

Factory Assembled Structures Advisory Board Meeting

Labor & Industries

May 21, 2020

10 a.m. – 12 p.m.

L&I Point Plaza East – Room 165 & Zoom

ATTENDEES:

Board Members Present: Joan Brown- Chair, Don Carlson, Alan Duer, Craig Hillis, Michael Lubliner, Mike Szramek, Wade Elliott, Gary Stoskopf,

Absent: Steven Hart

L&I Staff: Craig Sedlacek, Shane Daugherty, Annette Taylor, Bethany Mohr, Barbara Skiles, Alicia Curry, John McMillan, Ken Knutson,

Public: N/A

PROCEDURAL:

- Meeting called to order by Craig Sedlacek per Joan Brown's request.
- Introductions.
- Approval of Minutes-
 - Approved and seconded the minutes from February 20, 2020 board meeting.
- Attendance taken via introductions from Craig due to being a Zoom meeting.

PROGRAM UPDATE:

- Program update and staffing:
 - Remote meetings were voted on and approved by the board to take place via Zoom and conference call with the stipulation that anyone attending in person will be visible to all board members on screen. In person board meetings will be scheduled as allowed per the Governors order and LNI stage planning.
 - Region 5/6 Inspector Supervisor position was filled by a current Inspector which leaves an Inspector position open.
 - Plan review has three vacancies which we are continuing to work to fill.
 - New Program Chief's, Shane Daugherty, introduction and future goals:
 - Personal Experience/background.
 - Looking at Electronic plan review and invoicing.
 - Permanent positions to Admin staff to increase customer service goals.
 - Taking over the primary position for NFPA.
 - Governor has delayed the implementation of the next building code from July 1, 2020

to November 1, 2020. RV manufacturers have been notified they have until the first of the 2021 year to start submitting updated plans.

- WABO has canceled their next two quarterly meeting and the spring training institute has been transitioned to online only. Factory Assembled Structures was invited to present on Tiny Houses.

Program status during the pandemic:

- All of FAS transitioned to work remotely, Plan review hasn't lost a day of work.
- Field Inspectors were at home for 5-6 week, only performing essential inspections. During this time inspectors were completing needed online training.
- When the low risk construction resumed it allowed the inspectors to perform manufactured home permit requests.
- Due to travel restrictions and safety concerns the out of state inspections have not resumed.
- Work that was considered essential was performed remotely.
- No concerns at this time with budget.
- Plan review update:
 - RPT - no backlog
 - RV- 1 ½ weeks
 - Vendor – 2 weeks
 - Manufactured home permits – 1 week
 - Factory built – 6 weeks
- Installer program:
 - Concerns with Manufactured homes sitting on lots too long and creating damages.

Agency requested legislation and rulemaking:

- Installer rules, WAC 296-150I, have been re-written. Board members received a copy of the draft rules and the AG has signed off with minor changes. The CR-102 will be filed in late July/early August. Effective date hasn't been established.
- Factory built modular rules, WAC 296-150F, are going through a major re-write. Draft of 150F draft version should be complete by the next board meeting.
- Clean up version of WAC 296-150M.
- All other rules will be reviewed in the future and cleaned up as needed.
- The program will be asking for a series of fee increases for the next biennium. The Boiler program is requesting the Legislature to remove the fee increase cap that's set by legislature and allow us to potentially request an increase beyond the cap. This is a blanket fee increase that covers all of our safety programs.
- Two pieces of agency legislation being looked at are the clean-up of the installer law, RCW 43.22A, and potentially adding more members to the board that would represent the Food truck industry as well as another industry.
- The Advisory Board were asked their thoughts on adding members and if they would recommend adding one or two members. The board took a vote and unanimously approved to

request an increase from nine board members to eleven. One position would be the food truck industry and the second would be an ad-hoc position.

OTHER BUSINESS:

- The question was asked by Wade Elliott if Washington will continue with its RV program. The Agency intends to keep doing that business.
- Mike Lubliner provided information regarding a solicitation he received from the US Dept. of Energy to do additional research and development with commercialization goals. They would be looking to improve the HVAC equipment in HUD code Manufactured Homes.

Meeting adjourned at 12:04 p.m.

Joan Brown, Chair

Shane Daugherty, Secretary to the Board