Payment Policies for Healthcare Services
Provided to Injured Workers and Crime Victims

Chapter 8: Dental Services

Effective July 1, 2019

Link: Look for possible updates and corrections to these payment policies at
www.Lni.wa.gov/ClaimsIns/Providers/Billing/FeeSched/2019/

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Payment policy: All dental services

Note: This policy pertains to bills submitted for dental services.

Prior authorization

Contact the following for procedures requiring prior authorization:

- L&I claim manager for state workers’ compensation claims and Crime Victims Compensation (CVC) claims, or
- Self-insured employer or their third party administrator.

Only claim managers can authorize dental services for State Fund workers’ compensation claims and CVC claims.

For self-insured workers’ compensation claims, contact the insurer directly for prior authorization procedure details.

Link: For a list of self-insured employers’ contact information, see www.Lni.wa.gov/ClaimsIns/Insurance/SelfInsure/EmpList/.

Prior authorization review of treatment plan

Dental services requiring prior authorization require a treatment plan. Before authorization can be granted, the treatment plan and/or alternative treatment plan must be completed and submitted. If other providers are performing services, it will also be necessary for them to submit treatment plans. A 6-point per tooth periodontal chart and/or X-rays may be requested.

Note: See Treatment plan requirements later in this section.

The claim manager will review the treatment plan and the relation to the industrial injury and make a final determination for all services relating to:

- Restorative,
- Endodontic,
• Prosthodontics,
• Prosthetic,
• Implant,
• Orthodontics,
• Surgery, and
• Anesthesia procedures.

In cases presenting complication, controversy or diagnostic/therapeutic problems, the claim manager may request consultation by another dentist to support authorization for procedures.

› Who must perform these services to qualify for payment

Dental providers licensed in the state in which they practice may be paid for performing dental services, including:
• Dentists,
• Oral and Maxillofacial surgeons,
• Orthodontists,
• Endodontists
• Periodontists
• Pediatric Dentists
• Prosthodontists
• Denturists,
• Hospitals, and
• Dental clinics.

Dental providers must be enrolled in the provider network to treat injured workers beyond the initial visit. The initial visit is the first visit to a healthcare provider during which the Report of Industrial Injury or Occupational Disease is completed and the worker files a claim for workers compensation.
Services that aren’t covered

Pre-existing conditions
Pre-existing conditions aren’t payable unless medically justified as related to the injury. Preauthorization is required for treatment.

Underlying conditions
Any dental work needed due to underlying conditions unrelated to the industrial injury is the responsibility of the worker. It is the responsibility of the dentist to advise the worker accordingly. Please advise the worker if there are underlying conditions that won’t be covered.

Periodontal disease
Periodontal disease is an underlying condition that isn’t covered because it isn’t related to industrial injuries.

Requirements for billing
Bills must be submitted within one year from the date the service is rendered.
To bill:

- All workers' compensation dental claims should be billed using the ADA American Dental Association Dental Claim form (© 2012 American Dental Association J430D), or L&I's Statement for Miscellaneous Services form (F245-072-000).

- For Crime Victims Compensation (CVC) claims, dentists should use the ADA American Dental Association Dental Claim form (© 2012 American Dental Association J430D), or CVC's Statement for Crime Victims Miscellaneous Services form (F800-076-000).

Note: Failure to use the most recent billing form may delay payment.

Complete the billing form itemizing the service rendered, including the:

- Full billing code,
- Materials used, and
- Injured tooth number(s).

Note: When using Current Dental Terminology (CDT®) codes, please include the D in front of the code billed to avoid delays in claim/bill processing.

Link: The HCPCS fee schedule, which includes the dental billing codes, is available at http://www.lni.wa.gov/apps/FeeSchedules/.

Treatment plan requirements

Before authorization can be granted, the treatment plan and/or alternative treatment plan must be completed and submitted. If other providers are performing services, it will also be necessary for them to submit treatment plans. A 6-point per tooth periodontal chart and/or X-rays may be requested.

