hearing to be scheduled in May 2024 and the tentative effective date of August 2, 2024. The language will be posted on the FAS website.
- Board Members
 - Voting for Chairperson and Vice Chairperson.
 - Chairperson Nominees: Kevin McShane nominated Calvin Dahl, Craig Hillis seconded.
 - All in favor, none opposed.
 - Vice Chairperson Nominees: Todd Blevins nominated Craig Hillis, Kevin McShane seconded.
 - All in favor, none opposed. Craig accepted.
 - Board member attendance.
 - 75% of meetings are required to be attended on a calendar basis, if not the Advisory Board has the authority to remove the member as a board member.
 - Diversity, equity and inclusion are taken into consideration when appointing board members as well as their affiliation with our regulated structures.
 - Craig Hillis – Do you have a broad scope of what the additional two or three positions might cover?
 - Chris Rarig – We've been talking about the Food Truck industry being under represented and per the rules and statute it's another member from the Allied Trades such as Plumber, Electrician and Installers.
 - Craig Hillis – Is the thought to have two people per group?
 - Chris Rarig – The law says at least 11. At the discretion of the Director, if it meets the intent of the rulewriting, then there's a possibility of having another member associated with a position which only has one.

- Craig Hillis – We have seven official Board members currently?
 - Barb Skiles – We have six current Board members, three vacancies.
 - Chris Rarig – We can fill the three vacancies but no additional until the rules go into effect in August 2024.
 - Lance Clark – The two existing, would they be appointed for the remaining term?
 - Barb Skiles – They stagger the four year terms so not everyone is up for renewal at the same time. The four year term is based on when they're approved.
 - Craig Hillis – What groups are currently missing?
 - Barb Skiles – Industry Representative & Manufactured Housing.
 - Barb to send Advisory Board applications to the following:
 - Shane Daugherty
 - Lance Clark
 - Brady Peeks
 - Hank Kennedy
- Installer program update – Charles Parton
 - Fifteen people participated in the last exam and all passed.
 - We had an event with WABO, it was geared towards the inspector side.
 - Todd Blevins – Would like to have an Installer/Inspector training together.
- WUI – Chris Rarig
 - We've had a couple meetings with the State Building Code Council. Charles Parton was able to speak with some Engineers and DAPIA representatives at the HUD annual training and was able to gain some information about the Federal Governments position. The response was they referenced 3280 subpart C and the information in the standard references interior finishes as a whole. They don't have a position on exterior facing materials. Because of that, they are essentially not involving themselves with WUI and they're not going to say one way or the other that the local building departments or individual states can't pursue the WUI code.
 - Todd Blevins – Has LNI made a determination?
 - Shane Daugherty – Traditionally, because it's HUD and they make the rules for that, it comes down to site placement.
 - Chris Rarig – We're contracted by the Federal Government as the inspection agency and not the design build.
 - Lance Clark – Are you going to work on a material list for this code?
 - Chris Rarig – Those are design parameters and we aren't involved in that.
 - Craig Hillis – Has a manufacturer who has designed to this code in California sent you plans to you?
 - Chris Rarig – Plans go to a Manufacturer, they don't submit to the State of Washington. These are DAPIA's generated at the Federal level.

- Shane Daugherty – If there are other states that have requirements it would be advantages for those manufacturers to come to the table to have the discussion with other states on how they've overcome the issues. The homeowner needs to understand the requirements of their jurisdiction.
 - Todd Blevins – I've never had a customer come to me prior to buying a manufactured home to ask any questions.
- Charles Parton – WUI is a state enacted code with amendments made to the International Wildland Urbaninterface code that are unique to Washington State.
- Chris Rarig -WAC 296-150I-0340, possibly modify to include wildfire being a hazardous area.

NEW AND OTHER BUSINESS:

- Elaine Babby, PSE
 - We want to know how to better work with your program for commercial substations. Looking to have more dialog.

Meeting adjourned at 12:00 pm

Todd Blevins, Pro-tem Chair

Chris Rarig, Secretary to the Board