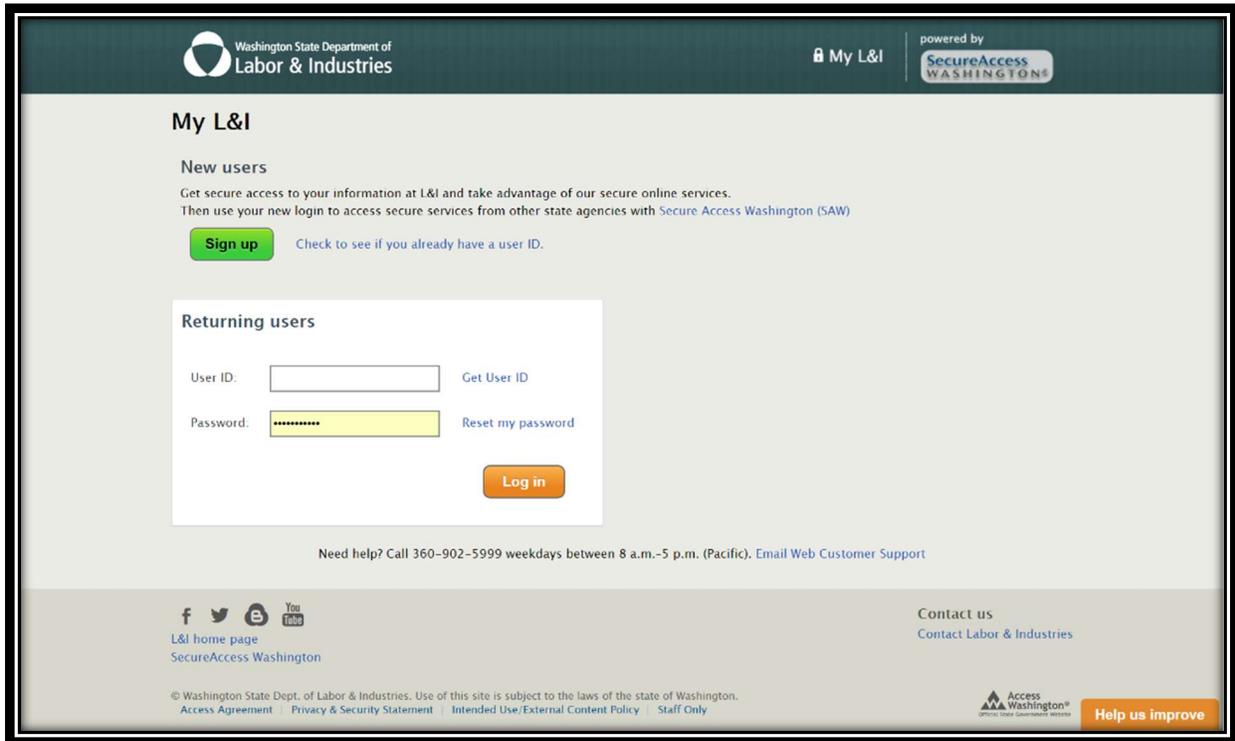


MY L&I Enrollment Instructions (Attending and Vocational Providers and/or scheduling staff)

1. Go to My L&I at <https://secure.lni.wa.gov/home/>



2. You'll need to first Sign up and set login credentials to enter the system. You should see the following form, which you'll need to complete to create an account:

Washington State Department of Labor & Industries My L&I powered by SecureAccess WA (beta release 2024)

Sign up for My L&I

Enter your information

First Name * Last Name *

Email *

Contact Phone *
Format: XXX-XXX-XXXX

Contact info for security (optional)
Provide additional contact info to receive multi-factor authentication security codes and reduce the chance of losing access to your account.

Additional Email

Mobile Phone
Format: XXX-XXX-XXXX

Message and data rates may apply for mobile phones. A message will be sent only when you request it.

Create a user ID and password

User ID *

User IDs must be at least four characters long and may contain: -, ., !, @

Your password *

For your security, please enter a password with:

- At least 10 characters
- Including at least 3 of the following:
 - One uppercase letter
 - One lowercase letter
 - One number
 - One special character
- Do not include your user ID.

