

Teri Gardner 6-1-2021



Application for State-Recognized Pre-Apprenticeship Program: Federal Way High School

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 - b) Communications Plan
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May 27, 2021

Teri Gardner 6-1-2021

Department of Labor and Industries
Washington State Apprenticeship and Training Council
Attn: Program Manager, Apprenticeship Section
PO Box 44530 Olympia, WA 98504 – 4530

Dear Washington State Apprenticeship and Training Council,

Federal Way Public Schools is pleased to present this request for our Federal Way High School Pre-Apprenticeship Program (PAP) to be recognized as an Apprenticeship Preparation Program. The Pre-Apprenticeship program was developed with our students, families and community in mind. As a district, we are strengthening our Career and Technical Education courses by increasing our offerings of rigorous real-world programs that offer Industry Recognized Credentials, Dual Credit and industry partnerships that lead to direct employment and living wage career opportunities. The launch of the Federal Way High School Pre-Apprenticeship program meets all of the above criteria and was developed in response to the growing industry needs locally and across the state and country.

This Pre-Apprenticeship program also aligns with our district's strategic plan, mission and our goals, specifically Goal 5:

"Every student scholar will successfully navigate the critical transitions in their schooling, and will graduate from high school ready for college, career, and post-secondary experiences."

Another strength of this program is that Federal Way School District's enrollment boundaries span four of the Priority Hire zip codes. With our PAP program being launched in this zone, we have access to not only priority hire, but the supporting programs and resources that come along with it. R3 Community Services, ANEW and The Game of Life are all local programs that provide wrap-around services in our area for young people entering the trades. We also have strong partnerships and support from our community, industry and college partners.

Thank you for taking the time to review our letter of application and the supporting materials. We have included letters of support and are Memorandum's of Understanding are currently in progress with the Laborer, Electricians and Carpenters Unions. Please do not hesitate to reach out if more information is needed.

Thank you,

Charissa Eggleston
Federal Way Public Schools
Career and Technical Education Interim Director
cegglest@fwps.org / 253.391.3584

Communications Plan:

Our CTE team meets monthly with our industry, college and community partners from the Laborers, Carpentry and Electrical Unions, Career Connected Learning and Green River College, to provide updates and receive feedback and guidance on our curriculum, recruitment efforts and modifications to our classroom and workspaces. We provide monthly updates to our Superintendent, Dr. Tammy Campbell, the school administration team and our funders.

For our first year, we will continue these monthly meetings to ensure the success of the program. At the end of the first year, we will assess the required frequency of these meetings based on feedback from partners.

Safety Training and Physical Fitness:

The Boeing Core Plus Construction curriculum has safety training embedded in the curriculum. Our current woodshop class requires safety training and certification as well. Students will have the opportunity to earn First Aid / CPR, OSHA-10 and Forklift certifications. We are partnering with our district Health and Physical Fitness Facilitator to incorporate physical education standards into our program. We are adding an additional outdoor space to the program to practice daily physical training, as we believe physical fitness aligns to keeping our students safe and prepared to enter an apprenticeship program.

Math Skills:

The FWHS Pre-Apprenticeship Program will provide the opportunity for scholars to earn a third-year math credit. It will also be articulated to Green River College to earn college credit. We are supplementing the rigor of the embedded math standards based on feedback from our industry partners around minimum math requirements for entry into their apprenticeship programs. Students will apply these math skills to meet the industry demand for apprentices in the trades.

Recruitment and Retention:

Recruitment efforts have utilized data from students' Career Interests Surveys and High School and Beyond Plans. Federal Way Public Schools is the most diverse school district in the state, and our program will reflect the diversity of our student population. Some of our recruitment efforts include holding industry panel and promotional events for parents and students. Some we have offered to date include:

- Women in Trades
- Diversity in Trades
- Presentations by ANEW
- Presentations by local apprenticeship programs

Our retention strategy will involve utilizing current apprentices to come into the class as guest speakers and utilizing program like ANEW, Game of Life, and R3 Community Services to provide wrap around supports for our graduates.

Participant Demographics:

Federal Way Public Schools boundaries cover four zip codes. Each of these zip codes is within the Priority Hire Zip Codes. Our first year, we will launch with 20 juniors and 5 seniors. This will allow us to build a strong cohort to build the program. Our recruitment and marketing plan includes marketing the program to our diverse scholars, hosting booths at community events to inform both students and parents of this opportunity. Some of these events include:

- EX3 Teen Center Events
- Saturday Farmers Market Events
- Taste of Federal Way
- Juneteenth Celebration
- Kiwanis Salmon Bake at Steel Lake

See attachment: FWSD Demographics

Preferred Apprenticeship Entry:

We currently have Letters of Support and MOU's are in progress that outline the requirements for preferred entry into the trades. Our apprenticeship partners have met with us to draft the requirements for the MOU's. These requirements for preferred entry to the apprenticeships include:

Federal Way High School PAP Preferred Applicants

- Preferred applicants will need to maintain at least a 90% attendance rate.
- Preferred applicants will need to obtain all certifications offered by FWHS's PAP.
- Preferred applicants will need to bring a letter of recommendation from the instructor and copies of all certificates of program completion to the apprenticeship orientation.
- Apprenticeship programs please list certifications required by your organization.

Steps a Qualified FWHS PAP graduate Must Take – Application Process

- Contact _____ Union for information on next orientation.
 - Students must meet the minimum requirements of the _____ Apprenticeship.
-
1. Applicant must be at least 18 years of age.
 2. Applicant must have a valid Driver's License.
 3. Applicant must pass a drug test.
 4. Applicant must be physically able to perform the duties of the apprenticeship.
 5. Student must attend an Orientation and interview at _____.

These include the Laborers, Carpenters and Electricians apprenticeship programs. Our intent is continuing to expand these partnerships to include more of the trades as our program develops.

See attachments:

- *Laborers Local Union 242 Letter of Support FWPS*
- *NW Carpenters Union Letter of Support FWPS*
- *International Brotherhood of Electrical Workers Letter of Support in progress*

College Dual Credit Partner:

Our CTE Department has met with Green River Community College (GRCC) to develop our articulation agreement to their Carpentry and Construction Program. Green River has provided us with their letter of support. We have set up site visits to gather input from the GRCC instructor and Dean of Trades. We are scheduling out at least three visits to the college for our students. We are also discussing the opportunity to have the college and high school students' partner on a project. In year two of the program, we would like to add an articulation agreement with Central Washington University's Construction Management program. We will be developing opportunities with our colleges in year two.

