



STATE OF WASHINGTON
DEPARTMENT OF LABOR & INDUSTRIES
PO Box 44400 • Olympia, WA 98504-4400

RE: Conveyance Management Portal newsletter #27 (December 2024)

Dear elevator industry business, property owner or manager, and other interested parties,

The Conveyance Management Portal (CMP, or Portal) Project Team is readying training material as part of preparations to go live on Feb. 26, 2025. We are paying close attention to your concerns. Thank you for your ongoing project support, and to those of you who have volunteered to participate in user testing.

The Portal will provide a variety of benefits over the existing system: applying and paying for permits online; renewing multiple permits at the same time; and printing an operating certificate as soon as it's paid for. You'll also be able to submit your proof of correction, or file a waiver or extension request online.

Another advantage of the Portal is using My L&I to log in. From the login page, it's a simple click to what you need. At November's Elevator Safety Advisory Committee (ESAC) meeting, we demonstrated the process when installing a new elevator.

Here's more about the ESAC meeting discussion:

- **“Approved” products.** L&I reviews a product when a request is made for a new installation. We ask manufacturers to reach out to us and submit documentation, and approve planning documents. From there, a “vetting inspection” takes place. A formal list of approved products added to the Portal may be something available in a later update.
- **Different installations.** The Portal will ask for different information depending on the type of new installation, whether it's a construction hoist, alteration, or anything else. The overall process will involve providing contact, location, and other detailed information.

Training update

Expect seeing the first training materials in mid to late January. We're planning a variety of methods to help you get to know the Portal. These include training videos, user guides and instructor-led virtual training. We're also willing to provide training to specific associations or other groups upon request. Watch for training materials on the project webpage, www.Lni.wa.gov/CMP.

Help won't stop after launch. We're identifying Elevator Program points of contact who can respond to your questions quickly and knowledgeably.

As always, visit www.Lni.wa.gov/CMP for additional updates. Also, we encourage you forward this newsletter to your industry contacts. Encourage them to [join the Elevator Program's email list](#). Questions? Please contact the Elevator Program at 360-902-6130 or ElevatorSect@Lni.wa.gov.

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