The dentist should outline the extent of the dental injury and the treatment plan. To obtain authorization for a treatment plan, all of the following are required:

- Causal relationship of injury to condition of the mouth and teeth,
- Extent of injury,
• Alternate treatment plan,
• Time frame for completion, and
• Medical history and risk level for success.

Please include:
• Procedure code,
• Tooth number,
• Tooth surface, and
• Charge amount.

**Note:** To avoid delays in treatment, please exclude information regarding treatment that isn’t directly related to the injury. The ADA American Dental Association Dental Claim form (© 2012 American Dental Association J430D) may be attached to treatment plan. Select Request for Predetermination/Preauthorization in section 1 of the ADA form.

In addition, to avoid delays in authorization of treatment, include the following in your plan:

• Worker’s full name,
• Claim number,
• Provider name, address and telephone number, and
• State the condition of the mouth and involved teeth including:
  • Missing teeth, existing caries and restorations, and
  • Condition of involved teeth prior to the injury (caries, periodontal status).

**Link:** For more information, see [WAC 296-20-110](#).

### Where to submit a treatment plan

State Fund treatment plans (not billing info) may be sent to:

• Faxed to: 360-902-4567, or
• Mail **State Fund** treatment plans to:
  
  Department of Labor & Industries  
  PO Box 44291  
  Olympia, Washington 98504-4291  

Crime Victims Compensation (CVC) treatment plans (not billing info) may be sent to:

• Faxed to: 360-902-5333, or
• Mail **CVC** claim treatment plans to:
  
  Department of Labor & Industries  
  Crime Victims Compensation Program  
  PO Box 44520  
  Olympia, Washington 98504-4520

Mail **self-insured** treatment plans to the Self-insured employer (SIE) or third party administrator (TPA).

(Link: For a list of self-insured employers’ contact information, see [website].)

**Documentation and recordkeeping requirements**

**Acceptance of a claim**

If you are the first provider seen by the injured worker and you diagnose a worker for an occupational injury or disease associated with a dental condition, you are responsible for reporting this to the insurer. To initiate the State Fund claim or CVC claim for your patient, send L&I a **Report of Industrial Injury or Occupational Disease** form (F242-130-000) (also known as Accident Report or Report Of Accident (ROA) Workplace Injury, Or Occupational Disease).

(Link: You can order copies of the Report Of Accident (ROA) Workplace Injury, Accident or Occupational Disease (F242-130-000) or by calling 1-800-LISTENS or 1-360-902-4300.

To request a supply of the **Provider’s Initial Report** (PIR) form used for workers of self-insured employers (F207-028-000), or call 1-360-902-6898.
Chart notes

You must submit legible chart notes and reports for all of your services. This documentation must verify the level, type and extent of service. Legible copies of office notes are required for all initial and follow up visits.

Links: For more information, see WAC 296-20-010 and WAC 296-20-06101.

Attending provider

If dental treatment is the only treatment the injured worker requires and you are directing the care, you will be the attending provider (AP).

Your responsibility as the AP includes documenting employment issues in the injured worker’s chart notes, including:

- A record of the worker's physical and medical ability to work,
- Information regarding any rehabilitation that the worker may need to undergo,
- Restrictions to recovery,
- Any temporary or permanent physical limitations, and
- Any unrelated condition(s) that may delay recovery must also be documented.

For ongoing treatment, use the SOAP-ER (Subjective, Objective, Assessment, Plan and progress, Employment issues, Restrictions to recovery) format.

Link: Information on the Charting format can be found in Chapter 2: Information for All Providers.

Additional information: L&I’s periodic review of dental services

L&I or its designee may perform periodic independent evaluations of dental services provided to workers. Evaluations may include, but aren’t limited to, review of the injured worker’s dental records.
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› **Need more help?** Call L&I’s Provider Hotline at **1-800-848-0811**