See attachment: Green River College Letter of Support FWPS

Program Outcomes:

Federal Way Public Schools, in collaborating with the industry and community partners, has developed a rigorous pre-apprenticeship program for launch in the 2021-2022 school year.

Federal Way High School Pre-Apprenticeship Program Graduates will have the opportunity to earn:

- High school diploma
- Entry into a recognized apprenticeship program
- Dual Credit from Green River Community College Carpentry and Construction Program
- High school credits in CTE, Science and Math
- OSHA-10, OSHA-30, First Aid/CPR and forklift certifications
- Become proficient in employability skills through the 21st Century Skills embedded in the program.

Course/Curriculum Outline:

FWPS has adopted the Boeing CORE Plus curriculum. The Framework has been submitted to OSPI for approval.

Curriculum Overview

- Unit 1: Workplace Behavior and Safety - 25 hours
- Unit 2: Hand, Power and Woodworking Machine Tools - 35 hours
- Unit 3: Site Layout (Skilled Trades Math) - 75 hours
- Unit 4: Building Material - 45 hours
- Unit 5: Print Reading (Skilled Trades Math) - 65 hours
- Unit 6: Basic Framing, Drywall, and Wood Finishing - 60 hours
- Unit 7: Moisture and Thermal Protection - 10 hours
- Unit 8: Doors and Windows - 15 hours
- Unit 9: Stairs - 15 hours
- Unit 10: Residential Electrical - 60 hours
- Unit 11: Concrete Footing Form Construction - 35 hours
- Unit 12: Scaffolding - 45 hours
- Unit 13: Rigging and Workplace Safety - 25 hours
- Unit 14: Skilled Trades Career Exploration - 30 hours
- Total 540 hours

Participant Population:

The pre-apprenticeship scholars will reflect the diversity of Federal Way Public Schools. We will utilize Career Interest Survey data to assist with enrollment. We will also do targeted outreach presentations to underrepresented students and families. Examples include affinity clubs, ELL classrooms, and community-based organizations.

Industry Need:

Construction Trades CIP 460000

OCCUPATION TITLE	PROJECTED GROWTH THROUGH 2028 FOR WA STATE	MEDIAN WAGE FOR WA STATE
Carpenters	4 %	\$57,840.00
Brick Masons/ Block Masons	8 %	\$71,330.00
Cement Mason	7 %	\$61,980.00
Construction Labors	7 %	\$46,830.00
Glaziers	9 %	\$61,660.00
Insulation workers	9 %	\$68,240.00
Sheet Metal Workers	9 %	\$61,390.00
Structural Iron and Steel workers	9 %	\$85,160.00
Electricians	11 %	\$68,040.00
Plumbers	11 %	\$68,640.00
Pile Drivers	8 %	\$68,240.00
Elevator and Escalator Installers and Repairers	13 %	\$117,920.00
Electrical Power-Line Installers and Repairers	7 %	\$93,410.00
Highway Maintenance Workers	7 %	\$53,460.00
Roofers	9 %	\$59,170.00
Flaggers	22%	\$37,520.00
Maintenance and Repair Workers	15%	\$44,040.00
Occupational Health and Safety Specialists	18 %	\$77,110.00
Cost Estimators	8 %	\$71,920.00
First-Line Supervisors of Construction Trades (foreperson)	7 %	\$85,240.00
Construction Managers	9 %	\$96,780.00
Construction and Building Inspectors	9 %	\$77,460.00

Data gathered from: Bureau of Labor Statistics Occupational and Wage Stats for Construction and Related Industries

Financial Support:

Federal Way Public Schools is committed to launching and growing and sustaining this Pre-Apprenticeship Program with funding from our Career and Technical Education Department. We have also secured funding from King County and the State of Washington.