Accept the Access Agreement

To create an account, initial and indicate you have read and accept the Access Agreement

Your Initials *

I have read and accept the Access Agreement

CANCEL CONTINUE

L&I home page SecureAccess Washington

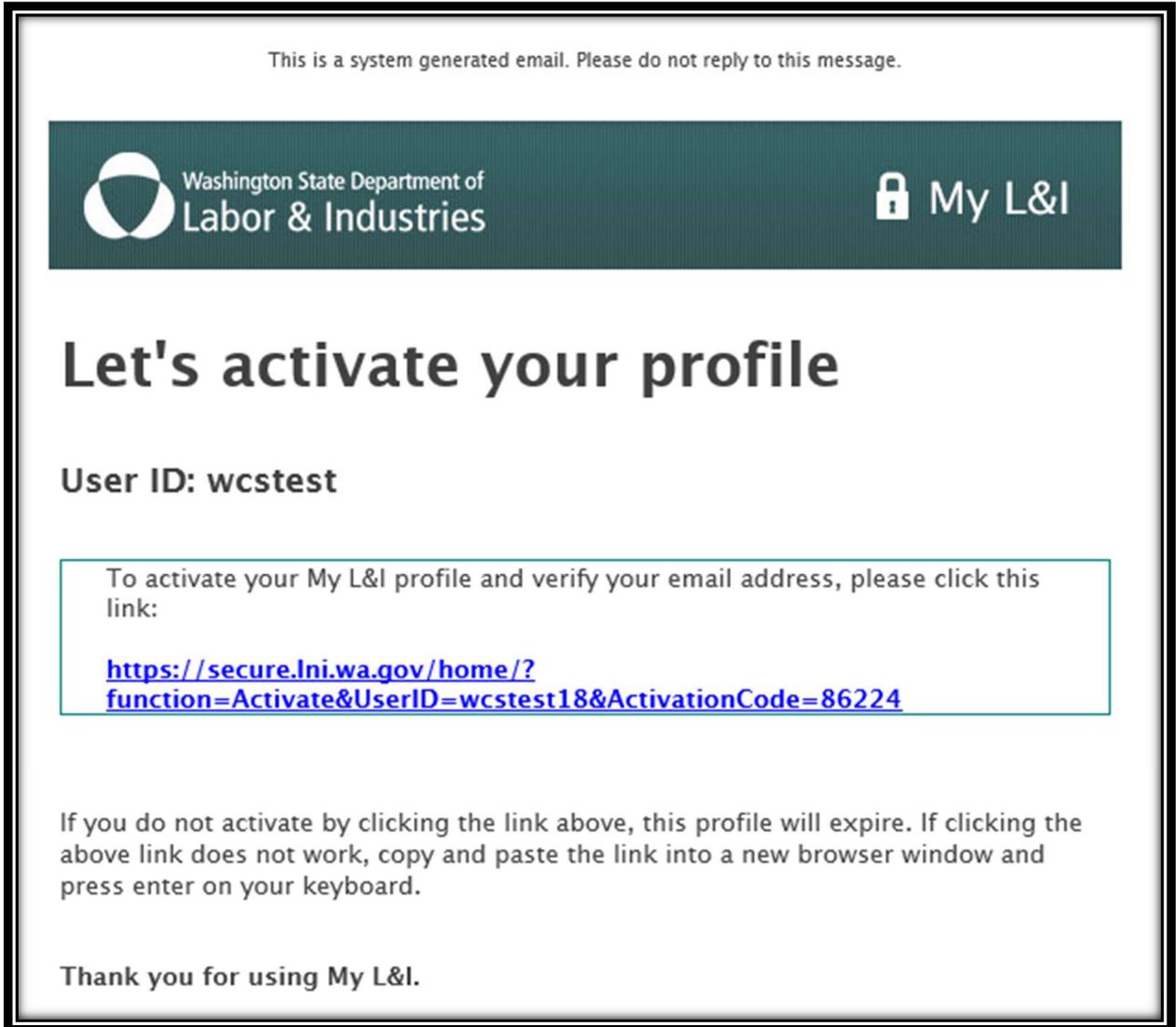
Contact us Contact Labor & Industries

