
Industrial Insurance Chiropractic Advisory Committee (IICAC)

Meeting Minutes for July 18, 2024

Hybrid Meeting occurred via Zoom/L&I Headquarters, Tumwater Room S117

Members Present

David Folweiler, DC (Chair)
Kelly Golob, DC (Vice Chair)
Wini Hamilton, DC
Michael Pettet, DC
Sandra Lester, DNP, DC
Robert Curtis, DC
Michael Covington, DC

Members Not Present

Aaron Jorgensen, DC
Matthew Waldron, DC

L&I Staff

Morgan Young
Kim Wallace
Amy Updike
Karen Jost
Diana Drylie
Suzyn Daniel
Zach Gray
Azadeh Farokhi
Bob Waring
Jennifer Jutte
Ji Young Nam
Lee Glass
Tiffany Meeks
Victoria Rich
Tim Martinen
Wyndi Herrera

Hybrid Hints (David Folweiler)

David Folweiler reviewed the settings for participants of the hybrid meeting for optimal video and audio.

Welcome (David Folweiler)

Introductions

IICAC Chair David Folweiler called the meeting to order and led introductions.

Review & Approve Agenda

Committee members reviewed and approved the agenda for the July 18, 2024 IICAC quarterly meeting. Morgan Young will complete the agency updates for Kim Wallace, Robert Curtis to do the update for PPQ, two additional pages were added to the ProviderOne presentation. Approved and motion carried.

Approve Meeting Minutes from 4/18/2024*

Committee members reviewed the final meeting minutes from the April 18, 2024 quarterly meeting. Several changes to the minutes were proposed, changing “approved as” to “voted” (twice), changing “comfortability” to “comfort” and a change to HB 1197 is not for PTSD only, it is for mental health claims overall. Approved and motion carried.

Safety Tip

Dr. Folweiler presented the safety tip on poor air quality due to wildfire smoke.

Debrief from June Spokane Conference (Wyndi Herrera and David Folweiler)

David Folweiler provided an overview of the conference’s purpose, highlighting its joint organization between the COHE’s, Work Comp Wizards and L&I. The conference, held in Spokane, WA, offered CME/CE credits and covered various topics, including how to complete Report of Accident forms, Activity Prescription forms and handling complicated claims. It was noted that the quiz administered to participants had a low passing rate, suggesting a need for revising the quiz questions or improving educational clarity. Despite this, the overall feedback from the conference survey was positive. Its success prompted further discussion of L&I’s potential role and responsibility for provider education.

Prioritization of CE Resources for Conversion (Suzyn Daniel)

Suzyn presented the ongoing process of transiting static online learning modules into a more interactive format that allows instant access without requiring login. The Committee identified the PDIR and Low Back modules as the top priorities for conversion from static to interactive learning module formats. The Committee discussed eligibility criteria for providers receiving CE versus CME credits; the department will assess which CE modules should be converted to CME based on the target audience and workload.

Improving Quality of Care for Workers Discussion (Morgan Young)

Morgan asked the committee to prioritize topics on improving the quality of care for workers and consider which topics they would like to engage with. The committee agreed that “Understanding L&I Basics” should be a top priority, as many providers seem to lack this essential knowledge. They also proposed creating a centralized document or webpage to outline any changes to policy or programs, noting that recent updates are often hard for providers to find. The discussion then shifted to communication with L&I, highlighting the importance of providers having access to claim managers’ direct phone numbers and trend of using the APF as a more effective communication tool than chart notes. The committee also suggested adding a recommendation to use the attending provider referral form in addition to the 120 day letter issued by the department.

ProviderOne and Network Enrollment (Tim Martinen)

Tim provided an overview of the ProviderOne enrollment process, including key tips for completing the application. He emphasized the importance of uploading all required documents with electronic signatures, noting that one specific form (W-9) still requires a wet signature. Tim also demonstrated how to start the application using the public website and informed the committee that additional support is available through online resources and the ProviderOne inbox.

Retreat Agenda Planning (Morgan Young)

Morgan introduced the retreat location, which will be held at Harbor House in Olympia, WA, with lunch provided. The primary topic on the agenda will be a discussion on A.I. in healthcare and its applications, though the focus will not be L&I specific.

Updates

ACHIEv – Kelly Golob

Kelly reviewed the April 2024 ACHIEv meeting, highlighting the approval of the ACHIEv Charter. The discussions focused on ensuring workers receive the most appropriate care and facilitating their quick return to work.

Agency Update – Morgan Young

Morgan provided an agency update, reviewing the legislative bills that have passed in 2024. It was noted that Mike Ratko will retire this year, and with Cheri Ward’s recent retirement, the chief of claims position will soon be filled.

PEO/PPQ – Kelly Golob/Robert Curtis

PEO: The PEO subcommittee completed the AP referral form and discussed developing a scoring rubric for chiropractic consultations. They also explored ways to integrate resources to enhance chiropractors’ effectiveness in occupational medicine settings.

PPQ: The PPQ focused on refining the foot/ankle guidelines, addressing specific injury areas, and consolidating data for better streamlining. A major update is planned for October due to the extensive range of conditions involved.

PTSD Subcommittee – Zach Gray

Zach provided an overview of the subcommittee's background, mission, and composition. The discussion included key topics such as clinical management and treatment types/timing. Meetings are scheduled to start on August 21, 2024, with monthly sessions held in a hybrid format.

Public Comment (David Folweiler)

There was no public comment.

Meeting Wrap Up (David Folweiler)

David concluded the meeting with positive remarks, praising the committee’s effective feedback. Planning for October 2024 was discussed, including a scheduled retreat. Possible topics for the October meeting include addressing subluxation codes and exploring consultant quality and outreach. The retreat will have an educational topic giving an overview of the use of AI in healthcare.