King County: \$250,000

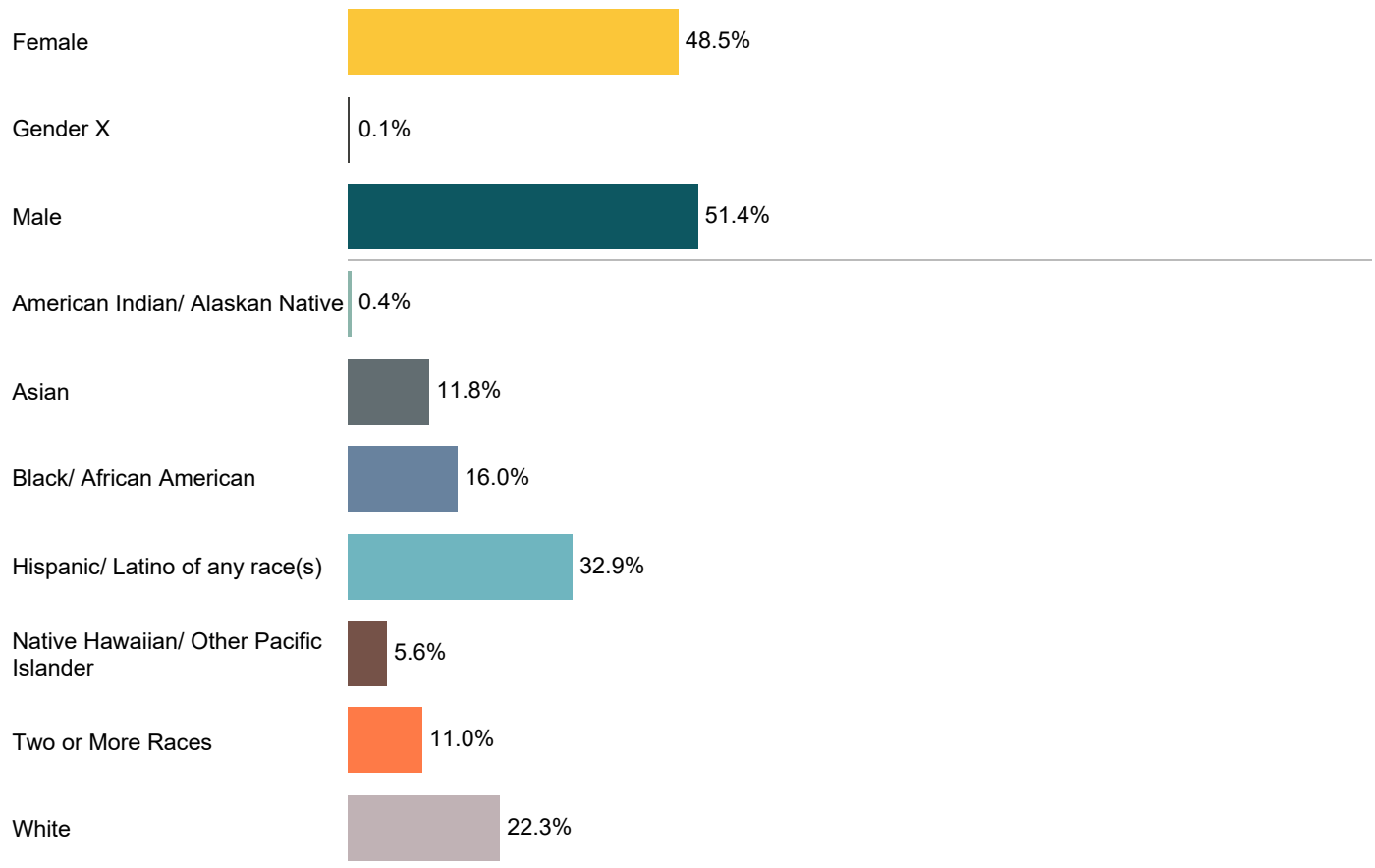
State of Washington: \$500,000

We are developing relationships with local construction companies to provide donations of goods and services.

Federal Way School District

2020-21

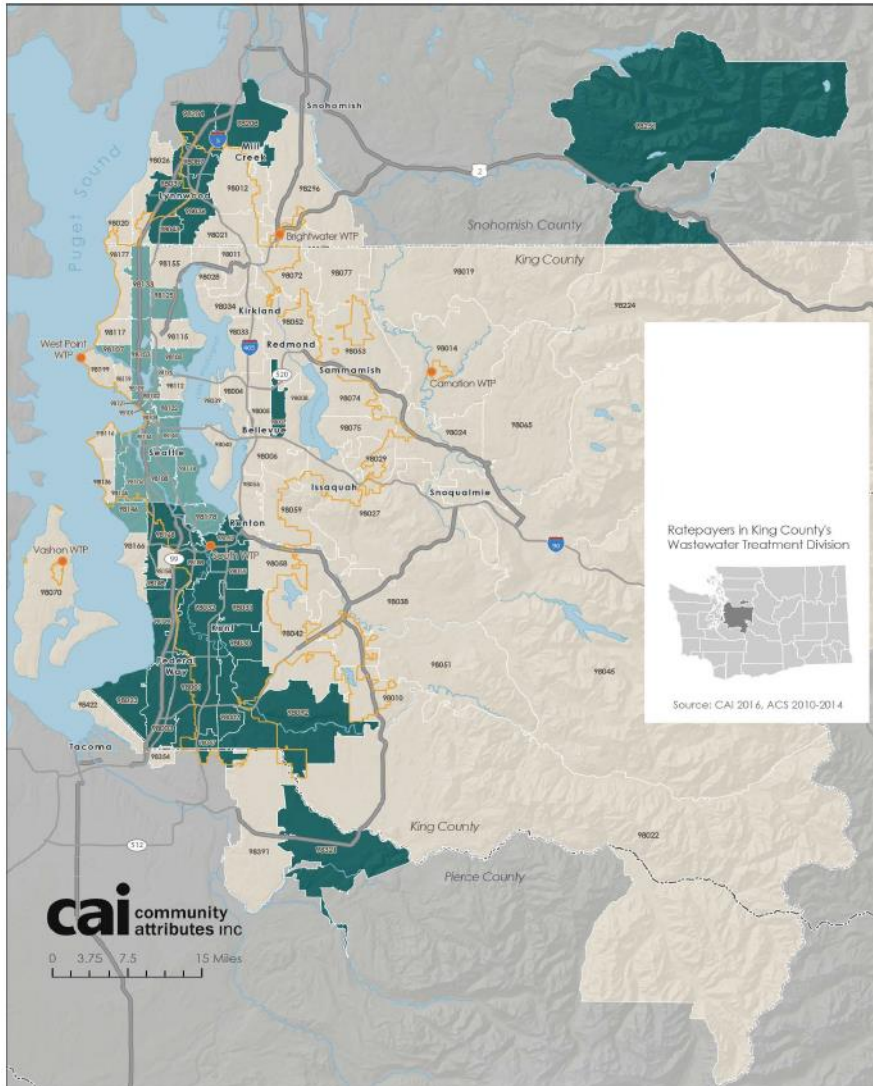
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King County PRIORITY HIRE ZIP CODES

PRIORITY ZIP CODES BY MAP

King, Pierce, and Snohomish Counties



ZIP Code	Neighborhood or City
98001	Auburn
98002	Auburn
98003	Federal Way
98007	Bellevue
98023	Federal Way
98030	Kent
98031	Kent
98032	Kent
98036	Lynnwood
98037	Lynnwood
98043	Mountlake Terrace
98047	Pacific
98055	Renton
98057	Renton
98087	Lynnwood
98092	Auburn
98101	Downtown
98102	Capitol Hill/Eastlake
98103	Green Lake
98104	Downtown/ID
98105	Laurelhurst/ University District
98106	Delridge
98107	Ballard
98108	S. Beacon Hill/South Park
98109	Queen Anne
98118	Rainier Valley/Rainier Beach
98121	Belletown
98122	Central District
98125	Lake City
98126	Delridge
98133	Bitter Lake
98134	Industrial District
98144	Mount Baker
98146	White Center
98148	Burien
98168	SeaTac/Tukwila
98178	Rainier Beach
98188	SeaTac/Tukwila
98198	Des Moines
98204	Everett
98208	Everett
98251	Gold Bar
98321	Buckley

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2020-2021 Pre-Apprenticeship Work Plan

GOALS

- Develop an apprenticeship pathway preparation program in FWPS for launch in the 2021-2022 school year.
 - Increase opportunity for FWPS scholars within the construction field by developing a strong apprenticeship program from high school to college and career credentials in the field.
 - Year One Focus: Carpentry, Electrical, and Labor

CHANNELS/ AUDIENCES

- Superintendent's Office
- Cabinet Members
- TFL Department
- CCR/CTE Department
- Communications Department
- PreApprenticeship principal/school
- PreApprenticeship scholars and families
- College Partnerships
- Potential preapprenticeship volunteers (mentors, coaches)
- FWPS community
- Apprenticeship Partners
- Career Connected Learning

PROPOSED LOCATION

- Federal Way High School (launch 2020-2021 school year)
- Classroom
 - Woodshop Classroom (room: 1625)
 - Currently Constructed (will need modifications)

TARGET POPULATION (Grade Level and # of Opportunities)

- 11th Grade Scholars (20)
- 12th Grade Scholars (5)

INSTRUCTORS (Co-Teaching)

- **FWPS Teacher** – Larry DuFresne (current FWPS employee)
- **Industry Partner Teacher (3) – part time**
 - **Carpentry** – Pedro Espinoza, NW Carpenters
 - **Electrical** – Jammi Juarez, IBEW1245
 - **Labor** – Billy Hetherington, Laborers Local 242

INDUSTRY PARTNERS – see spreadsheet developed by Christina

CURRICULUM AND LOGISTICS

Overview

- Scholars spend ½ in general FWPS educational courses. They spend ½ in the apprenticeship program.

