



WASHINGTON STATE DEPARTMENT OF LABOR & INDUSTRIES

ADMINISTRATIVE POLICY

TITLE: Lifting COVID-19 restrictions related to Related Supplemental Instruction (RSI)

NUMBER: 2022-02 (replaces 2020-01 issued May 4, 2020)

ISSUED: May 23, 2022

CHAPTER: [296-05 WAC](#)

ADMINISTRATIVE POLICY DISCLAIMER

This policy is designed to provide general information in regard to the current opinions of the Department of Labor & Industries on the subject matter covered. This policy is intended as a guide in the interpretation and application of the relevant statutes, regulations, and policies, and may not be applicable to all situations. This policy does not replace applicable RCW or WAC standards. If additional clarification is required, the Program Manager for Apprenticeship should be consulted.

This document is effective as of the date of print and supersedes all previous interpretations and guidelines. Changes may occur after the date of print due to subsequent legislation, administrative rule, or judicial proceedings. The user is encouraged to notify the Program Manager to provide or receive updated information. This document will remain in effect until rescinded, modified, or withdrawn by the Washington State Apprenticeship and Training Council (WSATC).

Gov. Jay Inslee and public health officials (as of this writing) lifted COVID-19 pandemic restrictions. This policy clarifies the reporting and delivery requirements for Related Supplemental Instruction (RSI). This policy is applicable to registered apprenticeship program sponsors and their RSI training providers. Changes include:

- In person delivery of RSI can now be performed without government mandated health and safety restrictions. NOTE: Individual facilities may still require COVID-related restrictions.
- Virtual delivery of RSI remains allowed. Virtual delivery must be reflected in a programs' RSI Plan and applied fairly and equitably to all actively registered apprentices. Where apprenticeship standards require, apprentices **must attend** in-person RSI for lab and classroom activities. Virtual instruction will no longer be a permissible substitute.
- In-person RSI hours reported to L&I must clearly identify unpaid/supervised RSI hours separate from paid or unsupervised hours for industrial insurance purposes.
- Report virtual delivery of RSI hours as unpaid/supervised for industrial insurance purposes. This must be done under the following conditions:
 - Competent instructors shall provide live RSI in a capacity of immediate and constant support/contact of the apprentice.
 - Class attendance shall be taken at the beginning of each instructional session as well as upon return from any scheduled break or lunch periods.
 - Complete and detailed daily class schedules shall be provided to each participating apprentice with a copy available to the Department upon request.
 - Apprentices shall not perform any hands on or physical type activities while participating in unpaid/supervised virtual RSI.

Direct questions about this policy to the [L&I Apprenticeship Program](#).

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