

Factory Assembled Structures Advisory Board Meeting

Labor & Industries

November 21, 2024

10 a.m. – 12 p.m.

TEAMS

ATTENDEES:

Board Members Present: Calvin Dahl – Board Chair, Craig Hillis – Vice Chair, Lori Johnson, James Farley, Todd Blevins, Kevin McShane, Lance Clark

Absent:

L&I Staff: Melissa McBride, Alicia Curry, Charles Parton, Meagan Edwards, Becky Zamora, and Alaina Williams.

Public: Brady Peeks, Tisha Busey, Ben Roche, Brian Abramson

PROCEDURAL:

- Meeting called to order by Calvin Dahl at 10:00 am
- Minutes approved
- Public Comments – Brian Abramson
 - Permit timelines are 6-12 weeks to receive approval for a state permit with 3rd party review
 - Melissa will review the statute and the process on this and contact Brian to have further discussions.

PROGRAM UPDATE:

- Program update and staffing: Melissa McBride
 - Plans Examiners
 - Terry Kleier recently hired as non-permanent to assist with 3rd party backlog
 - 1 position open – position will be turned into a supervisor
 - Inspectors – all positions filled
 - Board Members
 - 2 open Factory Built Structure seats
 - 1 Public member seat
 - Allotted at least 11 total board members but not limited to 11.
 - This week FAS received approval for hiring a Plans Examiner Supervisor to take on escalated inquiries and assigning work.
 - Factory Built Structure plan review has a 12 - 16 week backlog.
 - Food Truck plan review has a 6 week backlog. New additions to this process are focusing on rejected plans. Estuardo will notify the customer of corrections their plans need and if the plans are resubmitted within 10 days, he will take immediate action to process.

RULES & LEGISLATION:

- Rules & Legislation – Alicia Curry
 - SB5089 and HB1514 Rulemakings were completed in July. HB1514 allows RV and RPT Manufacturers to be able to request and purchase insignias while their waiting for their plans to be reviewed. SB5089 Legislation passed and now allows FAS additional members to the

board, specifically positions for representatives for allied trades and food truck vendors. The final implementation is on SB5089, that is the communication piece to solicit board members and they will continue to work on this.

INSTALLER PROGRAM UPDATE

- Installer Program update – Charles Parton
 - Last exam for certifying Manufactured Home Installers was on November 20 and they had 16 passing scores
 - Spanish translations are being looked into further, Melissa received an estimate of \$27,000. FAS will need to have more discussions to work on feasibility and budget impact.
- HUD Multi-Family Rulemaking – Charles Parton
 - Rulemaking implementations are due on March 17, 2025. Charlie will be a point of contact for any questions about the new codes for the time being. Charlie and Melissa will meet and discuss where their jurisdictions are and if there are any other point of contacts available to assist with questions, in regards to the rulemakings for when they take effect.
 - Calvin, Todd, Charlie and Melissa will connect to discuss more about these rule changes and reach out to the communications consultant, to create a draft to send to consumers and notify them of these changes.

VENDORS:

- Inspection checklist – Lori Johnson
 - Terry expressed a need to change certain items on the checklist and this is actively being worked on with him and Melissa.

NEW AND OTHER BUSINESS:

- L&I website update for labels – Craig
 - Craig and Lori suggest the food truck page with an insignia picture adds a key of all the different labels and have descriptions of what all the boxes mean on them.
 - Barb will work on this
- Food Trucks Tri-cities - Todd Blevins
 - Gathered all the fire marshals in the area to offer two inspection services a year, 1 sticker from any jurisdiction will cover all other jurisdictions. The jurisdictions this will cover is West Richland, Richland, Kennewick, Pasco, Benton, Franklin and they are working with Walla Walla county and city to get them under this as well. They are using the statewide sticker once everyone is in the program.
- Tiny home language – Todd Blevins
 - Looking into possible change in the legislature and the way it reads on the L&I website. Currently working on some new language, Todd will follow up.
- Policies on jewel cases lithium battery – Lori Johnson
 - No current policies on this topic, Melissa sent Lori the current communications on new guidance that is currently being worked on.
 - Lori suggests looking into issues with the inverter ratings and NAC551.32 code. Melissa will research and report back on this.
- Vender Certification options – Lori Johnson
 - Discussion with Melissa and Matt Charles to look into available options for online certification for untrained professionals.
 - More discussion needed with leadership team.
- WAC 246-215-09110 – Lori Johnson
 - 90% or more of food vendors come through the L&I approval process before they get to the County Health Department process. Lori suggests to add language to the FAS public webpage

on the tab titled “Do you have a food truck?” to reference WAC 246-215-09110.

- Discussion followed – Melissa will continue to work with the Directors of Health. She follow up with Don Taylor about language his team worked on with Susan Shelton and what the process will look like before posting on the L&I website.
- Gold insignia stickers – Lori Johnson
 - Can we look at updating the stickers to specify what Section D “date” is asking for? Some vendors thought this was the insignia expiration date and then later notified it is the date the vendor units were approved by L&I.
 - Discussion followed, Melissa will follow up.
 - Separate committee for food truck
 - Discussion followed, Melissa will follow up.

Meeting adjourned at 11:09 am

Calvin Dahl, Chair

Melissa McBride, Secretary to the Board