Federal Way Public Schools | Each Scholar: A voice. A dream. A BRIGHT Future.

33330 8th Avenue South, Federal Way, WA 98003 | p.253.945.2264 | f.253.945.2265 | www.fwps.org

Updated 11/19/20

- Complete 540 hours of dual credit instruction (2.5 hours of class session/day).
- Syllabus –
- Credits: 1 CTE +1 Lab Science + 1 Third Year Math + 12 College Credits

Certificate Opportunities

- Scholars will earn a high school diploma, CC Readiness Certificate (Green River – closest aligned partner), OSHA 10 and OSHA 20 industry certification, First Aid CPR/Automated External Defibrillator certification.
- Preferred entry into an apprenticeship program

Curriculum

- FWPS has adopted the Boeing CORE Plus construction curriculum
- Industry Partnerships will need to review this curriculum and approve.
- OSPI Framework submitted (adjustments will need to be made).
 - Unit 1: Workplace Behavior and Safety 25 hours
 - Unit 2: Hand, Power and Woodworking Machine Tools 35 hours
 - Unit 3: Site Layout (Skilled Trades Math) 75 hours
 - Unit 4: Building Material 45 hours
 - Unit 5: Print Reading (Skilled Trades Math) 65 hours
 - Unit 6: Basic Framing, Drywall, and Wood Finishing 60 hours
 - Unit 7: Moisture and Thermal Protection 10 hours
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 - Unit 13: Rigging and Workplace Safety 25 hours
 - Unit 14: Skilled Trades Career Exploration 30 hours
 - Total 540 hours

MARKETING MATERIALS

- Marketing materials and program application will be developed and included in registration packets.
- FAQ to be developed as part of the application

BUDGET

Overview (modeled from Marysville)

Operating Budget		Year One 2020-2021
Revenues		
State – Legislative Allocation		\$500,000
State – CTE Allocation		\$82,500
County – Allocation		\$250,000
Total		\$832,500
Legislative Grant Expenditures		
<i>Salary and Benefits</i>		
Director		-
Trades CTE Teacher		\$89,626
Administrative Assistant		costs to CTE

Green River CC Staff	
-Employment Facilitator (12 month)	-
-Associate Faculty (0.5 FTE)	-
-Instructional Technician (0.5 FTE)	-
<i>Materials Supplies and Other Costs</i>	
Curriculum Development/Purchase	\$10,000
Professional Development	\$15,000
Equipment and Supplies	\$129,995
Transportation for Scholars	\$1,000
Consumables	\$36,670
Marketing and Outreach	\$2,300
Student Certifications (OSHA, etc.)	\$1,438
Facility Improvement	\$178,971
Misc.	-
<i>Management Overhead (7%)</i>	<i>\$35,000</i>
Total Costs	\$500,000
CTE Expenditures	
<i>Salaries and Benefits</i>	
Administrative Assistant	\$60,000
<i>Materials Supplies and Other Costs</i>	
Professional Services – Green River	\$32,500
Total Costs	\$82,500
County – Facility Improvement Expenditures	\$250,000
TOTAL EXPENDITURES	\$832,500

ADVISORY BOARD MEMBERS and COLLABORATIVE PARTNERSHIPS

Advisory Partners need to be developed from colleges, apprenticeship unions, Central Washington

TIMELINE

DATE	ACTION	RESPONSIBILITY	STATUS
December	Draft Pre-Apprenticeship Work Plan	James and Charissa	Completed
December	Gain approval of work plan from Dr. Campbell	James and Charissa	Completed
12/8	Schedule time with LIO and principal and teacher to discuss logistics and next steps for Week of Dec. 14	Charissa	Completed
12/8	Develop List of College and Industry Partners <ul style="list-style-type: none"> Send email and schedule time to come and assess equipment needs based on current capacity 	Charissa	Completed
Week of Dec. 14	Meet with LIO, principal, teacher for overview	James and Charissa	Completed
Week of Dec. 14	College and Industry Partners come to FWPS to assess current capacity (include Mike Benzien and Matt Oberst)	James and Charissa	Completed

DATE	ACTION	RESPONSIBILITY	STATUS
	<ul style="list-style-type: none"> Based on this, update the budget and provide update to James and Dr. Campbell 		
1/19	District Facilities come to FWHS to assess current capacity (Mike Benzien and Michael Swartz) <ul style="list-style-type: none"> Based on this, update the budget and provide update to James and Dr. Campbell 	James and Charissa	Complete - need to meet with Mike and Michael to review notes and update budget as needed
1/21	Collaborate for recommendation for marketing and recruitment Draft Communications Meeting agenda Ideas: Recruitment Efforts Chamber of Commerce and other outlets Develop list of potential advisory partners KUOW Websites Seasonal Newsletter Instagram Newspapers/radio Superintendent Newsletter Counselor and CTE newsletters Leadership Links Customize INC powerpoints and Handouts	Charissa and Fredolyn and communications department	In Progress
1/22	Gain approval from James on the Marketing plan	Charissa and Fredolyn	In Progress
1/22	Meet with Communications to collaborate on marketing materials	Charissa and Fredolyn	Completed
Week of 1/25	Post Meeting with Mike and Michael Swartz Order necessary large materials and supplies for classroom with Mike Benzien	Charissa	Completed
Week of 1/25	Schedule and meet with CTE Admin (Matt, Lynn) and counselors (Brad) to describe programming and recruitment <ul style="list-style-type: none"> Plan monitoring of enrollment numbers 	James, Charissa, and Fredolyn	Completed
Recurring weekly on Fridays from 8:30-9:30am	Plan Meetings to: <ul style="list-style-type: none"> Plan and schedule Weekly check-ins <ul style="list-style-type: none"> Agenda creation <ul style="list-style-type: none"> Provide support around teacher needs Support professional community presentations 	Charissa & Fredolyn	Completed