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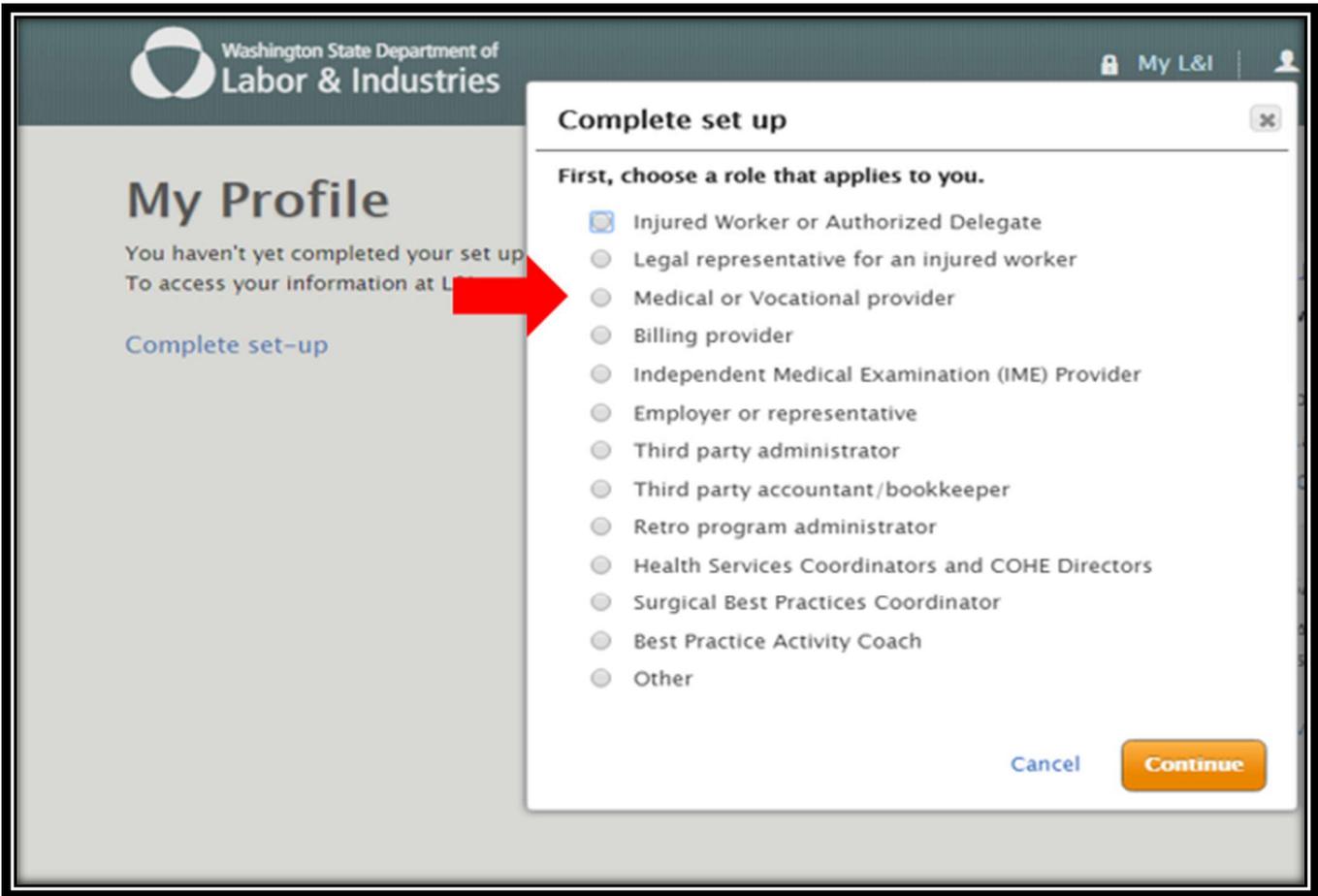
Access WA (beta release 2024)

3. Once the Sign Up process has been completed, you'll need to check your email for the activation link that was sent to you – (Note: the system will not allow you to login until you activate the profile).

The activation email will look similar to this:



