

Factory Assembled Structures Advisory Board Meeting

Labor & Industries

November 17, 2022

10 a.m. – 12 p.m.

L&I Point Plaza East – Room PPE 111 & Zoom

ATTENDEES:

Board Members Present: Joan Brown- Chair, Don Carlson, Michael Lubliner, Chris Tyler, James Farley, Calvin Dahl, Craig Hillis

Absent: Kevin McShane

L&I Staff: Dale Partin, Barbara Skiles, Alicia Curry, Craig Sedlacek, Matthew Erlich, Chris Rarig, Charles Parton, Brian Hornback,

Public: Lori Johnson, Lance Clark, Nina, Nick Parisi

PROCEDURAL:

- Meeting called to order by Joan Brown at 10:05am
- Introductions
- Approval of Minutes- approved by Don Carlson & Michael Lubliner

PROGRAM UPDATE:

- Program update and staffing:
 - Plans Examiners
 - One open full time Plans Examiner position.
 - Two part-time Plans Examiners on staff and six full time.
 - Field Inspectors
 - One open non-perm position.
- Workloads and backlog:
 - FBS – 2-4 wks.
 - MH – 1-2 wks.
 - RPT – 1 wk.
 - TWH – 1wk.
 - CC – 1 wks.
 - VEN – 2-4 weeks for new plans and 6-8 weeks or resubmittals
 - RV – 718 plans in line
- Out of State inspections
 - Out of state/country builders, traveling to Canada and within the United States performing inspections.
 - Calvin Dahl – Are third party inspection not available?
 - Chris Rarig – Rules don't allow for it. We can enter into inspection agreements with other state and city agencies through a contract.

- A question for the AG – Can a Washington State local agency do inspections in Canada?

RULES & LEGISLATION:

- Fee increase
 - The fee increase was adopted and took effect November 1, 2022.
- Plan Review for Licensed Professionals
 - Emergency rules
 - The proposal for the extension of emergency rules for plan review by licensed professionals is expected to be filed around mid-December 2022. This extension would allow another 120 days which give the program more time to address the backlog of plans. Unless extended, the emergency rule expires on April 12, 2023.
 - Permanent rules
 - FAS is considering changes that will modify rules for design plan reviews by licensed professional for commercial coach trailers, factory-built housing and commercial structures, recreational park trailers, recreational vehicles, and conversion vendor units.
- 2023 FAS Agency legislation requests
 - Adding two board member positions, going from 9 to 11.
 - Don Carlson – What committee does this go to?
 - Alicia Curry – Unsure, will need to ask Tammy.
 - RCW 43.22A clean-up – updates, removing obsolete language and clean-up of the statute.

NEW AND OTHER BUSINESS:

- Board Membership
 - Don Carlson – How are people recommended?
 - Craig Hillis – Recommendations can come from anyone.
- Lori Johnson – Vendor questions
 - When requesting an alteration to a vendor unit do they inspect everything or just the alteration?
 - Chris Rarig - Just the alteration. If they see something that's a safety issue they will address it.
 - 8 out of 10 vendor plans are rejected.
 - This is due to customers not submitting all of the information required.
- Calvin Dahl – Installer in-field training and Installer access online
 - Working with manufacturers for installers to get certified through them.
 - Breakdown of WAINS certifications
 - Who does all of the installation? Just skirting or concrete? Etc.
 - Craig Hillis suggestion - Have the Installer application contain check boxes for what type of work each Installer performs.
- Don Carlson – Inability to build new manufactured homes in new areas, not building new

manufactured home parks.

Meeting adjourned at 12:11 pm

Joan Brown, Chair

Dale Partin, Secretary to the Board