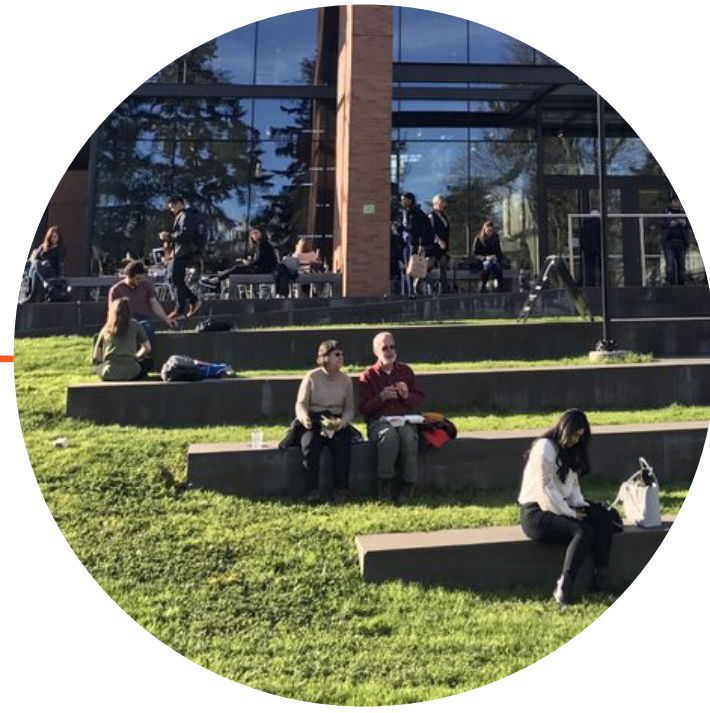
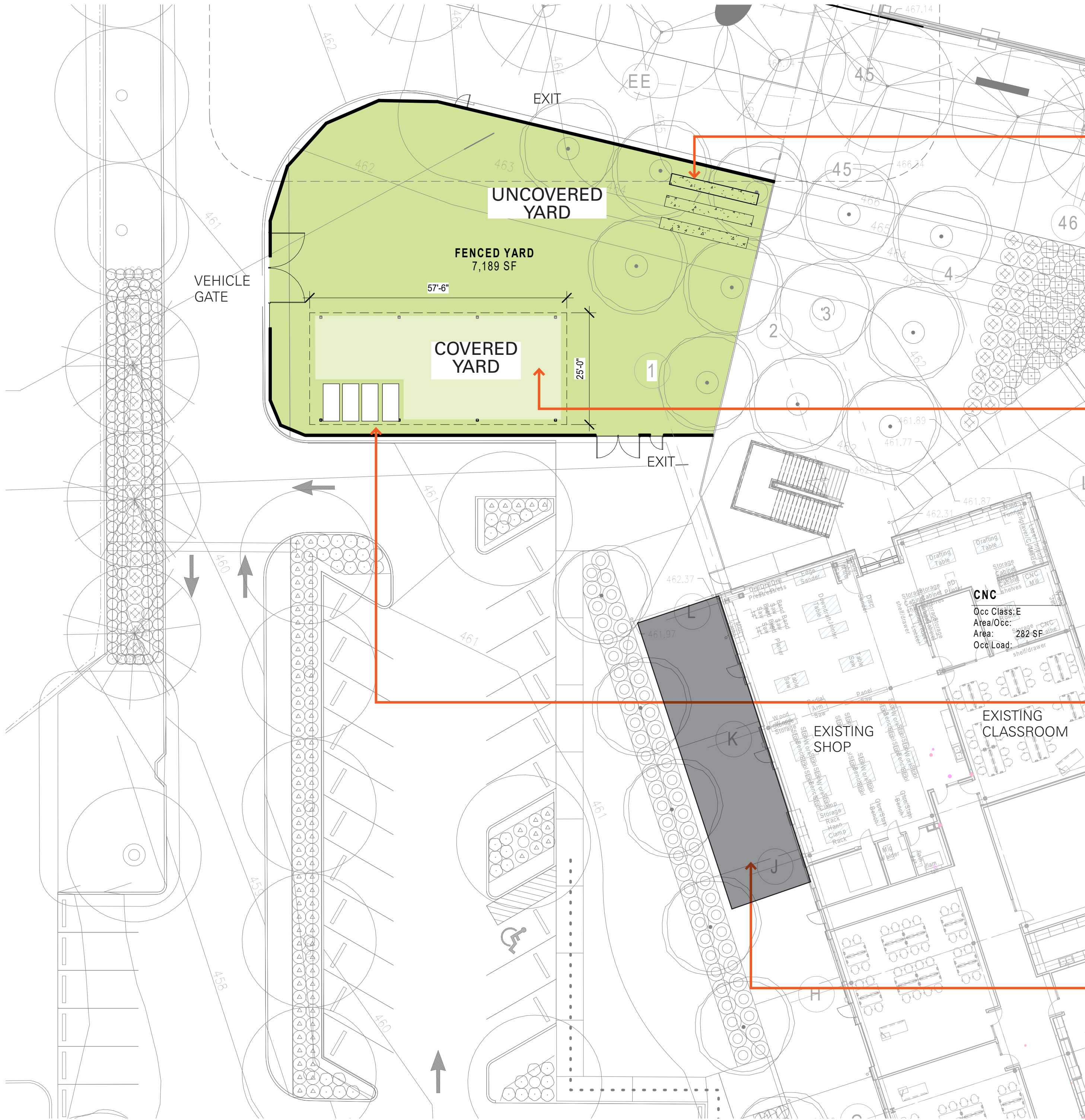
DATE	ACTION	RESPONSIBILITY	STATUS
	<ul style="list-style-type: none"> ▪ Monitor and support volunteers ▪ Assist with new marketing opportunities ▪ Identify areas of growth and plan for support ▪ Curriculum pacing and collaboration across the district ▪ Plan and organize scholar recruitment events <ul style="list-style-type: none"> ○ Approval from James ○ Schedule check-ins (Christina) ○ Facilitate Check-In (Charissa) 		
February and recurring monthly	<ul style="list-style-type: none"> • Plan and schedule Monthly meetings w/ CTE Admin (Lynn and Matt) <ul style="list-style-type: none"> ○ Agenda/presentation creation ○ Review agenda/presentation and make edits ○ Approval from James ○ Schedule check-ins (Christina) ○ Lead Monthly meeting (Charissa) • Intentional and equitable enrollment • Benefits of program • Scheduling and Intentional/Equitable Placement 	Charissa and Fredolyn Scheduling (Christina)	Completed
1/21	Develop Memo of Proposed Boards for Dr. Campbell and Dr. Crawford Review <ul style="list-style-type: none"> • Who • What • When • Where • Why • Use templates from Marysville (RAP) 	Fredolyn and Charissa	Completed
2/1 *send to James for review and feedback	Draft Overview Letter for Application (see Marysville) <ul style="list-style-type: none"> • Industry need • Population/outcomes • Curriculum • Enrollment outreach • Focus on employability • Financial support • Advisory board members 	Fredolyn (support from Charissa)	Completed