4. Select role (Medical or Vocational Providers) and click “Continue”.

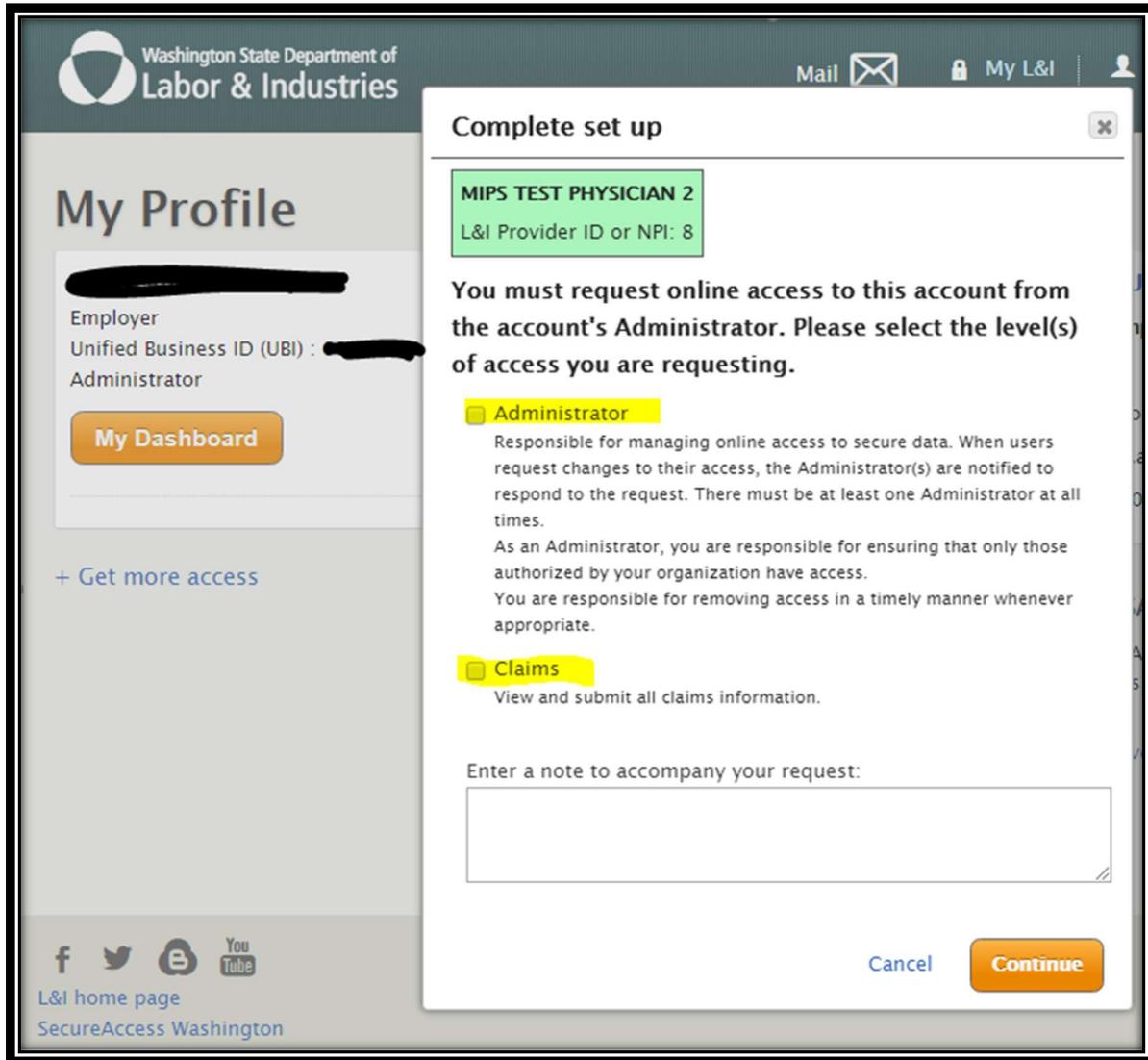


5. Enter your Provider ID (if individual provider) or your Organization's Provider ID and click "Continue".

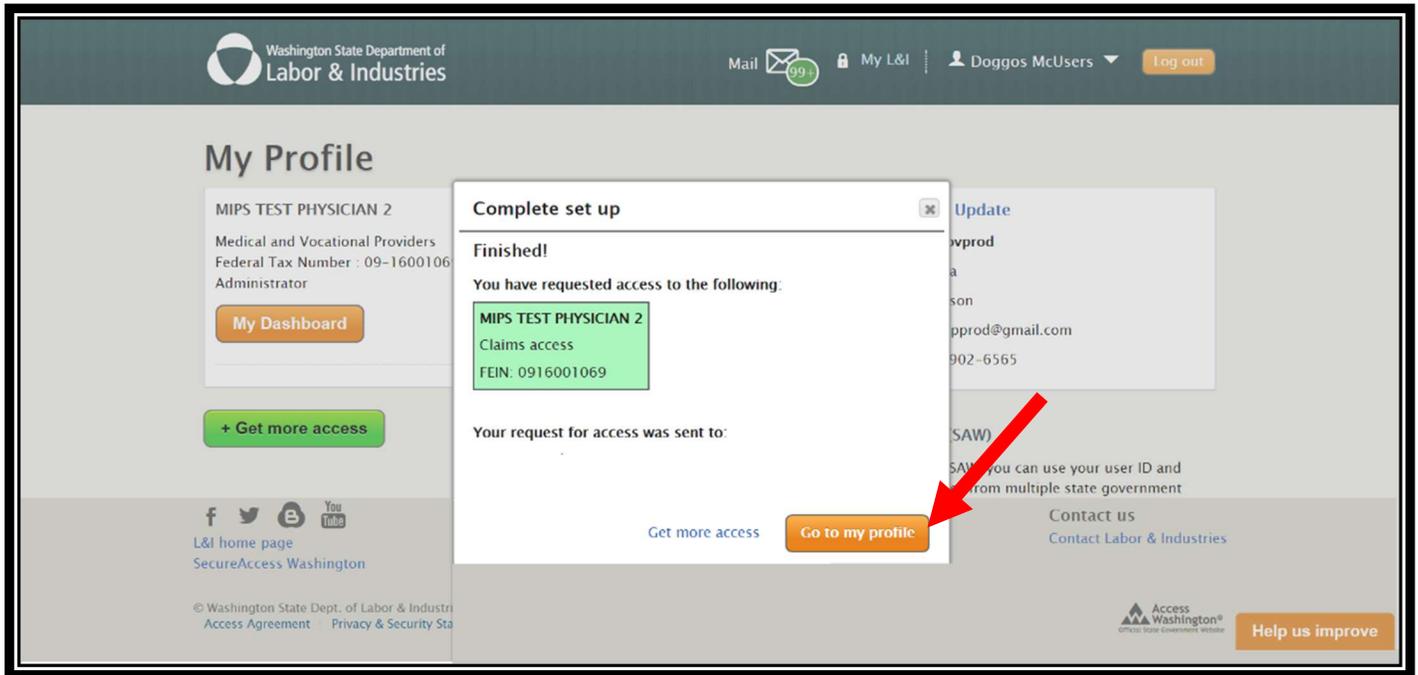
The screenshot shows the 'My Profile' page of the Washington State Department of Labor & Industries. A modal titled 'Complete set up' is displayed in the center. The modal contains a form with the label 'Enter the following to gain access:' and a text input field for 'L&I Provider ID or NPI'. The input field contains the text '1-10 numbers', which is circled in red. A red arrow points from the input field to an orange 'Continue' button. Below the input field are 'Back' and 'Continue' buttons. Below the modal, there is a section titled 'You may complete the following tasks right away:' with two bullet points: 'Take the Medical Examiners' handbook certification test' and 'Submit the provider and patient portions of the Report of Accident'. Below this is a section for 'Secure Access Washington (SAW)' with text explaining that My L&I is powered by SAW and provides links for 'Access my services from other government offices' and 'Cancel my SAW account'. The footer of the page includes social media icons for Facebook, Twitter, and YouTube, along with links to 'L&I home page' and 'SecureAccess Washington'. There is also a 'Contact us' section with a link to 'Contact Labor & Industries'. At the bottom right, there is a 'Help us improve' button.