DATE	ACTION	RESPONSIBILITY	STATUS
Starting Feb. *send to James for review and feedback	Draft Framework (for OSPI approval) – April 15 th deadline •	Fredolyn (support from Mallorie)	Completed
2/5	Schedule listening sessions – starting late April/early May	James will connect with Karrie	In progress
2/18	Draft document for inter-district site visits	Fredolyn, Mallorie, Christina	Completed
2/19	Identify HS credits earned within the Pre-Apprenticeship Program (course code process) • Collaborate with FWHS admin, counselor and TFL, IMC and ITS	Fredolyn and Charissa	Completed
2/22	Schedule site visits with architect + capital projects + CTE	Christina	Completed
2/24	Meet with Anne from RAP	Charissa, James, Fredolyn	Completed
Starting week of 3/23	Unpack course framework and develop a year at a glance	Fredolyn	Completed
3/3	Develop plan for monthly Advisory Board Meetings	Charissa, Fredolyn, Dr. Crawford	In Progress
3/2	Meet with TFL and ITS to discuss district course code and gradebook set up options	Charissa, Fredolyn, James	Completed
3/3	Identify teaching certification requirements with consideration of HS credits scholars will earn	Charissa and Fredolyn	Completed
March 2021	Schedule meeting with Billy Heatherton, Pedro Espinozato complete with MOU request	Christina to schedule	Completed
March 2021 *send to James for review and feedback	Support with completion of Letters of Support/Endorsement for Trade Partners • Use templates from Marysville and PACE <u>Start With:</u> ○ LiUNA - Labor Union (Billy) ○ Northwest Carpenters Union (Pedro) ○ IBEW – Electrical (Clay/Keith) ○ Green River CC (Robert and Sidney) <u>Bring More (as needed):</u> ○ Sprinklers ○ Construction ○ Masonry (Lou) ○ Iron Workers ○ Manufacturing ○ Painters	Charissa with support from Fredolyn	In Progress. Secured from Laborers and Carpenters. In Progress Due May 21 st . GRCC and Electricians
3/9	Connect with Angie Mason-Smith and Sarah Patterson on accessing Boeing Core Plus Construction	Charissa, Fredolyn	Completed

DATE	ACTION	RESPONSIBILITY	STATUS
3/9	Connect with Erin O'Neill from Peninsula SD, CTE and architects	Charissa, Fredolyn	Completed
3/10	Prepare for meeting with King County	Charissa, James, Fredolyn	Completed
3/11	Schedule meeting with Green River College to discuss articulation steps + MOU	Charissa	Completed
3/12	Meet with King County to review Letter of Agreement	Charissa, James, Fredolyn	Completed
3/26	Monthly Regional Pre-apprenticeship Collaboration (RPAC)	Charissa, Fredolyn	Completed
3/31 at 11:30AM	Pre-Apprenticeship drop in session for scholars	Charissa and Tanary	Completed
4/1	Finalize framework for submission <ul style="list-style-type: none"> Review with TFL Facilitators Submit in the Spring 		Completed
3/17	Standards mapping document for HS credits <ul style="list-style-type: none"> Collaborate with Megan and Kimberly Provide Core Plus construction curriculum to Megan and Kimberly 	Fredolyn, Megan, Kimberly, Charissa	Meeting 1 completed
Monthly	Hold Monthly Collaboration/Update Meetings <ul style="list-style-type: none"> Dr. Campbell and Cabinet Advisory Board Industry Partners School Based Partners 	James and Charissa	In progress
4/27	Map out potential standards aligned to Core Plus Construction for CTE credit	Fredolyn	Completed
4/28	Follow up meeting regarding Reporting Standards with Kimberly and Megan	Fredolyn	Completed
4/28	Follow up meeting for Course Codes and Gradebook	Fredolyn, Charissa, TFL, ITS, etc.	Completed
4/15 *send to James for review and feedback	Draft Articulation Agreement with Green River CC <ul style="list-style-type: none"> Use templates from Marysville 	Fredolyn and Charissa	In progress. Met with GRCC Robert Bean and Sydney Welde Wallace.
Schedule now	Schedule meeting with partners for MOUs	Christina	Completed
5/14/21	Support with completion of MOU's for Trade Partners <ul style="list-style-type: none"> Use templates from Marysville and PACE Start With: <ul style="list-style-type: none"> LiUNA - Labor Union (Billy) Northwest Carpenters Union (Pedro) IBEW – Electrical (Clay/Keith) Green River CC (Glenn) 	Charissa	Completed

DATE	ACTION	RESPONSIBILITY	STATUS
	Bring More (as needed): <ul style="list-style-type: none"> o Sprinklers o Construction o Masonry (Lou) o Iron Workers o Manufacturing 		
4/15	Identify training and professional development needs for teacher	Charissa and Fredolyn	Completed
4/1 *send to James for review and feedback	Draft Syllabus <ul style="list-style-type: none"> • Use templates from Marysville 	Fredolyn, Charissa and Larry	In Draft form
Draft Due to James: 5/16 Draft due to Aubre: 5/17 Due to Council: 5/31	Develop Application to Washington State Apprenticeship and Training Council <ul style="list-style-type: none"> • Collaborate with Walter (meet 1/8) • Include: <ul style="list-style-type: none"> o Overview Letter (industry need, population/outcomes, curriculum, enrollment outreach, focus on employability, financial support, advisory board members) o CTE Framework o Syllabus – Course Information o MOUs and Letters of Endorsement o Articulation agreements (I.e. guaranteed interview, direct acceptance, etc.) o Marketing Plan and Material 	Charissa, Fredolyn	In progress
Week of 6/1	Provide to Dr. Campbell for Approval	James	
5/27	Organize curriculum needs with the teacher Order necessary student supplies/materials	Charissa, Angie Mason Smith, Larry, Rhys and Lynn	Completed
6/1	Identify small committee (CTE teacher, math teacher, science teacher, facilitator(s)) to work on reporting standards and hands-on/PBL activities		
7/1	Priority and Reporting Standards to Shea for gradebook build		
7/1	Collaborate with HR <ul style="list-style-type: none"> • Develop Job Description • Post Hiring <ul style="list-style-type: none"> o Promote CWU BA in construction management • Hire 	Charissa	

DATE	ACTION	RESPONSIBILITY	STATUS
	<ul style="list-style-type: none">• Training and Next Steps		