6. Select level of access (Administrator or *Claims) and click “Continue”.

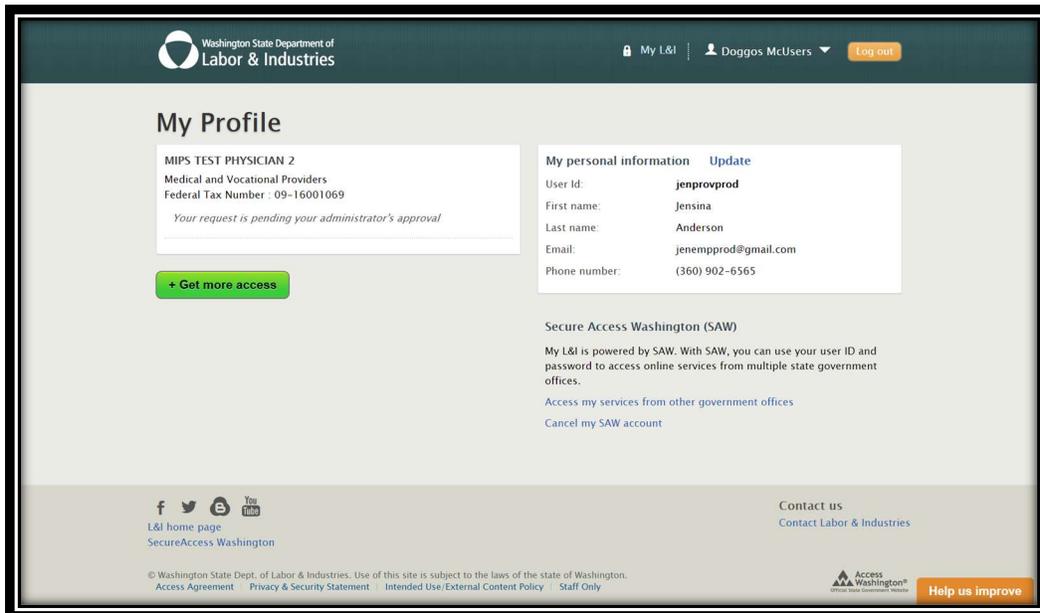
*All other interpreter services requestors (providers and/or scheduling staff) who will need access to the WordBridge system must select “Claims”.



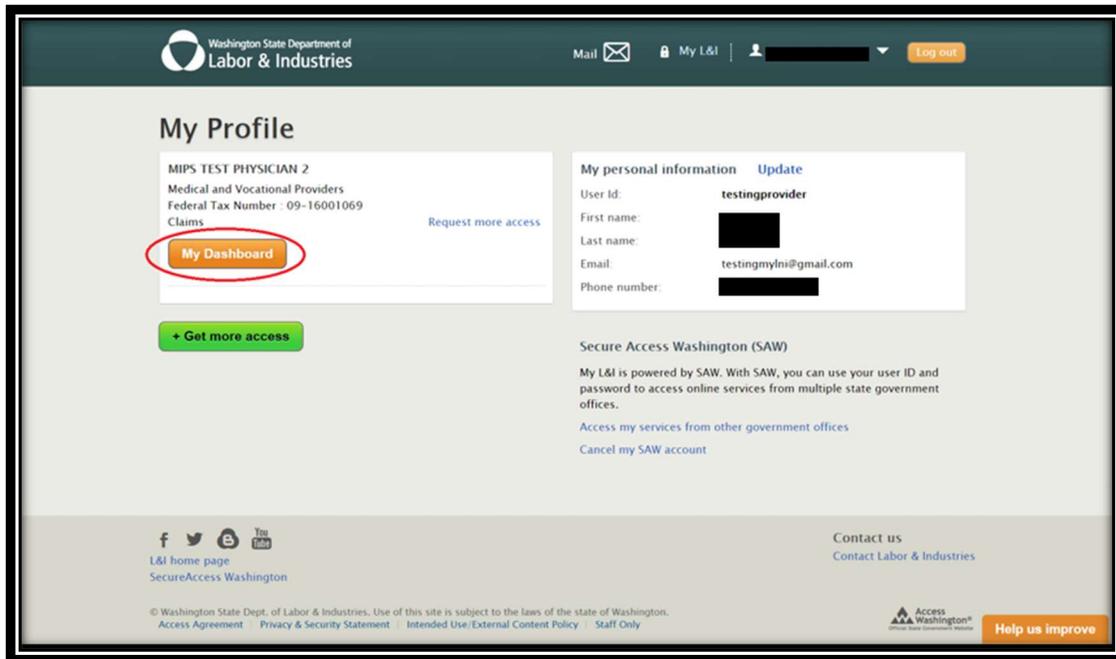
7. Click go to my profile orange button.