SEATING STEPS FOR DIRECT INSTRUCTION OR DEMONSTRATION

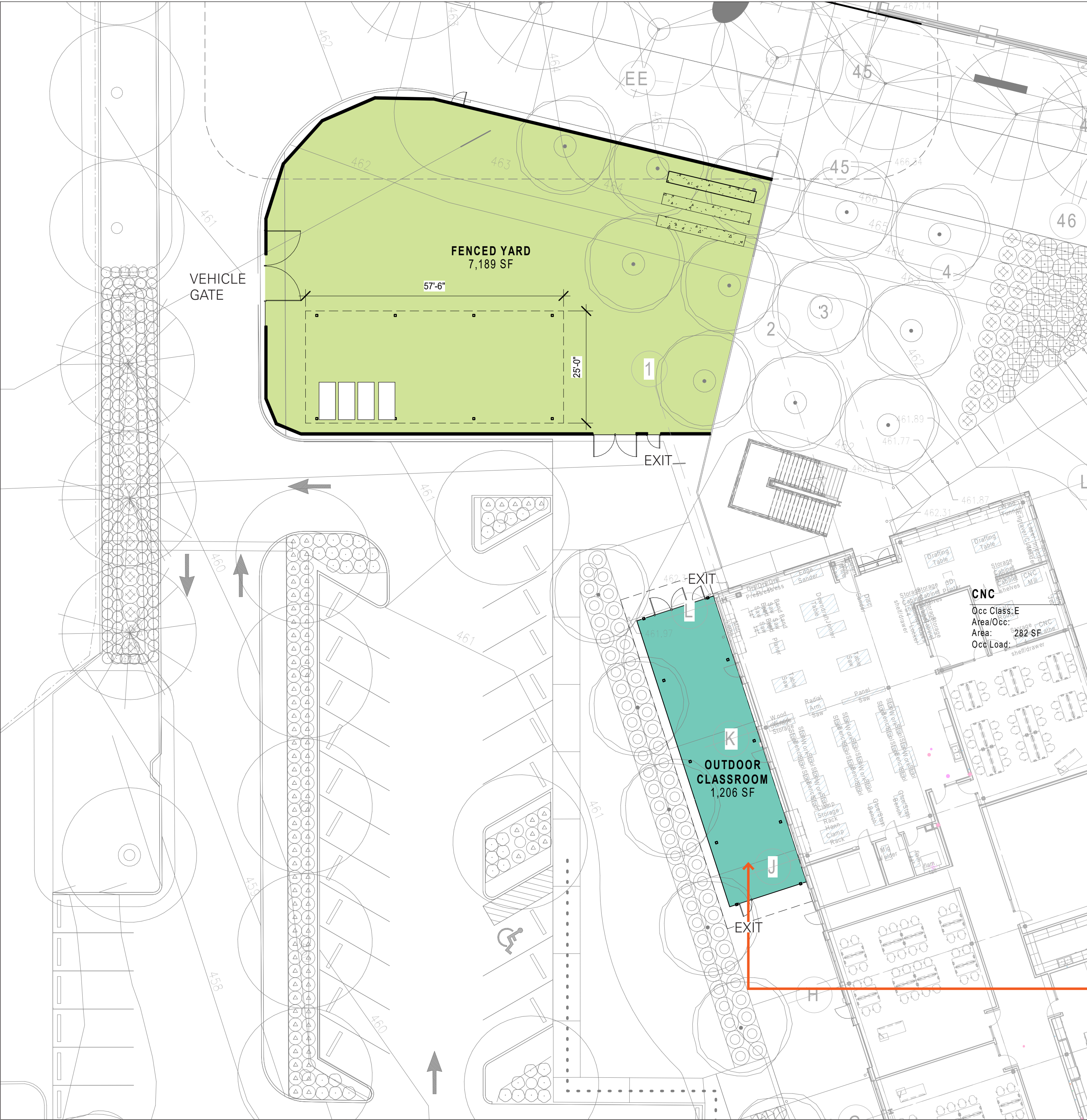


OPEN AREA FOR
INSTRUCTION AND
PROJECT BUILDING



LARGE METAL SHELVING FOR MATERIAL STORAGE

FUTURE CANOPY AND FENCED WORK SPACE ADJACENT TO WOODSHOP



COVERED & FENCED OUTDOOR WORK AREA CONNECTED TO EXISTING SHOP SPACE



March 18, 2021

Washington State Department of Labor and Industries
Apprenticeship Section
PO Box 44530
Tumwater, WA 98504

To The Washington State Apprenticeship and Training Council:

The Northwest Carpenters Institute of Washington would like to provide recommendation for the Federal Way Public Schools Pre-Apprenticeship Program at Federal Way High School to be recognized as a pre-apprentice training program.

They have demonstrated that their curriculum, hands-on skills training, superior job placement, and overall expectations of their students; meets the requirements of our industry. They provide a one-year training program that encompasses the concepts of:

- Hand, Power and Woodworking Machine Tools
- Print Reading
- Basic Framing, Drywall, and Wood Finishing
- Moisture and Thermal Protection
- Doors and Window
- Commercial and Residential Electrical
- Concrete Footing Form Construction
- Scaffolding
- Rigging and Workplace Safety
- Skilled Trades Career Exploration

Northwest Carpenters Institute of Washington will be supporting guest speakers and field trips for the Federal Way High School pre-apprenticeship program and will give graduates priority consideration into our apprenticeship training program, Northwest Carpenters Institute of Washington. We feel confident that a partnership with Federal Way Public Schools will provide our industry with greater recruitment opportunities and well-prepared individuals who are ready to go to work in the skilled trades.

"Those who have successfully completed committee approved pre-apprenticeship programs and those referrals received, may be granted preferred entry into apprenticeship openings without regard to ranked eligibility lists as soon as they meet the minimum qualifications."

"As Federal Way Public Schools' Pre-Apprenticeship Program is in the King County priority hire zone, we will align and champion greater workforce diversity in the trades, increase entry and improve retention of workforce diversity in the trades."

Kind Regards,

Robert Susee,
Executive Director



SEATTLE, WASHINGTON

Laborers'
International
Union of
North America

LiUNA! LOCAL 242

Feel the Power

AN

March 24, 2021

Teri Gardner 6-1-2021

Washington State Department of Labor and Industries
Apprenticeship Section
PO Box 44530
Tumwater, WA 98504

To the Washington State Apprenticeship and Training Council:

Laborers Local Union 242 would like to recommend to this body that the Federal Way Public Schools Trades Related Pre-Apprenticeship Program be a state recognized pre-apprenticeship program.

Through the help of the County, this program received funding to get a jump start in an area where construction careers are in high demand. Federal Way has done a great job engaging the area trades professionals around set-up and curriculum to ensure their graduates will have the skills necessary to enter the trade of their choice upon completion of the program.

Our membership is highly diverse and made up of members with differing levels of education. We strive to promote programs that provide students with alternatives to the traditional college pathway such as this program and introduce students to a living wage career with benefits that they can be proud of.

Through our work with the City of Seattle, King County and Port of Seattle, we have built programs that promote women, people of color and pre-apprenticeship graduates to enter careers in the building trades, and we need more partners like Federal Way Schools to fill these positions.

Laborers Local Union 242's staff will continue to work with Federal Way Public Schools in an advisory capacity (along with several other trades) to help them achieve the high bar this body holds their certified programs to.

In Solidarity,

Dale W. Cannon
Secretary/Treasurer
Business Manager
Laborers Local Union 242

DWC;jlt



Dean of Instruction
Career and Technical
Education Programs

12401 SE 320th St.
Auburn, WA 98092-3622

(253) 833-9111 Ext. 2207
(253) 288-3448 Fax
greenriver.edu

May 20, 2021

Washington State Department of Labor and Industries
Apprenticeship Section
PO Box 44530
Tumwater, WA 98504

Members of the Washington State Apprenticeship and Training Council:

I am writing to express support for the Federal Way Public Schools Trades-Related Pre-Apprenticeship Program application as a state recognized pre-apprenticeship program.

We applaud these efforts to develop a quality program that will provide hands-on career training in the high school environment, enhance outreach to diverse populations, expand educational pathways and dual credit options for students, and address the increasing demand for skilled workers in the regional labor market.

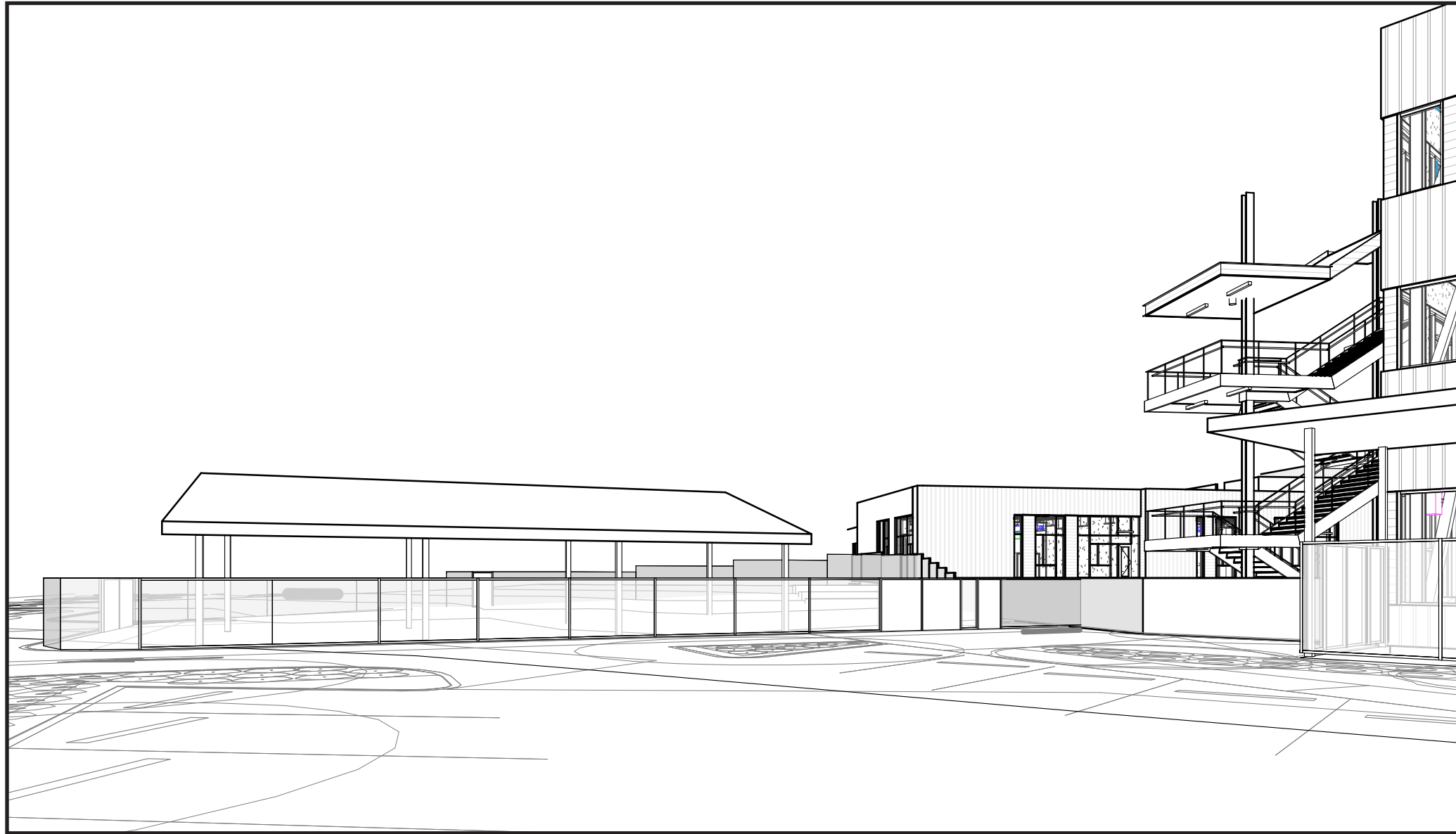
The Carpentry program at Green River College welcomes the opportunity to partner with Federal Way Public Schools to align curriculum for future CTE dual credit opportunities and define a clear program pathway to degree completion and future employment. We look forward to collaborating with Federal Way Public Schools to visit the shop and classroom environment to provide input and recommendations as to equipment, shop setup, and safety. Additionally, we will explore opportunities to schedule field trips and campus visits for FWPS students to Green River College's Carpentry program in the coming school year.

We support Federal Way Public Schools' efforts in this endeavor and look forward to future partnership with them as a state recognized pre-apprenticeship program.

Sincerely,

Sidney Weldele-Wallace
Dean of Instruction, Career and Technical Education
Business & Law and Trades Division

3D VIEWS /



OVERALL VIEW OF PHASE 1 FENCE + CANOPY



VIEW OF PHASE 1 FROM INSIDE FENCED YARD



VIEW OF PHASE 2 CANOPY + FENCE