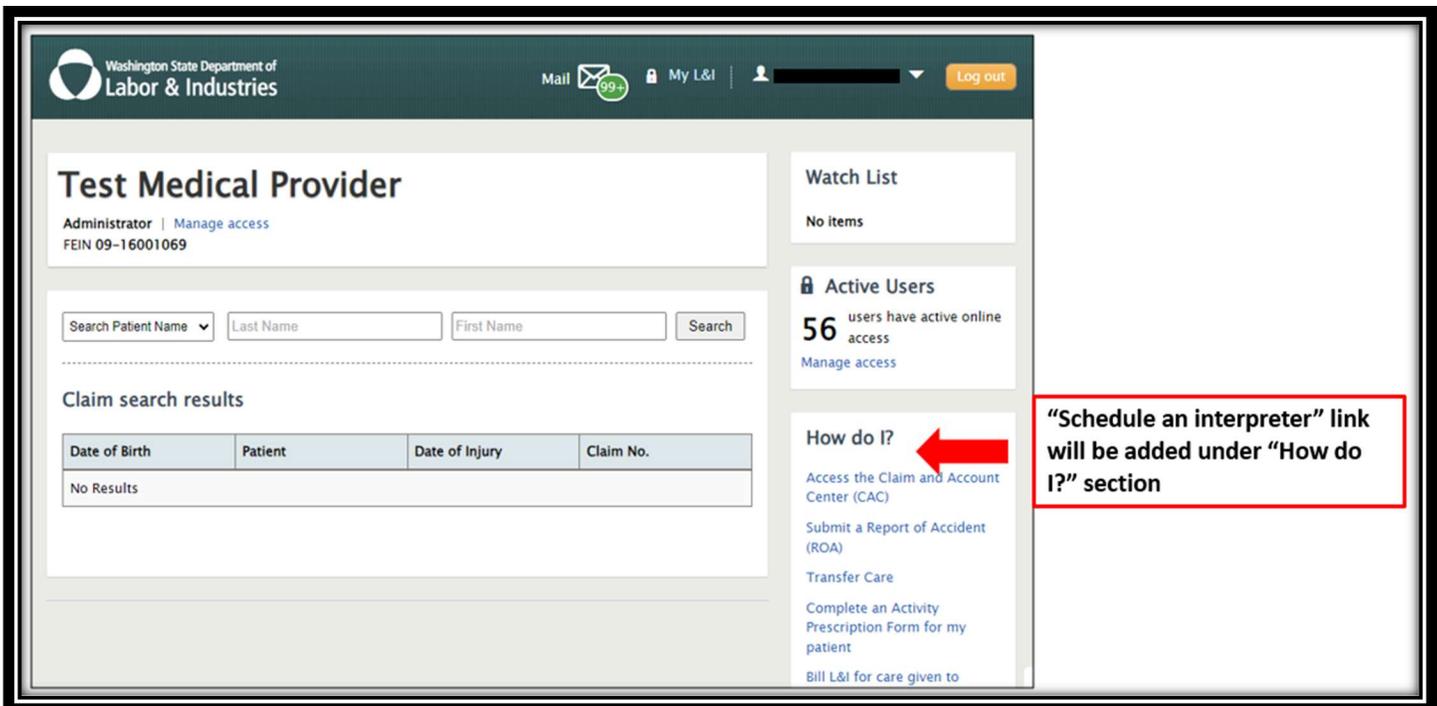
8. A new block will appear that shows you the pending access



- You must wait for your Administrator’s approval before you are given access to the Provider Dashboard. Once you have approval a new orange button will appear with “My Dashboard” on it. Click that and then you will see the Provider Dashboard and search for claims.



- Your dashboard will look like this



11. You may also access the link to the WordBridge system within the claim file

Washington State Department of Labor & Industries

Mail My L&I MyLNI Provider Log out

FERDINAND ECSTESTCLAIM9 [Back to search results](#)

[Remove from Watch List](#)

Claim details

Claim number	ZA00777	Injury date	04/02/17
View in Claim and Account Center (CAC)		View Reports of Accident	Search imaged documents
View claim file notes		Claim Manager	SHANNON STEKETEE Phone: 360-902-4205 Send a message
Claim status	Awaiting review	Next review	9/7/2021
Claim type	Not yet determined		
Received at L&I	04/02/2017		

[Schedule an interpreter for an appointment with this patient](#)

Worker details

Date of birth	02/02/72	Attorney	N/A
Attending doctor	MIPS TEST PHYSICIAN 2 Phone: 360-902-6586 Transfer care	Employer	MY L&I TEST ACCOUNTS 360-902-6623

Watch List

- H010101 CACTEST, DUDE
- ZA00777 ECSTESTCLAIM9, FERDINAND

Active Users

272 users have active online access

New request for access

How do I?

- [Access the Claim and Account Center \(CAC\)](#)
- [Submit a Report of Accident \(ROA\)](#)
- [Transfer Care](#)